



## City Administrator & Staff Update

2024.11.22

- **Budget:** Please review the email with tentative budget dates for this coming January and February. The key date we need to organize is the day long budget session. Thanks!
- **Public Officials Reception:** Tuesday, December 10, from 5:00 PM to 7:00 PM at the Art Center of Burlington.
- **Trail:** Below is a list of the key items that were added or deducted from the contract. Provided by Snyder.
  - Granular subbase was deleted from the project except a small amount that was used to re-grade curbs (net ~\$20,000 deduct)
  - Turf Reinforcement Mat was deleted from the project and replaced with wood excelsior mat (net ~\$20,000 deduct)
  - Milling and asphalt binder added to the contract for parking lot trail work (total ~\$35,500 increase)
  - Additional bridge concrete removal (~\$40,000 increase)
  - Additional structural concrete bridge repair (~\$12,500 increase)
  - We renegotiated the contract price for the asphalt (~\$16,500 savings) but over-ran quantity due to parking lot pavement conditions (~\$17,000 add) (net ~\$500 increase)
  - PCC base added to the contract for parking lot areas that required base pavement replacement (~\$32,000 increase)
  - Other items were under/overrun due to changes to the plans during construction or differing field conditions (total net ~\$92,000 contract increase)
- **Senior Housing:** FYI - since the building is not ready, we wouldn't be leasing yet. We're just beginning to ramp up our advertising are currently keeping a list of potential applicants. Interest is good, but we expect it to be much stronger after the 1<sup>st</sup> of the year. This time of year, is by far the slowest for leasing interest due to the holidays. I don't do the marketing but have an incredible department in our corporate office that does. I'll have them put together a list of all areas they are advertising and send over. Talk soon. (Senior Housing Developer).
- **IISC:**
  - We are nearing the completion of the fall semester projects! It's time to think about scheduling the engineering presentations for you and whoever else you want invited to attend. We are targeting the weeks of Dec 9<sup>th</sup> and 16<sup>th</sup> for presenting, which are the last week of classes and finals. I have asked the groups to find common times

and days they could be available to present and told them to contact you about scheduling. If it is convenient for you to ask them to present all on the same day or have each group go on different days, that is okay with me. Next week is the students' fall break, so they will be back working on the 2<sup>nd</sup>.

- Stormwater: Progress report attached.
- Burlington and West Burlington Transportation and Land Use Plan, Agenda, November 18, 2024, attached.
- Trailhead Park: Looking to schedule a time with the two design students to meet with the committee.
- **Solid Waste Commission Packet: See attached.**

**Please Note:**

**Iowa American Water (IAW) Company:**

This company was at the Iowa League of Cities meeting. Though they may be of assistance to Beaverdale, but they do not have enough customers to justify coming in and essentially acquiring their water and/or sewer system. However, with West Burlington, they would have enough customers to proceed. Essentially, the question becomes do we want to own and maintain our own water and/or sewer system or allow American Water to acquire (own) the system and be responsible for all future maintenance, capital projects, etc. The following was provided by Iowa American Water and there are two handouts as well. I'm not able to make recommendations at this point, nor am I convinced we should go through the exploration process to see what IAW would be willing to offer. I lean towards keeping control of our current system.

- **Iowa American Water:** Frank and I appreciated the opportunity to discuss your water and wastewater systems with you today. We understand that it's a lot of information to consider, so we wanted to provide you with some additional information to aid in processing our conversation. Attached you will find a couple of our informational documents you may find useful. Please don't hesitate to reach out with any questions or if you'd like further clarification. We are also available to meet with others in your community if that would be beneficial. As we mentioned, our next steps involve exchanging information to develop a preliminary, non-binding proposal. Rest assured, all details will remain confidential. Below, we've outlined examples of the types of information we typically gather to provide a high-level estimate, helping you decide if you'd like to pursue further discussions.

Improvements

- Are there any projected improvements to your wastewater system plant?

Utility system Valuation

- Current debt separately for each system, and the debt service payments
  - Wells (if applicable)
  - Water distribution system
  - Wastewater Plant
  - Wastewater collection system

- Current rates and projected rates ordinances
- Design work, or as-builts for the wastewater plant, forced main upgrades, and water distribution system
- Any engineering studies for upcoming water or sewer system upgrades, or planned upgrades that are known
- Asset listing and depreciation schedule if available (some communities do not have this)
- Confirm employees 100% dedicated to water and sewer systems
- Customer count by class, the meter types, and known age (residential, commercial, industrial) are the meters AMR with walking or driving read routes, or are they
- Lead Service Line inventory
- PFAs/PFOs and other related emerging contaminants test results

We appreciate your time and look forward to working on this together.

*Mary Egger*, Business Development Manager, Iowa American Water Co.

### **IT (Newberry)**

- This week, I focused on recreating the maps needed for Metasys, our control system that manages the HVAC system at the Streets Department. Metasys oversees critical operations such as running the boilers and air conditioning systems for the entire Public Works building. The process of recreating these maps was meticulous and took several days to complete, but I'm happy to report that the task is now finished.
- In addition, I prepared the job posting (web version) for the Administrative Assistant position. The posting is currently pending council approval, and once it's authorized, I plan to publish it. It is scheduled to go live at 8:00 AM tomorrow.
- Lastly, I realized it has been some time since I shared the website's analytics with everyone. To address this, I'll be attaching the latest analytics report for your review this week.

### **Police/Fire (Logan)**

- Squad Car should be done this week. Should be put in the rotation in a few weeks.
- Firefighters will be doing Fill the Stocking Drive again to assist Toys for Tots with Semi of Love out in Westland Mall parking lot in the first weekend of December.
- January 18<sup>th</sup> we are doing the Trivia night at the Moose for a fundraiser for the Police Departments K9. We will be posting it very shortly on Facebook and start taking teams. Should be a very good night.
- I was able to get Jace enrolled in the January academy pending clearing the Medical Physical.

## **Building (Crooks)**

### **Building**

1. Two new permits were issued. One for residential solar and one for a temporary vendor
2. An underground plumbing inspection was completed at the new Bath & Body Works at 411 W. Agency.
3. A framing inspection was completed at SCC track storage building
4. Completed inspection on completed accessory building and found it not installed according to approved building permit. Completed code review and drafted email giving the resident options to bring the building into compliance. The resident has communicated his plan to comply.
5. Completed review and denied an application for a deck on the front of a residence. I have been working with the applicant for a solution.
6. Completed review and denied an application for a driveway. I have been working with the property owner on possible solutions.

### **Code Enforcement**

1. Two new nuisance notices were mailed out
2. Follow up was completed on outstanding nuisance issues with some being closed

### **Misc.**

1. Continued to communicate with property owners on the tree and shrubbery notice that was mailed out.
2. Completed two property reviews for FOIA requests.
3. Completed a quick review for minor modifications to Walmart remodel.
4. Attended a zoning steering committee meeting
5. Spoke to property owner for permit requirements for proposed rental house.

## **City Clerk (Fry)**

- Preparing Budget Schedule with Gregg and Angie.
- Reviewing pool fees, schedule, staffing and Kelly Benz is interested in returning as Pool Manager for this coming season.
- Preparing ordinances for codification, and a few updates for council consideration.

## **Finance (Moore)**

- Here's a quick update on what I've been working on this week. My entire week has been dedicated to preparing the Annual Urban Renewal Report and the TIF Indebtedness Certification for the council meeting tonight. I have invested many hours and utilized numerous resources to ensure everything balances correctly. My primary goal was to clean up and balance the reports this year, and I am confident that I have achieved that.
- Additionally, I will be attending the Budget Workshop in Iowa City tomorrow.
- Please let me know if you have any questions or need further information
- Attached on Iowa League Budget Projections and Issues and IDOM Budget Updates

## **Public Works (Williams)**

### **Streets**

- Water and sewer labs

### **Utilities**

- Lift station rounds
- Clean lift stations
- Locates (18)

### **Other Activities**

- Parks and Broadway Street trash and recycling
- Mowing parks and medians
- Service trucks and squad cars
- Sign maintenance
- Building maintenance and clean up
- Haul brush and grass
- Street sweep
- Winterize pool
- Pick up leaf bags
- Jetting sewers
- Put up sprinkler at Pat Klein
- Water new trees
- Prepare Kubota for winter/snow
- Start getting trucks ready for snow

### **Projects**

- Spring street water main bid closed November 14

### **Additional Items/Upcoming Items of Interest**

- I have a list of trees in our right of way that have been damaged by storm that we will be working on taking down. One tree that is large, dead and around \$2500 to remove. Hoping to have it topped so we can remove remainder and save costs.
- Jacob has signed up to take his grade 2 wastewater test
- Cole is signed up for grade 1 water distribution test

### **Summary**

- The new VFD is in the south lift station and running. Working with alliant and Dave Bessine to come up with a solution for a fix to this ongoing problem.

