



City Administrator & Staff Update

2025.05.09

- **Zoning:** Reminder...comments or questions back from the City Council by the end of next week, 5/16 so that we or Bolton & Menk may prepare responses to comments and questions in advance of the next council meeting.
- **Housing/TIF:** See earlier note. Sounds like we will have a housing tax credit application for single family homes and a request for TIF coming forward.
 - FYI – the max for LMI Housing Projects in an economic development area with no blight finding would be limited to twenty years of TIF collections with the city withholding around 48% of the proceeds for LMI projects.
- **Audit Fees:** Auditor fees collected to date for cities 2,500 to 10,000...
 - Decorah \$42,325
 - Story City \$12,000
 - Independence \$29,617.50
 - Humboldt \$12,500 (base audit, not including single audits)
- **TAP:** The TAP application for statewide TAP proceeds for the Agency Street trail is nearing completion and will be ready to submit. We should be able to submit for State and Federal Rec Trail grants with much of the same information prepared to date.
- **Banners:** Banners have been ordered by the Leadership Class. Looking forward to seeing these go up soon. Thanks to the Leadership class and their excellent work and fundraising!!
- **IISC:** Great wrap up. The agenda is attached that contains the QR code for the new StoryMap. Be sure to share the QR code or FB post with the link as well. Great year and a number of successful projects!
- **Turn Lanes:** Attached is a sketch of the proposed reconfiguration of the turn lanes on the south side of Hwy 34 along Gear Avenue. This allows for a new left turn lane (heading East). SCC is good with the reduction in the stacking allowed for the left turn into SCC off Gear Avenue.
- **TIF Map:** Attached is the latest version of the TIF map.
- **Des Moines & Hotel/Motel Taxes:** FYI – Per ICMA's Smart Brief, Des Moines and other local governments are reducing hotel and motel tax revenue allocations to Catch Des Moines and Bravo Greater Des Moines in response to restrictions on property taxes imposed by the Iowa state legislature, costing each nonprofit about \$800,000. Redirecting hotel tax revenue to close budget shortfalls could result in less economic activity and fewer cultural offerings, Catch Des Moines President and CEO Greg Edwards says. Story Below.

- <https://www.axios.com/local/des-moines/2025/05/05/des-moines-hotel-tax-catch-bravo-budget-shortfall>
- **Legislature: Upcoming Legislative Forums**
 - Davenport Legislative Forum
When: May 10, 10 – 11 a.m.
Where: Davenport Public Library, Eastern Branch
6000 Eastern Avenue, Davenport, IA 52807
 - Confirmed Participants:
 - Sen. Winckler and Rep. Croken

IT (Newberry)

Vacation

Police/Fire (Logan)IISC

- The joint training for the Fire Department is this Saturday May 10th. The Firefighters that are in FF1 Class will be going up to Mediapolis on Saturday for some live fire training.
- Friday May 16, 0600-1200pm we will be out at Dunkin for the Special Olympics fundraiser.
- Monday May 19, we will be doing our 2nd joint training with Burlington Fire out at the training grounds. We did the first one on April 21st.
- Officers will be going to Big Hollow next week for our annual qualifications.
- We will be doing a County wide Grant Project for GTSB in the next couple weeks. When I get more information, I will pass it along.
- Eldon pulled the False Alarms, and I got the data to Keegan, she sent out notices this week. Will run them at the end of each month from here on out.

Building (Crooks)

Forthcoming. Building permits continue to come in at a good pace. We will have more information after 5/14 on the apartment complex (rental) that we will be inspecting following a number of complaints, officer cited issues and lack of licensing.

Finance (Moore)

- This week I started pulling together items requested by the auditor, with most of the focus so far on gathering the TIF information they need. I've been working on organizing the reports and supporting documents to make sure everything is ready for their review.
- I've also been keeping an eye on the Sewer 110% revenue requirement to make sure we're staying in compliance. This includes checking our current revenues against debt service to ensure we're meeting the threshold.
- In addition, I've been helping with the water and sewer rate calculations. That's involved reviewing usage data, current rates, and costs to help support discussions around potential rate changes.

Public Works (Williams)

Streets

- Water and sewer labs

Utilities

- Lift station rounds
- Clean lift stations
- Locates (22)