## Burlington and West Burlington Transportation and Land Use Plan

### COMMUNITY PARTNER MEETING AGENDA

November 18, 2024 | 10:30 – 11:00 am

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**LOCATION:** Teams

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**TEAMS LINK:** [JOIN THE MEETING NOW](#)

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<b>FACILITATOR</b>	Josh Squires
<b>NOTE TAKER</b>	Ella Phillips

**I. Work done since last meeting | Molly Higgins | 5 Minutes**

**II. Data bike route selection | 15 Minutes**

- a. Presentation of route selection | Josh Squires | 5 Minutes
- b. Partner feedback and suggestions | 10 Minutes

**III. Upcoming Events | Camille Lust | 5 Minutes**

- a. Data collection, Friday 11/22
- b. Intercept Survey, Date TBD
- c. Focus Group, Date TBD



**Department of  
Management**

## BUDGET & REPORTING UPDATE

# Budget Updates

# Quick Budget Process Summary

- Mailing directly to property owners is required
  - Requires cooperation between local governments, County Auditor, and DOM
- Hearing on full property tax rate is required
  - Must have its own publication/posting and included in the mailed notice
  - Hearing must be separate and distinct from other hearings and other city budgets
- Budget adoption hearing & resolution still required prior to budget submission
- Budget submission deadline of April 30
  - Applies to all local governments who issue a tax

# Budget Process Update – SF2442

- SF 2442 passed during the 2024 Legislative Session
  - Made changes to the budget submission process, augmenting the changes made under HF 718
    - Change to the CGFL calculation
    - Change to the mailed notices and mailed notice dates
    - Change for how to handle cities with \$0 rates in previous year
    - Clarification of penalty for missed mailing
  - Made a change to allowed reasons for a waiving of the late budget submission penalty

# SF2442 – Mailed Notice Process Changes

- Code of Iowa Section 24.2A, which requires a notice showing the proposed city, county and school property tax rates and revenues for the budget year be mailed to each taxpayer by **March 15**
- Cities, counties, and schools are required to provide certain information to the County Auditor by **March 5** each year
  - Submission of the data is required to be made in the DOM system by **4pm** on March 5
  - Failure to meet the deadline will result in being held to the previous year's property tax dollars (Property Taxes Levied)

# SF2442 – Mailed Notice Process Changes

- Cities may not hold the Proposed Property Tax Hearing earlier than **MARCH 20<sup>th</sup>**
  - Reminder – In addition to the mailing, a notice must be published / posted notice not less than 10 and not more than 20 days **PRIOR** to the date of the Proposed Property Tax Hearing
- **UPDATE TO PROPOSED PROPERTY TAX PUBLICATION**
  - In cases where a newspaper fails to publish proposed tax notice as instructed, a city will be allowed to proceed with the hearing without republishing if:
    - **Mailed notices were completed and mailed timely and**
    - **the city can prove that the notice was submitted in accordance with the newspaper's required lead time**

# SF2442 – Mailed Notice Process Changes

- Notice of proposed tax hearing must still be posted to the city's website and social media
  - Posting allowed to be made prior to the date the notice is published in the newspaper / posted in three locations
  - Must be posted no later than the date of publication / posting
- City is no longer responsible for hosting copies of the mailed notice on the city's website

# SF2442 – Mailed Notice Process Changes

- Examples of the tax impact on the back of the mailing have been updated:
  - Residential – assessed value of 100K current year and 110K budget year
  - Commercial – assessed value of 300K current year and 330K budget year

## Residential Property:

Taxing Authority	Tax Using Current Tax Rate	Tax Using Proposed Tax Rate	% Difference
Ankeny School	1,705.08	1,669.60	-00.32%
Polk County	677.10	677.10	00.00%
Ankeny City	990.00	990.00	00.00%

# SF2442 – Late Submission Waiver Change

- Budgets submitted late are penalized by being held to the prior year's property taxes levied (middle column of Property Tax page)
- Previously, DOM had discretion to waive this penalty if a city could show that the budget deadline was missed due to reasons outside of city's control
  - No specific reasons stated
  - Became eye of the beholder in some situations
- SF2442 removes the non-specific language and states clear situations for waiver of penalty

# SF2442 – Late Submission Waiver Change

- DOM can waive penalty for late filed city/county budgets for only the following reasons:
  - A newspaper failed to publish a notice of hearing as required under section 24.2A after the city/county gave the newspaper sufficient time to publish the notice
  - A verifiable public emergency or weather-related event which forced the cancellation of a public hearing as required under section 24.2A
  - An illness or unexpected vacancy of one or more board/council members caused a lack of a quorum necessary to hold a hearing as required under section 24.2A
  - A failure of state software or a state process caused the board to miss the required date to certify the city/county's budget

# SF 2442 – CGFL Calculation Change

- Consolidated General Fund Levy (CGFL) Refresher
  - Several non-voted General Fund levies combined with the Regular General (\$8.10 levy) and the Emergency levy
  - Limitation calculation put in place to reduce the property tax rate if growth in non-TIF taxable with gas & electric valuation surpasses certain percentage points from current year to budget year
    - Non-TIF TV Growth trigger points updated:
      - 0-2.74% growth – no change in rate from current year
      - 2.75-3.99% growth – 1% limitation factor applied
      - 4.00 – 5.99% growth – 2% limitation factor applied
      - 6.00% or more growth – 3% limitation factor applied

# CGFL Limitation Mechanism Review

- $(\text{Current Year CGFL requested dollars} / (\text{Current Year non-TIF taxable} * 1 + \text{reduction percentage})) * 1000 = \text{Budget Year CGFL Rate}$
- $\text{Budget Year CGFL} * (\text{Budget Year non-TIF taxable} / 1000) = \text{Budget Year CGFL revenue}$

FY 2025-2026	
Regular Non-TIF w/ G&E	
Current Non-TIF Taxable Value	9,206,473,277
Est. Budget Year Non-TIF Taxable Value	9,479,129,189
Estimated Growth Percentage	2.9616%
Current CGFL Rate	\$7.94118
Current CGFL Requested Dollars	\$73,110,261
Growth Limitation	1%
Max CGFL Rate	\$7.86255
Max CGFL Requested Dollars	\$74,530,127
City Selected CGFL Rate	
City Selected CGFL Requested Dollars	\$74,530,127
Revenue Increase / Decrease	\$1,419,866
Revenue Increase / Decrease %	1.9421%

## Example Calculation:

$(\$73,110,261 / (9,206,473,277 \times 1.01)) = .00786255$   
 $.00786255 \times 1000 = \text{\$7.86255 Max CGFL Rate}$

$\$6.15668 \times (9,479,129,189 / 1000) = \text{\$74,530,127 Max CGFL}$   
 Request Dollars

# Budget Planning Tools

- Sample Budget Timeline
  - Showing an example of how the budget timeline could look for the new process
- CGFL Estimation Tool
  - Tool allowing a multi-year estimation of CGFL for a city
  - Will require a city to make its own assumptions about taxable valuation growth
- Available on the DOM website in late November

<https://dom.iowa.gov/local-government/city-resources>

# New Electronic Submission Process

- Starting with the FY 2025-2026 (HOPEFULLY) budget submission, signed documents and proof of publication/posting can be electronically submitted through the budget system
  - Each document must be uploaded separately
  - Submits the documents to the County Auditor
    - Removes the need to submit paper copies
    - Allows for the use of electronic signatures
- **Instructions will be forthcoming, as these new features currently under construction**

# Publication Changes

# SF2331 – Publication Process Changes

- Creates a statewide public notice internet site with requirements:
  - Available to public, no cost to access
  - Searchable
  - Must provide access to notices for at least one year
  - Allows for alert subscriptions
- If the newspaper has a web site, requires the following:
  - Provide free access to notices and/or a link to statewide notice site

# SF2331 – Publication Process Changes

- Amends requirements for newspapers for official publication
  - Reduces the number of years paper has been in publication from two years to one year
- Requires newspapers to publish within 72 hours of receipt unless:
  - The newspaper does not publish daily, therefore they must publish within 48 hours of the next publication
- or
- The governing body did not provide the notice in a typed format

# SF2331 – Publication Process Changes

- If a newspaper fails to publish a notice accurately or timely, governmental body is allowed to still meet if:
  - The government body timely and accurately posted the public notice on the official internet site of the government body
  - Notice was on the official internet site of all counties in which notice is required to be given to any person
  - Notice was on the statewide public notice internet site

# SF2331 – Publication Process Changes

- Prevents newspapers from charging a fee for proof of publication. They can charge for a notarized affidavit of publication.
- Disputes between newspapers and government bodies regarding notices will be heard by the Iowa Public Information Board.
- Section 1. Section 372.13, subsection 6, Code 2024, is amended to read as follows:
  - 6. Within fifteen days following a regular or special meeting of the council, the clerk shall cause the minutes of the proceedings of the council, including the total expenditure from each city fund, to be published in delivered to a newspaper of general circulation in the city for publication.

# **Various HF718 Updates**

# Elderly Homestead Exemption

- Retains the homestead credit and adds a homestead exemption for individuals 65 and over
  - AY2023 / FY2025 an exemption of 3,250
  - **AY2024 / FY2026 and forward, an exemption of 6,500**
- Requires the homestead credit form to allow for ability to claim exemption
- Requires those currently receiving the homestead credit to receive the homestead exemption without further application if they qualify (are 65 or over)

# Valuation Reporting & Bond Thresholds

- County auditors to begin submitting a different breakdown of assessed and taxable valuation each November/December
  - Revaluation property
  - New Construction & Other property
  - Effective for AY 2024 & FY 2025-2026
- DOM to recalculate and publish general corporate debt thresholds
  - Adjusted by a CPI factor every January
  - Beginning January 1, 2025

# City Debt Reporting

- Expanded debt reporting on the Annual Financial Reports (AFRs) starting FY 2024-2025
  - Full list of debts owed by city during the fiscal year
  - Will require input on new page of AFR, which will then fill in the Other P10 matrix

[illegible]

# Questions?

Ted Nellesen

Department of Management

515-281-3705

[ted.nellesen@dom.iowa.gov](mailto:ted.nellesen@dom.iowa.gov)

**OFFICIAL NOTICE OF COMMISSION MEETING  
OF THE  
DES MOINES COUNTY REGIONAL SOLID WASTE COMMISSION**

The Des Moines County Regional Solid Waste Commission will hold a meeting on November 19, 2024 at 4:00 p.m. in the Recycling Facility at 1818 West Burlington Avenue., Burlington, Iowa

- I. Approval of Agenda
- II. Consent Agenda
  - A. Approve Minutes of September 17, 2024
  - B. November 2024 Disbursements
  - C. Executive Committee Authorization-October 2024 Disbursements
  - D. Monthly Financial Reports
  - E. Review of Recycling Statistics
  - F. HazChem Statistics
  - G. Landfill Tonnage Graphs
  - H. Commission Attendance Record
- III. Funds Withdrawal Action Item
- IV. Safety Committee Reappointment Action Item
- V. SCS to present update on the cell construction plans  
Christine Collier with SCS
- VI. Director's Report
- VII. Public Comment
- VIII. Old/New Business

\*Reminder-Our next scheduled meeting 1/21/2025 we will have the election of officers.

Des Moines County Regional Solid Waste  
Commission Meeting September 17, 2024

Present: Brent Schleisman Paul Lorber  
Randy Doyle Jerry Strause  
Lisa Rees Gregg Mandsager  
Shane McCampbell Don Fitting

Staff: Chris Ball Darven Kendell  
Carmie Martinez

Other: Sarah Bohnsack- via phone

Vice Chairperson Brent Schleisman called the order at 4pm. Paul Lorber, Gregg Mandsager, and Randy Doyle joined the meeting via phone.

Jerry motioned to approve the agenda. Chad seconded. All in favor.

Shane motioned to approve the consent agenda. Lisa seconded. All in favor.

Sarah Bohnsack from Bohnsack & Frommelt LLP provided a brief summary of the audit for fiscal year ending 6/30/24. Ms. Bohnsack reported they were issuing an unqualified opinion for the audit, which is the highest rating. She noted no material weaknesses were identified. Deficiencies identified last year pertaining to controls have been resolved. Jerry motioned to accept the audit. Greg seconded. All in favor.

Brent highlighted comments received from commission members for the executive director's annual review. General consensus members are happy with how things are going, appreciate the weekly communications, staff seem to be working well together, and willingness to explore recycling options and improvements in landfill operations. Some suggestions were offered to increase visibility in smaller communities and possibly interacting more with the Greater Burlington Partnership. Lisa motioned to provide a 4% increase to the executive director's salary effective 9/16/24. Jerry seconded. All in favor.

Jerry motioned to approve the travel expense policy. Lisa seconded. Carmie mentioned this was something identified in the State Compliance audit, that there had not been any limits established. Staff gathered travel policies from various institutions in order to determine what limits to add to the current policy. All in favor.

Chris asked if there were any questions about the printed director's report in the commission packet. None offered. Chris reviewed the topic of additional landfill monitoring wells and that this issue pre-dates him. In discussing this with Eric, and SCS, he learned that approximately 3 or 4 years ago DNR stated we needed to add monitoring wells closer to our property line due to trace amounts of contamination being identified in a couple of our current wells. DNR did not stipulate a timeline for this, but staff and SCS feel it might be good to move ahead with this. Preliminary cost estimates indicate that the expenses could be worked into this year's budget. Brent, and Paul, both recall this issue as something discussed several years ago. After some discussion it was decided staff should proceed. Shane motioned to proceed with the new monitoring wells. Jerry seconded. All in favor.

No public comment.

No old/new business

Shane motioned to adjourn. Lisa seconded. All in favor.

Meeting adjourned at 4:40.

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Secretary/Treasurer

# DMC Regional Waste Commission

## November 2024 Accounts Payable

Check Number	Date	EFT #/ Vendor	Name	Discounts	Net Amount
61316	11/14/24	0008	Access Systems	0.00	176.70
61317	11/14/24	0024	Agriland FS, Inc.	0.00	18985.88
61318	11/14/24	0030	Allgood Animal Hospital	0.00	84.03
61319	11/14/24	0031	Alter Trading Corp.	0.00	360.00
61320	11/14/24	0034	Alliant Energy/IPL	0.00	840.26
61321	11/14/24	0052	Vestis	0.00	714.25
61322	11/14/24	0090	Bauer Built, Inc.	0.00	1976.95
61323	11/14/24	0108	Dave Bessine Electric	0.00	135.52
61324	11/14/24	0161	Brown's Shoe Fit Co.	0.00	635.00
61325	11/14/24	0168	Brozene Hydraulic Service	0.00	279.29
61326	11/14/24	0178	City of Burlington	0.00	1392.27
61327	11/14/24	0181	City of Burlington	0.00	1148.38
61328	11/14/24	0193	Burlington Noon Lions	0.00	44.84
61329	11/14/24	0194	Burlington Municipal Waterworks	0.00	262.16
61330	11/14/24	0197	Burlington Chamber of Commerce	0.00	875.00
61331	11/14/24	0223	LUMEN	0.00	3.37
61332	11/14/24	0224	CenturyLink	0.00	243.25
61333	11/14/24	0225	Cessford Construction Company	0.00	518.37
61334	11/14/24	0252	Employee Benefit Systems	0.00	35978.71
61335	11/14/24	0260	City of West Burlington	0.00	12.12
61336	11/14/24	0285	Coppes Pest Management, Inc.	0.00	120.00
61337	11/14/24	0294	Crescent Parts & Equipment	0.00	40.00
61338	11/14/24	0303	Culligan of Burlington	0.00	32.45
61339	11/14/24	0344	Des Moines County News	0.00	42.71
61340	11/14/24	0400	Drake Hardware & Software	0.00	1263.28
61341	11/14/24	0417	Eastern Iowa Light & Power	0.00	806.13
61342	11/14/24	0470	Eurofins Env. Testing North Central	0.00	310.68
61343	11/14/24	0485	Farm King	0.00	4.69
61344	11/14/24	0602	Liberty Tire Services LLC	0.00	3590.62
61345	11/14/24	0636	Envita Solutions	0.00	405.00
61346	11/14/24	0638	Henry County Health Center	0.00	94.80
61347	11/14/24	0664	Housby Heavy Equipment	0.00	2213.95
61348	11/14/24	0667	Hotsy Cleaning Systems	0.00	289.05
61349	11/14/24	0670	Hy-Vee	0.00	572.40
61350	11/14/24	0671	Hy-Vee	0.00	313.20
61351	11/14/24	0678	Hy-Vee #1	0.00	266.40
61352	11/14/24	0680	Hy-Vee #2	0.00	1032.60
61353	11/14/24	0683	ICAP	0.00	84989.00
61354	11/14/24	0685	IMWCA	0.00	2647.00
61355	11/14/24	0755	JWR, Inc.	0.00	65.70
61356	11/14/24	0785	KILJ	0.00	100.00
61357	11/14/24	0788	KCPS	0.00	140.00
61358	11/14/24	0833	LaVeine Sanitation Service	0.00	1643.40
61359	11/14/24	0854	Liberty Transport Inc.	0.00	730.00
61360	11/14/24	0861	Lisco	0.00	346.07
61361	11/14/24	0873	Lowe's	0.00	60.70
61362	11/14/24	0892	Mailboxes & Parcel Depot	0.00	54.69
61363	11/14/24	0916	Mediacom	0.00	176.90
61364	11/14/24	0920	Menards	0.00	523.05
61365	11/14/24	0941	Mid Country Machinery, Inc.	0.00	2274.10
61366	11/14/24	0965	Morning Sun Farm Implement	0.00	37.34
61367	11/14/24	1026	NAPA Auto Parts	0.00	0.88
61368	11/14/24	1154	Pitney Bowes, Inc.-LEASE ACCT.	0.00	148.29
61369	11/14/24	1267	Reif Oil Co.	0.00	708.00
61370	11/14/24	1291	River Basin Publications, LLC	0.00	1780.00

61371	11/14/24	1293	River Mart	0.00	170.84
61372	11/14/24	1314	Royal Printing	0.00	140.00
61373	11/14/24	1355	SCS Engineers, AR Dept.	0.00	16193.81
61374	11/14/24	1457	Standard of Beaverdale	0.00	694.89
61375	11/14/24	1547	Titan Broadcasting	0.00	555.00
61376	11/14/24	1634	Valley Distribution Corp.	0.00	1389.00
61378	11/14/24	1640	Visa-Area Recyclers	0.00	1308.94
61379	11/14/24	1642	Visa-Landfill	0.00	2032.25
61380	11/14/24	1679	Washburne Repair	0.00	7678.35
61381	11/14/24	1680	Waste Commission of Scott Co.	0.00	2593.40
61382	11/14/24	1686	Waste Management	0.00	1116.60
61383	11/14/24	1696	Wemiga Waste, Inc.	0.00	350.00
61384	11/14/24	1697	West Washington Properties	0.00	1000.00
61385	11/14/24	1720	Win Propane	0.00	98.54

			Cash Account Total	0.00	207811.05
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1818 West Burlington Ave. ■ Burlington, IA 52601 ■ (319) 753-8126 ■ FAX (319) 753-8717 ■ [dmcwaste.org](http://dmcwaste.org)

Area  
Recyclers

HazChem  
Center

Regional  
Landfill

## Executive Committee Authorization of Payment

I authorize payment of the October,  
2024 Disbursements in the amount  
of \$ 143,569.87 as presented in the  
Commission packet.

  
Authorized Signature

10/14/24  
Date

### MEMBERS

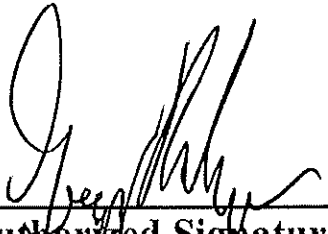
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New London ■ Rome ■ Salem ■ West Burlington ■ Westwood ■ Winfield



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New London ■ Rome ■ Salem ■ West Burlington ■ Westwood ■ Winfield