Other Activities

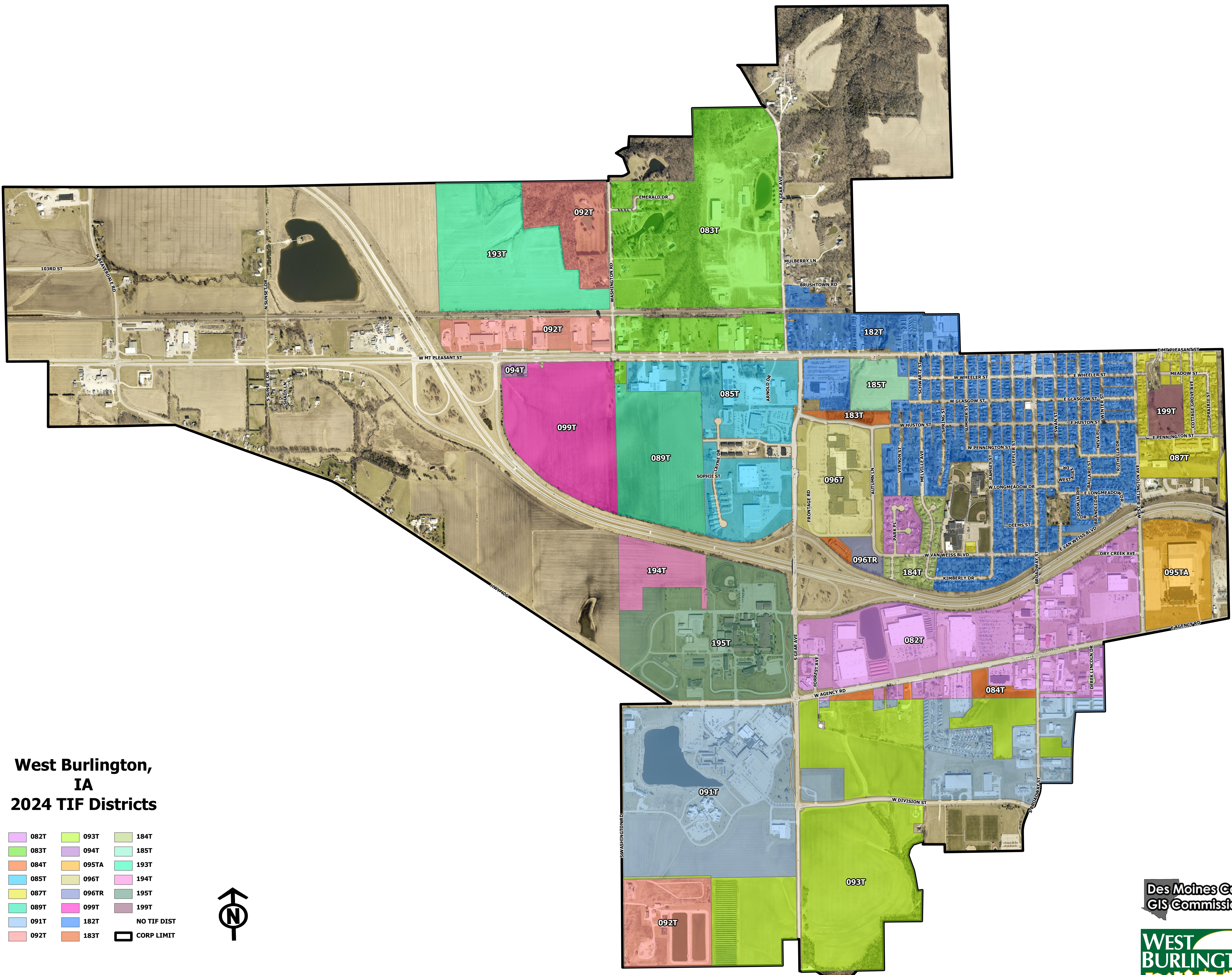
- Parks and Broadway trash and recycling
- Service trucks and squad cars
- Sign maintenance
- Building maintenance and clean up
- Work on pool
- Put umbrellas up at pool
- Haul brush/grass
- Mow
- Mulch parks
- Patch
- Clean ditch up at sewer plant
- Fix storm intake (Mt Pleasant St)
- Haul Rock
- Sweep
- Put dirt in flowerpots

Projects

- Spring is seeded and the only thing they have left is to repair a piece of driveway.
- Im Onn has started to pour back sections of streets they had to take out
- The trail has been reseeded where there are bare spots

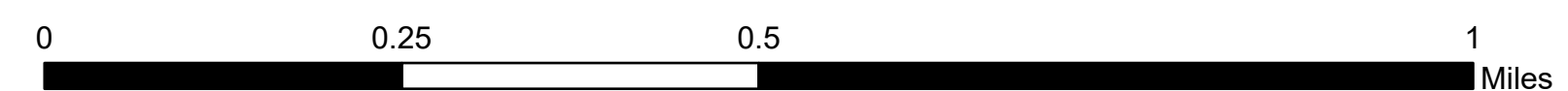
Additional Items/Upcoming Items of Interest

- Cole is signing up to take is grade 1 water treatment
- Jacob passed his grade 1 water treatment
- Jacob signed up to take grade 3 wastewater test
- The pool has 1 bad pump so far and getting with MVP pump to get a price on it to replace.
- West Burlington school would like to donate lights from their softball field for our ball diamond. The quote to move the lights from the softball field to little league field was 31,000. The little league has some funds and is working on options to help fund this project.