# DMC Regional Waste Commission

## October 2024 Accounts Payable

Check Number	Date	EFT #/ Vendor	Name	Discounts	Net Amount
61250	10/11/24	0017	Advance Auto Parts	0.00	4.68
61251	10/11/24	0034	Alliant Energy/IPL	0.00	683.83
61252	10/11/24	0052	Aramark	0.00	576.40
61253	10/11/24	0053	Allied Systems, Inc.	0.00	2648.50
61254	10/11/24	0090	Bauer Built, Inc.	0.00	1646.35
61255	10/11/24	0108	Dave Bessine Electric	0.00	193.30
61256	10/11/24	0154	Bradenburg Drainage	0.00	16250.00
61257	10/11/24	0168	Brozene Hydraulic Service	0.00	246.33
61258	10/11/24	0178	City of Burlington	0.00	1316.46
61259	10/11/24	0181	City of Burlington	0.00	3807.44
61260	10/11/24	0194	Burlington Municipal Waterworks	0.00	219.03
61261	10/11/24	0224	CenturyLink	0.00	227.83
61262	10/11/24	0225	Cessford Construction Company	0.00	4262.04
61263	10/11/24	0252	Employee Benefit Systems	0.00	35503.71
61264	10/11/24	0260	City of West Burlington	0.00	36.42
61265	10/11/24	0283	Continental Fire & Sprinkler Co.	0.00	2000.00
61266	10/11/24	0285	Coppes Pest Management, Inc.	0.00	210.00
61267	10/11/24	0303	Culligan of Burlington	0.00	36.20
61268	10/11/24	0344	Des Moines County News	0.00	183.50
61269	10/11/24	0400	Drake Hardware & Software	0.00	1542.07
61270	10/11/24	0417	Eastern Iowa Light & Power	0.00	794.97
61271	10/11/24	0435	Electronic Engineering	0.00	93.71
61272	10/11/24	0596	Southeast Iowa Regional Medical Center	0.00	804.00
61273	10/11/24	0602	Liberty Tire Services LLC	0.00	3993.06
61274	10/11/24	0636	Envita Solutions	0.00	687.75
61275	10/11/24	0638	Henry County Health Center	0.00	219.00
61276	10/11/24	0660	Holtkamp's Trailer Repair	0.00	781.88
61277	10/11/24	0667	Hotsy Cleaning Systems	0.00	170.30
61278	10/11/24	0670	Hy-Vee	0.00	781.50
61279	10/11/24	0671	Hy-Vee	0.00	733.50
61280	10/11/24	0678	Hy-Vee #1	0.00	411.75
61281	10/11/24	0680	Hy-Vee #2	0.00	719.25
61282	10/11/24	0685	IMWCA	0.00	1709.00
61283	10/11/24	0715	Iowa Dept. of Agriculture	0.00	84.00
61284	10/11/24	0717	Iowa Dept. of Natural Resources	0.00	30427.51
61285	10/11/24	0740	Iowa Dept. of Transportation	0.00	284.34
61286	10/11/24	0755	JWR, Inc.	0.00	8299.79
61287	10/11/24	0785	KILJ	0.00	350.00
61288	10/11/24	0788	KCPS	0.00	175.00
61289	10/11/24	0833	LaVeine Sanitation Service	0.00	1342.50
61290	10/11/24	0854	Liberty Transport Inc.	0.00	730.00
61291	10/11/24	0861	Lisco	0.00	345.30
61292	10/11/24	0873	Lowe's	0.00	13.74
61293	10/11/24	0892	Mailboxes & Parcel Depot	0.00	63.74
61294	10/11/24	0916	Mediacom	0.00	176.90
61295	10/11/24	0920	Menards	0.00	70.51
61296	10/11/24	0941	Mid Country Machinery, Inc.	0.00	5385.49
61297	10/11/24	0959	Mohrfeld Electric	0.00	210.00
61298	10/11/24	1026	NAPA Auto Parts	0.00	517.85
61299	10/11/24	1153	Pitney Bowes-Reserve	0.00	200.00
61300	10/11/24	1195	QC Analytical Services, LLC	0.00	1843.00
61301	10/11/24	1240	Rainbo Oil Co	0.00	579.74
61302	10/11/24	1267	Reif Oil Co.	0.00	549.50
61303	10/11/24	1293	River Mart	0.00	197.97
61304	10/11/24	1355	SCS Engineers, AR Dept.	0.00	1672.88

61305	10/11/24	1405	Shottenkirk	0.00	91.20
61306	10/11/24	1484	Summit Fire Protection	0.00	1232.50
61307	10/11/24	1547	Titan Broadcasting	0.00	555.00
61308	10/11/24	1634	Valley Distribution Corp.	0.00	1069.20
61309	10/11/24	1640	Visa-Area Recyclers	0.00	562.93
61310	10/11/24	1642	Visa-Landfill	0.00	39.77
61311	10/11/24	1675	Walman Optical	0.00	85.00
61312	10/11/24	1686	Waste Management	0.00	1110.75
61313	10/11/24	1696	Wemiga Waste, Inc.	0.00	810.00
61314	10/11/24	1697	West Washington Properties	0.00	1000.00
					-----
Cash account Total					143569.87

# BUDGET REPORT AS OF OCTOBER 2024

## REVENUE

DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	BUDGET	REMAINING BUDGET	2023-2024 YTD
GATE RECPTS/SALES TX	\$ 276,450.77	\$ 1,141,372.37	\$ 3,050,000.00	\$ 1,908,627.63	62.58% \$ 1,099,774.93
WASTE MANG. FEE	86,533.07	347,471.03	1,082,258.00	734,786.97	67.89% 343,070.88
SALE OF RECYC*	19,251.00	85,834.64	180,000.00	94,165.36	52.31% 37,083.83
APPLIANCE FEES	1,512.86	5,274.51	7,000.00	1,725.49	24.65% 5,134.20
COUNTY DROP OFF REIMB.	612.00	2,526.00	6,000.00	3,474.00	57.90% 3,392.00
INTEREST INCOME	16,220.39	84,550.90	35,000.00	(49,550.90)	-141.57% 40,839.38
CONTAINERS	248.00	1,050.00	3,000.00	1,950.00	65.00% 704.00
ST. REIMB. FOR DISP.	-	-	6,000.00	6,000.00	100.00% -
HAZCHEM FEE	3,768.30	12,323.68	45,000.00	32,676.32	72.61% 26,505.74
RETAIL STORE SALES	-	89.00	600.00	511.00	85.17% 74.90
SALES TAX	-	6.23	-	(6.23)	0.00% -
ICAP GRANT	-	-	1,000.00	1,000.00	100.00% -
MISC. INCOME	31.64	126.02	1,000.00	873.98	87.40% 1,408.06
<b>TOTAL OPERAT. REV.</b>	<b>\$ 404,628.03</b>	<b>\$ 1,680,624.38</b>	<b>\$ 4,416,858.00</b>	<b>\$ 2,736,233.62</b>	<b>61.95% \$ 1,557,987.92</b>

## EXPENSES

### ADMIN. EXPENSES

DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	BUDGET	REMAINING BUDGET	2023-2024 YTD
SALARIES	\$ 32,311.39	\$ 95,472.60	\$ 283,167.00	\$ 187,694.40	66.28% \$ 82,848.14
PAYROLL TAXES	5,519.59	16,506.81	48,393.00	31,886.19	65.89% 13,517.99
HEALTH INS-PRM	5,525.83	22,116.16	74,954.00	52,837.84	70.49% 22,272.00
WORKERS COMP.	31.95	127.80	368.00	240.20	65.27% 150.56
SAFETY	-	38.55	180.00	141.45	78.58% 34.90
TRAVEL & TRAIN.	101.86	1,914.78	6,000.00	4,085.22	68.09% 1,782.62
COMMUNITY & EMPLOYEE FL	104.68	496.47	2,000.00	1,503.53	75.18% 135.29
CONT.SERVICES	1,924.12	27,919.12	45,750.00	17,830.88	38.97% 19,614.63
OFFICE SUPP.	209.90	804.50	4,500.00	3,695.50	82.12% 2,778.11
BANK FEES	-	20.00	-	(20.00)	0.00% 50.00
OFFICE EQ. - MAINT & TECH	457.95	5,356.08	7,000.00	1,643.92	23.48% 2,567.83
TELEPHONE & INTERNET	465.30	1,681.87	5,500.00	3,818.13	69.42% 1,618.44
ADVERTISING- LEGALS	58.50	188.08	2,000.00	1,811.92	90.60% 559.23
LIABILITY INS.	-	310.00	89,000.00	88,690.00	99.65% 65,758.00
RETAIL STORE	-	-	800.00	800.00	100.00% -
PUBLIC ED. & OUTREACH	1,558.66	10,933.31	40,000.00	29,066.69	72.67% 7,666.63
<b>SUB TOTAL</b>	<b>\$ 48,269.73</b>	<b>\$ 183,886.13</b>	<b>\$ 609,612.00</b>	<b>\$ 425,725.87</b>	<b>69.84% \$ 221,354.37</b>

### LANDFILL/HAZCHEM EXPENSES

DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	BUDGET	REMAINING BUDGET	2023-2024 YTD
SALARIES	\$ 51,729.31	\$ 156,061.09	\$ 450,433.00	\$ 294,371.91	65.35% \$ 133,896.21
OVERTIME	5,298.97	14,088.24	38,030.00	23,941.76	62.95% 11,287.40
PAYROLL TAXES	9,743.04	29,297.44	83,478.00	54,180.56	64.90% 25,081.31
HEALTH INS-PRM	13,248.98	52,959.28	158,731.00	105,771.72	66.64% 51,056.70
WORKERS COMP.	759.04	3,036.16	9,085.00	6,048.84	66.58% 3,419.08
ANNUAL SERVICES	1,232.50	9,267.80	58,000.00	48,732.20	84.02% 3,368.55
REGULATORY ASSIST	84.00	932.19	25,000.00	24,067.81	96.27% 4,638.07
SAFETY	804.00	1,712.54	7,500.00	5,787.46	77.17% 1,422.46
TRAVEL & TRAIN.	-	536.00	5,500.00	4,964.00	90.25% 471.36

BUDGET REPORT AS OF OCTOBER 2024

**LANDFILL/HAZCHEM EXPENSES CONT.**

DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	BUDGET	REMAINING BUDGET	2023-2024 YTD
PHONE & INTERNET	\$ 462.71	\$ 1,562.61	\$ 4,500.00	\$ 2,937.39	65.28% \$ 1,368.84
UTILITIES	867.42	2,394.34	25,000.00	22,605.66	90.42% 2,420.92
BLDG & GRNDS	478.32	7,785.97	15,000.00	7,214.03	48.09% 9,900.35
JANITORIAL SUPPLIES	486.30	1,301.80	3,500.00	2,198.20	62.81% 666.30
TEMP STAFF	-	-	8,500.00	8,500.00	100.00% -
UNIFORMS	374.44	1,486.73	5,300.00	3,813.27	71.95% 1,308.67
HHW & EWASTE DISPOSAL	492.30	4,531.80	40,000.00	35,468.20	88.67% 7,644.80
TIRE DISPOSAL	3,993.06	8,295.06	20,000.00	11,704.94	58.52% 3,547.46
WOOD GRINDING	16,250.00	16,250.00	22,000.00	5,750.00	26.14% 16,862.50
MONITOR/ LEACH/ANALYSIS	1,910.72	3,971.49	18,000.00	14,028.51	77.94% 1,181.92
ROLL OFF RENT	-	-	300.00	300.00	100.00% -
SEEDING & WEED CONTROL	-	-	10,000.00	10,000.00	100.00% -
LEACHATE CONTROL SYSTE	2,684.92	12,811.30	160,000.00	147,188.70	91.99% 21,908.12
ROAD MAINT.-ROCK	4,265.56	34,337.83	65,000.00	30,662.17	47.17% 21,143.40
OFFICE EQUIP.-MAINT/TECH.	-	-	4,000.00	4,000.00	100.00% 2,803.97
HAZCHEM SUPPLIES	-	189.37	2,500.00	2,310.63	92.43% -
SCALE-MISC SUPPLIES	-	611.88	1,000.00	388.12	38.81% 514.62
TOOLS	-	374.99	3,000.00	2,625.01	87.50% 229.20
FUEL/OIL/GREASE	1,025.89	19,317.57	110,000.00	90,682.43	82.44% 49,158.91
EQUIP MAINT & REPAIRS	8,146.16	32,011.56	125,000.00	92,988.44	74.39% 57,975.94
TIRES/BATTERIES	413.40	538.39	9,000.00	8,461.61	94.02% 1,046.28
OTHER CONTRACTED SERVI	-	-	-	-	0.00% -
DNR TONNAGE FEE	30,427.51	60,295.96	130,000.00	69,704.04	53.62% 32,157.11
<b>SUB TOTAL</b>	<b>\$ 155,178.55</b>	<b>\$ 475,959.39</b>	<b>\$ 1,617,357.00</b>	<b>\$ 1,141,397.61</b>	<b>70.57% \$466,480.45</b>

**RECYCLING - PROCESSING & COLLECTION EXPENSES**

DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	BUDGET	REMAINING BUDGET	2023-2024 YTD
SALARIES	\$ 58,584.17	\$ 176,567.37	\$ 511,372.00	\$ 334,804.63	65.47% \$ 147,949.20
OVERTIME	595.07	1,764.26	6,986.00	5,221.74	74.75% 1,712.96
PAYROLL TAXES	10,235.78	30,864.69	88,587.00	57,722.31	65.16% 26,881.65
HEALTH INS-PRM	16,484.34	65,907.36	211,641.00	145,733.64	68.86% 64,416.40
WORKERS COMP	918.01	3,672.04	11,336.00	7,663.96	67.61% 4,838.36
SAFETY	85.00	3,157.93	8,000.00	4,842.07	60.53% 5,315.26
UTILITIES	902.86	2,975.08	19,500.00	16,524.92	84.74% 3,424.88
BLDG & GRDS.-MAINT.	2,280.00	3,731.77	25,000.00	21,268.23	85.07% 306.80
ANNUAL SERVICES	-	421.50	2,000.00	1,578.50	78.93% 400.00
GARBAGE SERVICE	-	338.67	3,000.00	2,661.33	88.71% 956.23
COLLECT DROP OFF	612.00	5,976.00	9,000.00	3,024.00	33.60% 2,712.00
OTHER CONTRACTED SERVI	8,299.79	8,763.79	10,000.00	1,236.21	12.36% 1,667.00
PROC. SUPP.	-	4,594.78	10,000.00	5,405.22	54.05% 8,346.98
JANITORIAL SUPPLIES	19.20	153.81	2,000.00	1,846.19	92.31% 575.20
MISC. SUPPLIES	14.69	14.69	1,500.00	1,485.31	99.02% -
EQUIPMENT SUPPLIES	-	235.08	8,000.00	7,764.92	97.06% 281.08
EQUIP. MAINT & REPAIRS	3,850.75	15,603.45	17,000.00	1,396.55	8.22% 2,746.59
TIRES & BATTERIES	1,232.95	2,667.19	3,000.00	332.81	11.09% 1,035.46
FUEL,OIL & GREASE	1,844.10	5,744.89	28,000.00	22,255.11	79.48% 7,812.06
TOOLS	-	-	500.00	500.00	100.00% 129.46
APPLIANCE DISPOSAL	-	-	300.00	300.00	100.00% -
PHONE & INTERNET	60.00	150.00	420.00	270.00	64.29% 120.00
REBATES	5,184.00	17,756.80	45,000.00	27,243.20	60.54% 3,964.45
MT. PLEASANT DROP OFF	2,020.00	5,380.00	13,000.00	7,620.00	58.62% 3,788.43
<b>SUB TOTAL</b>	<b>113,222.71</b>	<b>356,441.15</b>	<b>\$ 1,035,142.00</b>	<b>\$ 678,700.85</b>	<b>65.57% \$ 289,380.45</b>
<b>TOTAL OPERATING EXPENSE \$</b>	<b>316,670.99</b>	<b>\$ 1,016,286.67</b>	<b>\$ 3,262,111.00</b>	<b>\$ 2,245,824.33</b>	<b>68.85% \$977,215.27</b>

**CAPITAL IMPROVEMENTS & SPECIAL PROJECTS**

DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	BUDGET	REMAINING BUDGET	
<b>ADMIN</b>					
COMPUTERS	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	100.00%
<b>LANDFILL</b>					
SCADA MAINT SUPPORT	571.44	1,621.44	-	(1,621.44)	0.00%
GROUND WATER MONITORIN	427.50	902.50	-	(902.50)	0.00%
SCS ON CALL SUPPORT	673.94	1,570.82	-	(1,570.82)	0.00%
GRADER VPIC	-	-	7,500.00	7,500.00	100.00%
DOZER	-	-	440,000.00	440,000.00	100.00%
BATWING MOWER	-	-	35,000.00	35,000.00	100.00%
<b>RECYCLING</b>					
RECYCLING BINS	-	-	7,500.00	7,500.00	100.00%
CAMERA UPDATE	-	6,525.43	6,500.00	(25.43)	-0.39%
TRUCK	-	-	50,000.00	50,000.00	100.00%
DROP OFF PODS	-	-	6,000.00	6,000.00	100.00%
<b>TOTAL CAPITAL IMPRVMT &amp;</b>	<b>\$ 1,672.88</b>	<b>\$ 10,620.19</b>	<b>\$ 553,500.00</b>	<b>\$ 542,879.81</b>	<b>98.08%</b>

**REAPPROPRIATIONS FROM PRIOR YEARS BUDGET**

COMPUTERS	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	100.00%
BATWING MOWER	-	-	20,000.00	20,000.00	100.00%
DUMP TRAILER	-	-	10,000.00	10,000.00	100.00%
FENCING	-	231.00	47,120.00	46,889.00	99.51%
RECYCLING TRUCK	-	-	45,000.00	45,000.00	100.00%
SCADA REPEATER	-	-	5,000.00	5,000.00	100.00%
LEACHATE MANAGEMENT IMI	-	-	40,562.77	40,562.77	100.00%
<b>TOTAL REAPPROPRIATIONS  </b>	<b>\$ -</b>	<b>\$ 231.00</b>	<b>\$ 171,682.77</b>	<b>\$ 171,451.77</b>	<b>99.87%</b>

**OTHER DESIGNATED FUNDS**

EQUIP REPLACEMENT	\$ -	\$ -	\$ 525,000.00	\$ 525,000.00	100.00%
ABUTMENT D1/D2	-	-	1,500,000.00	1,500,000.00	100.00%
FINANCIAL ASSURANCE	-	-	50,000.00	50,000.00	100.00%
<b>SUBTOTAL</b>	<b>-</b>	<b>-</b>	<b>2,075,000.00</b>	<b>2,075,000.00</b>	<b>100.00%</b>
BOND PAYMENT	-	-	273,580.00	273,580.00	0.00%
<b>TOTAL OTHER DESIGNATED  </b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,348,580.00</b>	<b>\$ 2,348,580.00</b>	<b>100.00%</b>

## FINANCIAL SUMMARY

	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024
Current Assets	\$ 5,046,863.27	\$ 4,890,631.64	\$ 4,668,018.10	\$ 4,774,245.98	\$ 4,924,526.45	\$ 5,015,673.63
Less Current Liabilities	(1,560.99)	(2,141.67)	(804.70)	(1,124.16)	(1,394.64)	(11,580.18)
Less Des. Work. Capital	(1,000,000.00)	(1,000,000.00)	(1,000,000.00)	(1,000,000.00)	(1,000,000.00)	(1,000,000.00)
Less Carry Over for Non-Completed Projects						
* From Prior Year	(173,498.00)	(173,498.00)	(171,682.77)	(171,451.77)	(171,451.77)	(171,451.77)
Less other Designations:						
Equip. Replacement	(560,862.70)	(156,462.70)	(525,000.00)	(525,000.00)	(525,000.00)	(525,000.00)
Cell Const. Fund	(123,683.19)	(123,683.19)	-	-	-	-
Abutment D1/ D2	-	-	(1,500,000.00)	(1,500,000.00)	(1,500,000.00)	(1,500,000.00)
Remediation Fund	-	-	-	-	-	-
Leachate Mgmt Dev Fund	(40,562.77)	(40,562.77)	-	-	-	-
Financial Assurance	(60,000.00)	(60,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)
	<u>\$ 3,086,695.62</u>	<u>\$ 3,334,283.31</u>	<u>\$ 1,420,530.63</u>	<u>\$ 1,526,670.05</u>	<u>\$ 1,676,680.04</u>	<u>\$ 1,757,641.68</u>
Projections for remaining Budget:						
Revenue	171,221.29	(246,552.99)	4,001,502.48	3,566,773.81	3,140,861.65	2,736,233.62
*Carry Over Rev for Const.	173,498.00	173,498.00	171,682.77	171,451.77	171,451.77	171,451.77
Operating Expense	(463,981.94)	(201,022.24)	(3,072,019.04)	(2,826,567.92)	(2,562,495.32)	(2,245,824.33)
Capital	(156,694.25)	(65,902.76)	(553,500.00)	(551,078.12)	(544,552.69)	(542,879.81)
Bond Payment	(244,136.25)	2,307.50	(273,580.00)	(273,580.00)	(273,580.00)	(273,580.00)
Projected Remaining Current Assets	<u>\$ 2,566,602.47</u>	<u>\$ 2,996,610.82</u>	<u>\$ 1,694,616.84</u>	<u>\$ 1,613,669.59</u>	<u>\$ 1,608,365.45</u>	<u>\$ 1,603,042.93</u>