**West Burlington,
IA
2024 TIF Districts**

- | | | |
|------|-------|-------------|
| 082T | 093T | 184T |
| 083T | 094T | 185T |
| 084T | 095TA | 193T |
| 085T | 096T | 194T |
| 087T | 096TR | 195T |
| 089T | 099T | 199T |
| 091T | 182T | NO TIF DIST |
| 092T | 183T | CORP LIMIT |



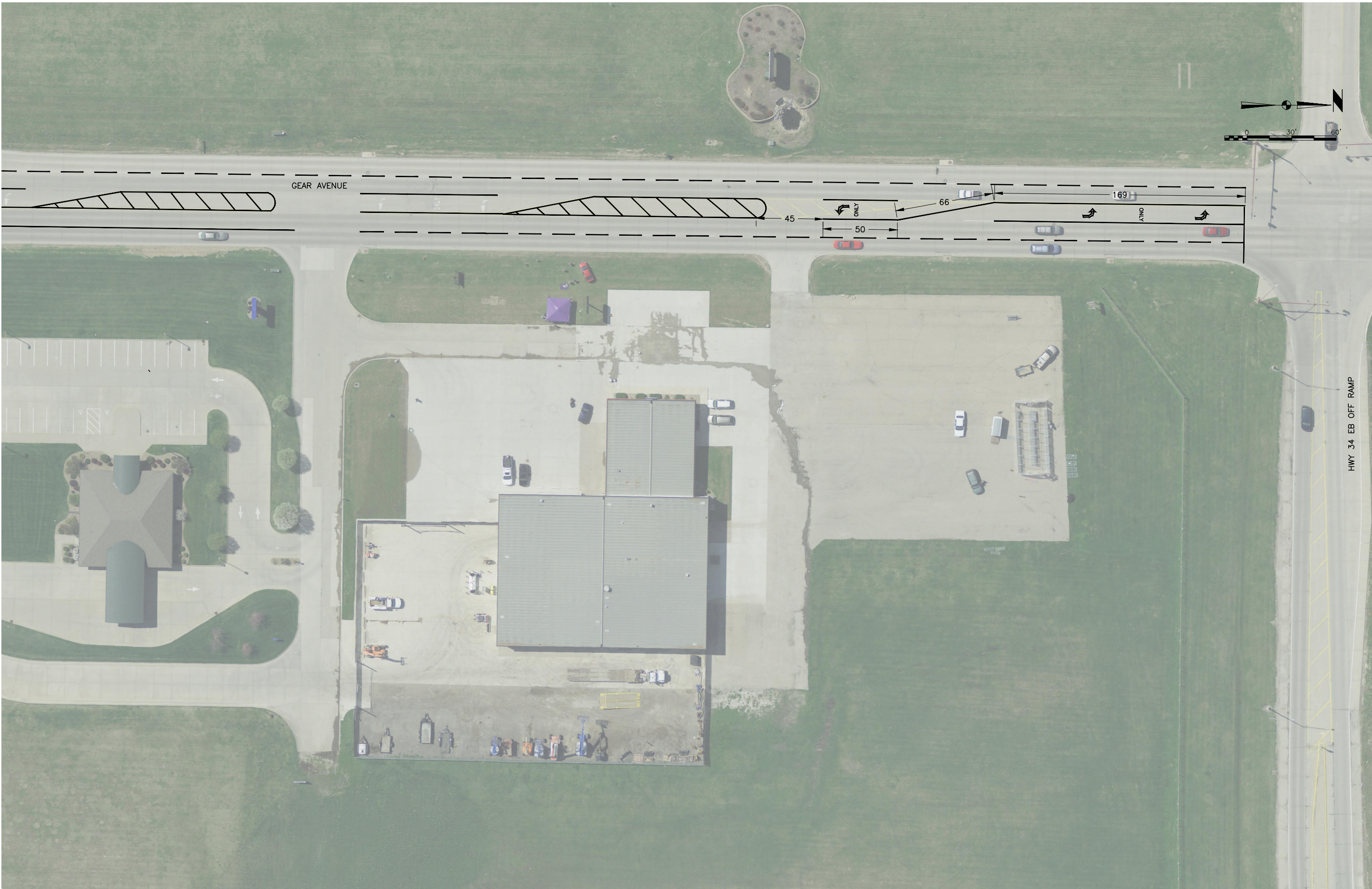
Date Exported: 5/1/2025



MARK	REVISION DESCRIPTION	DATE	BY
A			
A			
A			

DRAWING PATH\NAME: C:\Users\matw\Documents\Brinck Gear Avenue.dwg - GR1

PLOTTED: 05/07/25 - 10:57am - matw



DATE	5/4/24
PROJECT NO.	1200
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SHEET	1 OF 1

PROPOSED PAVEMENT MARKING IMPROVEMENTS
WEST BURLINGTON, IOWA
2025

GEAR AVENUE TURN LANE

FRENCH-RENEKER-
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