### Investments:

#### Two Rivers Bank & Trust

40018731	\$293,935.89
40024465	\$172,599.64
40019606	\$606,381.95
40026940	\$256,158.14

#### Danville State Savings

19615	\$403,536.66
21749	\$463,737.01
22520	\$311,361.98
23262	\$186,531.26
23871	\$257,424.37
21436	\$226,656.83
25467	\$297,569.11
26130	\$542,815.23
26135	\$523,841.90
28332	\$250,000.00

### Changes:

#### Two Rivers Bank & Trust:

#### Danville State Savings:

CD# 21749 Renewed @ 6 Mo. 4.55% APY

**RECYCLING CENTER UPDATE**  
October 2024

**MATERIALS SHIPPED (ESTIMATED WEIGHTS)**

Baled Plastic	29,335#	Loose News	78,430#
Steel Cans	-#	Baled Cardboard	220,580#
Alum. Cans	1,785#	Appliance Scrap	9,920#
Glass	31,720#	Glass to Ripple	39,680#

**Rebates - COMMERCIAL RECYCLING -\$60 rebate**

52.05 tons cardboard @ \$60.00/ton = \$3,123.00  
 -3.0 tons cardboard @ \$60.00 = - \$180.00 (contaminated)  
 23.69 tons cardboard @ \$60.00 = \$1421.40 (Mt. Pleasant)  
 -0.6 tons cardboard @ \$60.00 (contaminated)= \$-36.00

**Manned Drop off Program**

City	Residents	Commercial
New London	38	31
Danville	19	12
Winfield	19	22
Morning Sun	33	32
Mediapolis	34	36
Mt. Pleasant	411	65

**PULVERIZED GLASS SALES**

Current Month	Fiscal Year-to-date
\$0.00	\$160.00

**Per Ton Revenue for Recyclables**

Date	Steel Cans	Aluminum Cans	Baled Plastic
October 2023		1100.00	40.00
November2023	214.00	1000.00	80.00
December2023	-	1100.00	90.00
January 2024	-	1100.00	90.00
February 2024	-	1150.00	100.00
March 2024	210.00	1150.00	110.00
April 2024	-	1150.00	110.00
May 2024	-	1150.00	120.00
June 2024	-	1360.00	110.00
July 2024	-	1360.00	110.00
August 2024	171.50	1360.00	120.00
September2024	-	1360.00	120.00
October 2024	-	1360.00	120.00

Date	OCC	Loose News	Appliance Scrap
October 2023	70.00	15.00	100.00
November2023	75.00	15.00	100.00
December2023	85.00	20.00	100.00
January 2024	95.00	30.00	100.00
February 2024	120.00	45.00	100.00
March 2024	120.00	55.00	125.00
April 2024	120.00	60.00	130.00
May 2024	120.00	60.00	---
June 2024	120.00	60.00	125.00
July 2024	120.00	60.00	100.00
August 2024	120.00	50.00	100.00
September2024	115.00	45.00	100.00
October 2024	100.00	30.00	100.00

**Appliance De-manufacturing**

Oct 2024			
Type of Appliance		Items Removed	
Water Heater	2	FL tubes	-
Washer or Dryer	15	Merc Switches	1
Stove	6	Merc Thermocouples	0
Microwave	31	PCB Capacitors	13
Dishwasher	12	Non PCB Capacitors	37
Freezer or Refrigerator	21	PCB Ballasts	-
Dehumidifier	6	Non-PCB Ballasts	-
Air Conditioner	9		
Commercial Cooler	0		
Furnace	0		
Other	1		
TOTAL	103		51

**Area Recyclers**

**Recycling Program by Community for October 2024**

Community	Pounds Curbside	Pounds Drop-off
Burlington	63,474	
Middletown	1,120	
Westwood	864	
Rome	96	
New London	6,532	
Mt. Pleasant	30,728	
Salem	1,088	
West Burlington	5,626	
Danville	1,808	
Winfield	3,986	
Mediapolis	6,628	
Morning Sun	1,944	
Rural Drop-offs		7,340
Recycling Center Drop-off		243,230
Commercial Accts.		144,280
Manned Drop-off		22,560
Total Pounds Curbside		123,494
Total Pounds Drop-off		417,410

## HazChem Monthly Statistics - October 2024

Telephone Inquiries                      66

### Material Received from Residents

GRRWA Residents                      0  
Pounds                                      0

Henry Co. Residents                      2  
Pounds                                      107

DMC Residents                              9  
Pounds                                      638

Van Buren Residents                      0  
Pounds                                      0

Other  
Residents                                      1  
Pounds                                      35

### Material Received from VSQGs

Number Participating                      1  
Pounds                                      15

### Swap Shop

# of Customers                              1  
  
Weight In                                      0  
Weight Out                                      34  
  
Metal weight                                      0

### Electronics from Residents

Number Participating                      105

CRT Monitors                              11

TVs    106

Other Electronics                              980 lbs

HID Bulbs                                      0

Other Bulbs                                      46

### Electronics from Businesses

Number Participating                      5

CRT Monitors                              18

TVs    29

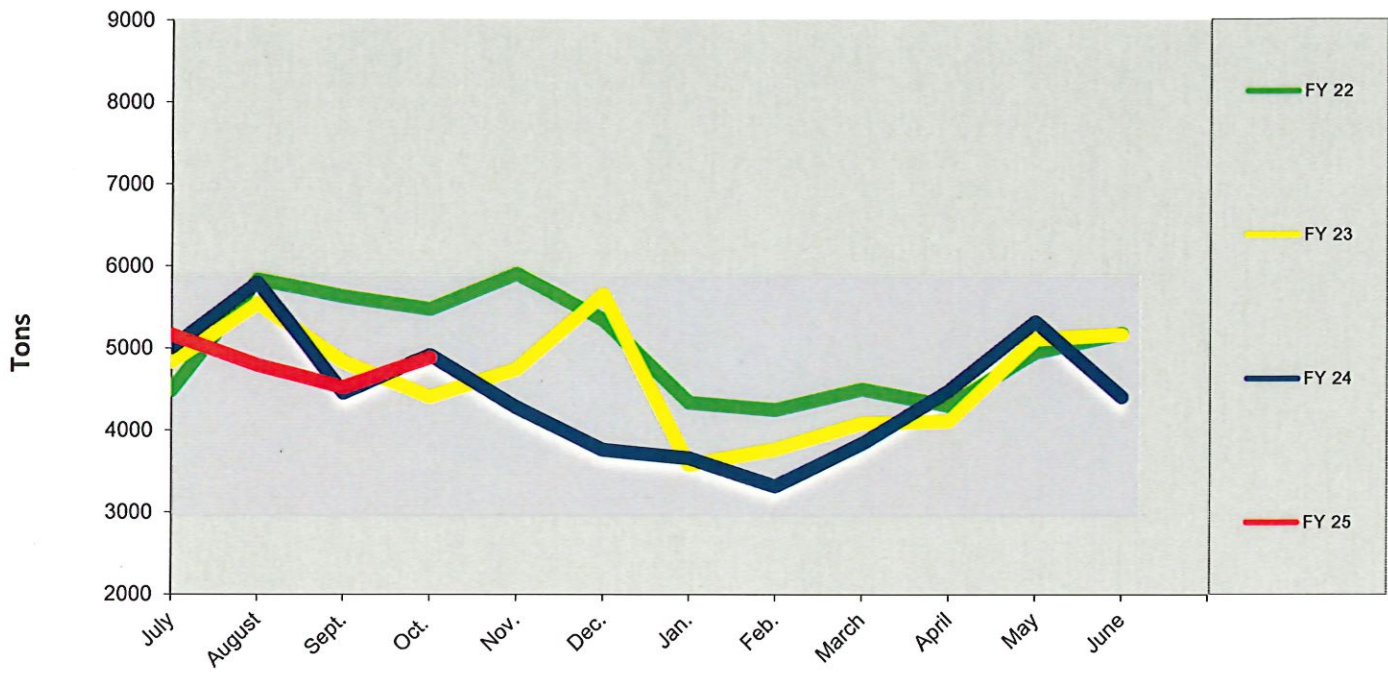
Other Electronics                              0 lbs

HID Bulbs                                      0

Other Bulbs                                      0

CRT TV & Monitors                      80

# TOTAL LANDFILL TONNAGE



# Commission Meeting Attendance

September 2024

## City/Town & Representative

Meetings	Burl. 1	Burl. 2	Burl. 3	W. Burl.	Danville	London	Mepo	DMCo.	Mt.P	Winfield
<b>2022</b>	Chad	Don	Lynda	Gregg	Jerry	Paul	Randy	Shane	Brent	Lisa
January-22	X	X		X	X	X	X		X	X
Special Mtg.	X	X		X	X	X	X		X	X
March-22	X	X		X	X	X			X	X
**Special Mtg. 3.22.22	X	X		X		X		X	X	X
Virtual 6/21/22		X		X		X	X		X	X
***Virtual 7/19/22		X		X		X	X	X		X
September-22	X	X		X	X	X	X	X	X	X
November-22	X	X		X	X	X	X		X	X
						New				
Meetings	Burl. 1	Burl. 2	Burl. 3	W. Burl.	Danville	London	Mepo	DMCo.	Mt.P	Winfield
<b>2023</b>	Chad	Don	Lynda	Gregg	Jerry	Paul	Randy	Shane	Brent	Lisa
January-23	X	X		X		X	X		X	X
March-23	X				X	X	X		X	X
May-23	X	X			X	X	X		X	X
July-23	X	X			X	X	X			X
August-23	X	X		X		X	X	X	X	X
November-23	X	X		X		X	X			X
Meetings	Burl. 1	Burl. 2	Burl. 3	W. Burl.	Danville	London	Mepo	DMCo.	Mt.P	Winfield
<b>2024</b>	Chad	Don	Lynda	Gregg	Jerry	Paul	Randy	Shane	Brent	Lisa
January-24	X	X		X	X	X	X	X	X	X
March-24		X		X		X	X	X	X	X
May-24		X		X	X	X	X		X	
July-24	X			X	X	X	X		X	X
September-24		X		X	X	X	X	X	X	X

\*\*Special Mtg-virtual meeting, vote on employment agreement

\*\*\*Special Mtg-virtual, vote on equipment replacement purchases

DES MOINES COUNTY  
REGIONAL SOLID WASTE COMMISSION  
AGENDA ITEM/RESOLUTION/STAFF ACTION

ITEM/ORDER NO: III

MEETING DATE: November 19, 2024

TITLE: Funds Withdrawal

**DISCUSSION/BACKGROUND:**

The Des Moines County Regional Waste Commission's account has a high amount of funds in our checking account, we would like to withdrawal \$700,000.00 to be put into CD's so we can earn a higher amount of interest.

**PROPOSAL ACTION/RECOMMENDATION:**

**ACTION:**

Motion By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

DES MOINES COUNTY  
REGIONAL SOLID WASTE COMMISSION  
AGENDA ITEM/RESOLUTION/STAFF ACTION

ITEM/ORDER NO: IV

MEETING DATE: November 19, 2024

TITLE: Safety Committee Reappointment

**DISCUSSION/BACKGROUND:**

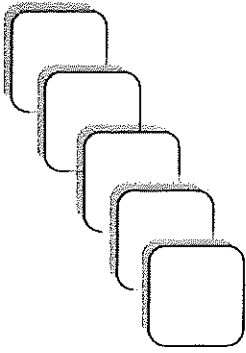
Chris Ball would like Carmelita Martinez to be on the safety committee and attend regular meetings. Currently she has been attending meetings, this is to officially reappoint Carmelita Martinez as a board member to the safety committee.  
Please see the attached

**PROPOSAL ACTION/RECOMMENDATION:**

**ACTION:**

Motion By: \_\_\_\_\_

Seconded By: \_\_\_\_\_



# JOINT SAFETY COMMITTEE

City of Burlington  
Des Moines County  
Burlington Waterworks  
Solid Waste Commission  
Southeast Iowa Regional Airport

November 13, 2024

Dear Board Members,

This letter is to request that you reappoint Carmelita Martinez of the Des Moines Solid Waste Commission to a 3-year term as a board member for the Joint Safety Committee. Beginning January 2025 to December 2027. Carmelita has done an exceptional job with the committee as well as promoting safety with her team. She offers great ideas to help the committee improve and grow. We would like to have her for another 3 years. Thank you for your cooperation in this matter.

Sincerely,

Angela Vaughan, C.E.S.C.O.  
Safety Director for the Joint Safety Committee

## Director's Report

November 19, 2024

### Recycling Center

**Trucks-** One has been delivered to the dealer. We are working on a plan to have the trucks delivered- not sure if it will be one at a time or both together. Knapheide can refurbish our current beds for about \$6000 and a new one costs around \$15,000. The turnaround for a new one is much longer. We believe we can schedule our trucks to get the old beds refurbished and save around \$20,000 total.

We spent \$7500 on repairs to one of the trucks we are scheduled to replace. We are going to evaluate our trucks to see if we want to sell one of the other trucks instead of this one.

**Markets-**From Darven: OCC market has tightened up significantly with our price dropping \$10 from last month. A company that regularly sends me OCC bids told me they were unable to provide a November bid because the mills he uses are not accepting OCC loads.

On the plus side, baled plastic increased \$30 from October (a 25% increase), and there was no change for our paper.

**Maintenance-** our forklift has been giving us some trouble. We had it in a couple months ago for a head gasket issue and then had to send it in again this past month for a broken radiator housing and a brake issue. The equipment and vehicle maintenance budget has taken a hit already this year.

### Landfill/HazChem Center

**New Cell Construction-** We did some excavation at the edge of the current liner to confirm the location and elevation.

While the majority of the points excavated were at the expected location and elevation, one corner is giving us some trouble. I've included a picture of the issue on the last page. The elevation at this point was much lower than we expected to find. The plans will need to note the location and elevation as well as the removal of some garbage.

**Maintenance-** We've had a couple hoses break on our Compactor. We changed out hoses at 5000 hrs. We feel like we need to change them out again even though we are not to 10,000 hrs. This machine is due to be replaced July 1st.

The City of Burlington has delivered some salt for our winter road maintenance. Big thanks to them.

**New Wells-** The new monitoring wells are installed- they were ordered by the DNR and we approved their installation at the last meeting.

### Administrative

**Finance-** Carmie has been working on our financial plan for the upcoming cell construction. We have been renewing CD's to get our maximum return and at the same time, making plans for pulling some of those CD's in time to pay for construction.

Our budget remains in good shape. The only area where we appear to be overbudget is vehicle and equipment maintenance for recycling where we've had significant repairs to the forklift and one of our trucks.

### Engineer's Report- From Jeff Phillips

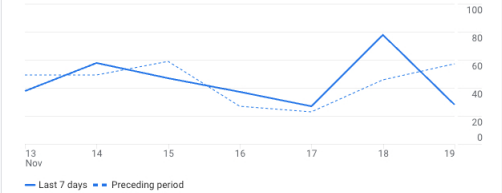
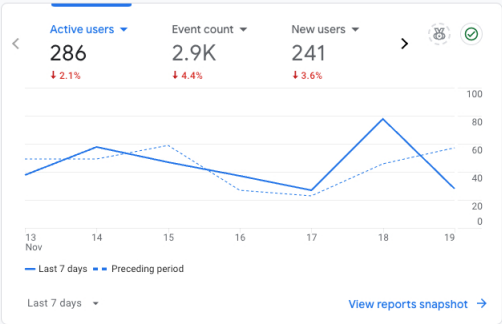
- We have sent a draft of the 2024 semi-annual sampling notification to you, upon your approval we will submit to the DNR.
- We are still currently waiting on bottles to arrive from the lab for the second sampling event this fall.
  - If they arrive later this week, we will complete the 2<sup>nd</sup> semi-annual groundwater sampling event next week. It is anticipated to take 3-4 days.
- We are anticipating completing the Annual Water Quality Report, and associated reports, in January and sending you drafts upon completion.
- The new monitoring wells and gas probes were successfully installed two weeks ago, and surveys of the new wells are expected to be completed 11/13 in conjunction with the waste delineation that will be happening on site to confirm the liner tie-in location of Cells D1 and D2.
- The 50% construction drawings for Cells D1 and D2 will be ready for presentation at the meeting next week. SCS staff will attend the meeting and present highlights of the design drawings and will discuss project activities and anticipated schedule.



The circle with the stake is the edge of the liner. The garbage to the left of the stake and in front of the excavator is not supposed to be there.

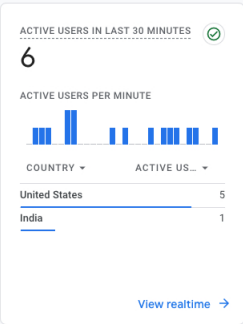


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yesterday

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West Burlington, IA | ... 233 ↑ 9.9%

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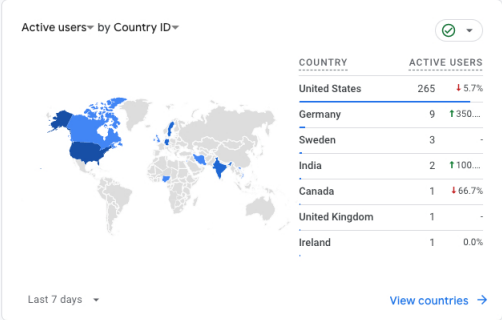
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Unassigned 17 -

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Landing page

Monetization

Retention

User

User attributes

Tech

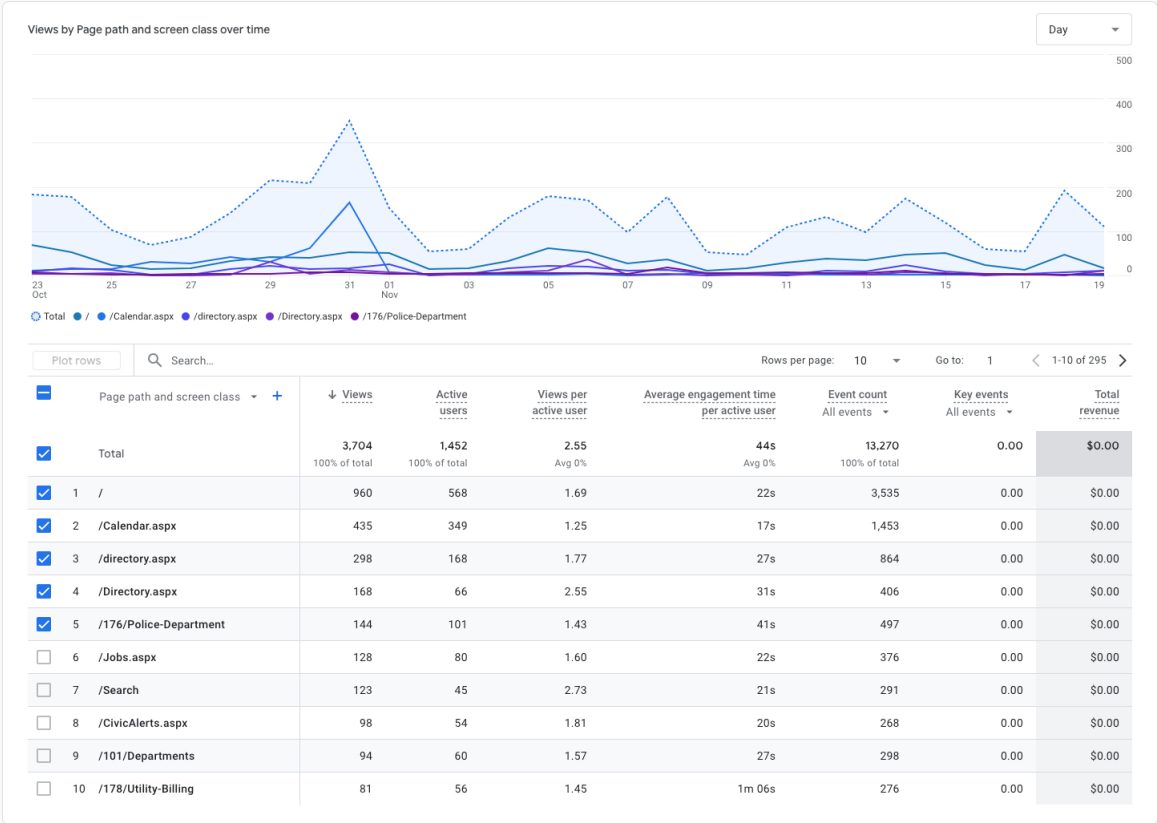
All Users

Add comparison

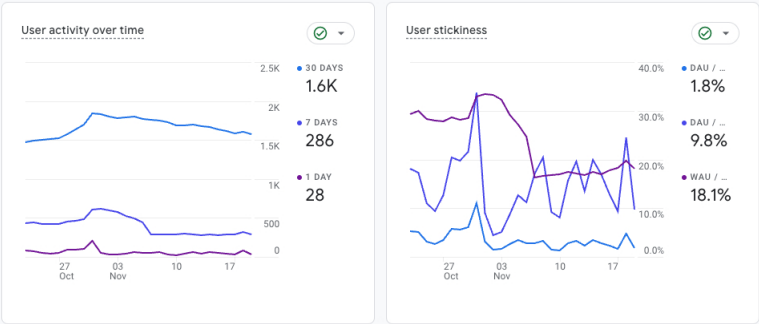
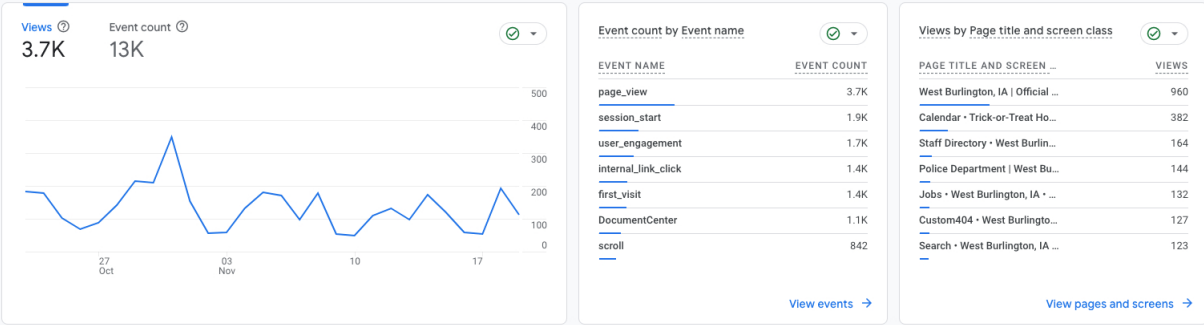
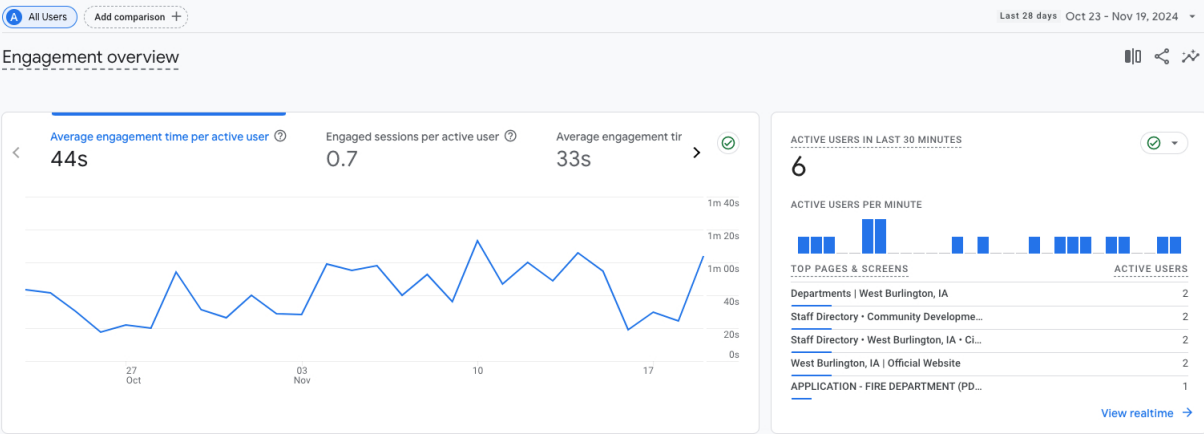
Last 28 daysOct 23 - Nov 19, 2024

Pages and screens: Page path and screen class

Add filter



- Reports snapshot
- Realtime overview
- Realtime pages
- Life cycle
- Acquisition
- Engagement
- Overview
- Events
- Pages and screens
- Landing page
- Monetization
- Retention
- User
- User attributes
- Tech



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Reports snapshot

Realtime overview

Realtime pages

Life cycle

Acquisition

Engagement

Overview

Events

Pages and screens

Landing page

Monetization

Retention

User

User attributes

Tech

Reports snapshot

Realtime overview

Realtime pages

Life cycle

Acquisition

Engagement

Overview

Events

Pages and screens

Landing page

Monetization

Retention

User

User attributes

Tech

All Users

Add comparison

Last 28 days

Oct 23 - Nov 19, 2024

Landing page: Landing page

Add filter

Sessions by Landing page over time

Day

23 Oct

25

27

29

31 Nov

01

03

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96

34

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7

3

Total

/

/Calendar.aspx

/directory.aspx

/Jobs.aspx

/176/Police-Department

Plot rows

Search...

Rows per page: 10

Go to: 1

1-10 of 92

	Landing page	Sessions	Active users	New users	Average engagement time per session	Key events	Total revenue	Session key event rate
						All events		All events
<input checked="" type="checkbox"/>	Total	1,946 100% of total	1,452 100% of total	1,353 100% of total	33s Avg 0%	0.00	\$0.00	0%
<input checked="" type="checkbox"/>	1 /	726	539	469	42s	0.00	\$0.00	0%
<input checked="" type="checkbox"/>	2 /Calendar.aspx	372	327	321	16s	0.00	\$0.00	0%
<input checked="" type="checkbox"/>	3 /directory.aspx	95	86	72	20s	0.00	\$0.00	0%
<input checked="" type="checkbox"/>	4 /176/Police-Department	91	81	75	44s	0.00	\$0.00	0%
<input type="checkbox"/>	5 (not set)	89	121	0	2s	0.00	\$0.00	0%
<input checked="" type="checkbox"/>	6 /Jobs.aspx	51	47	38	25s	0.00	\$0.00	0%
<input type="checkbox"/>	7 /178/Utility-Billing	45	40	30	1m 01s	0.00	\$0.00	0%
<input type="checkbox"/>	8 /CivicAlerts.aspx	38	35	32	7s	0.00	\$0.00	0%
<input type="checkbox"/>	9 /101/Departments	37	35	28	1m 19s	0.00	\$0.00	0%
<input type="checkbox"/>	10 /279/Licenses-Permits	29	22	17	47s	0.00	\$0.00	0%

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## **How Can Iowa American Water Ownership Benefit Your Community?**

### **What assets would be acquired if the community sold the water/wastewater systems to Iowa American Water?**

- All water/wastewater systems physical assets and equipment needed to maintain those assets
  - All underground pipes and manholes
  - All pump and lift stations
  - All wells, booster stations and storage tanks
  - All tractors, vac trucks, dump trucks, pumps, etc.

### **What is the financial benefit to the community to sell the water/wastewater systems to Iowa American Water?**

- The community can use proceeds from the sale to pay down debt
- The remaining proceeds can be used for other community priorities
- Iowa American Water becomes a taxpayer
- Iowa American Water pays for all treatment costs from collections
- The current water excise tax paid by the community will be paid by Iowa American Water
- The community would no longer be liable for necessary ongoing expenditures associated with operating and maintaining the water/wastewater systems

### **How does this benefit the community?**

- Financial relief for the community allowing it to focus on other needs and projects
- All administrative costs associated with the water/wastewater operations will be eliminated
- Promotes growth via our developer refund program associated with water/wastewater system extensions

### **Who is responsible for future maintenance and capital investments to the water/wastewater systems if Iowa American has ownership?**

- Iowa American Water is responsible for all future maintenance and capital investments; capital investment creates more jobs for the community

### **Who is responsible for all daily operations and regulatory compliance matters?**

- Iowa American Water assumes all future responsibility to Iowa Department of Natural Resources (IDNR) and U.S. Environmental Protection Agency (USEPA)
- Iowa American Water maintains solid, long-term relationships with IDNR and USEPA to comply with and stay ahead of all current and future compliance mandates

**What happens to current community employees dedicated to the water/wastewater systems?**

- All employees in good standing become employees of Iowa American Water
- Iowa American Water supports a Union Labor workforce
  - The company offers great pay and benefits for employees
  - Advancement opportunities are available across American Water's national footprint

**What benefits to customers would Iowa American Water's ownership of the water/wastewater systems offer?**

- Customers would receive one bill for water and wastewater if both systems are purchased
- Due to economies of scale provided with American Water, capital improvements can be done more economically by Iowa American Water than if the community were to undertake the same capital investments.
- Iowa American Water offers a low-income emergency assistance program to qualified customers along with payment arrangements and budget billing
- Iowa American Water's rates are regulated by the Iowa Utilities Board (IUB); the company cannot raise its rates without IUB approval

**How will future water/wastewater system upgrades and development be managed along with other community projects?**

- The engineering departments of both the community and Iowa American Water will work together to prioritize projects
  - Iowa American Water meets regularly with Public Works and Engineering Departments to determine infrastructure replacement and relocation needs related to street, sewer, riverfront, parks, and other projects
  - Five-year comprehensive planning projects would be shared between the community and Iowa American Water

**How would Iowa American Water partner with the community in cases of floods and disasters?**

- Iowa American Water develops and maintains an emergency response plan which is reviewed and approved annually to combat potential threats or situations to be prepared in advance of need
- As part of the American Water system, Iowa American Water has access to national experts across the company, resources, supplies, and equipment that can be utilized in an emergency
- Iowa American Water always partners with its service communities in emergencies and disasters to protect its facilities

# Water & Wastewater Infrastructure Got You Buried?



## Build a Partnership with Iowa American Water

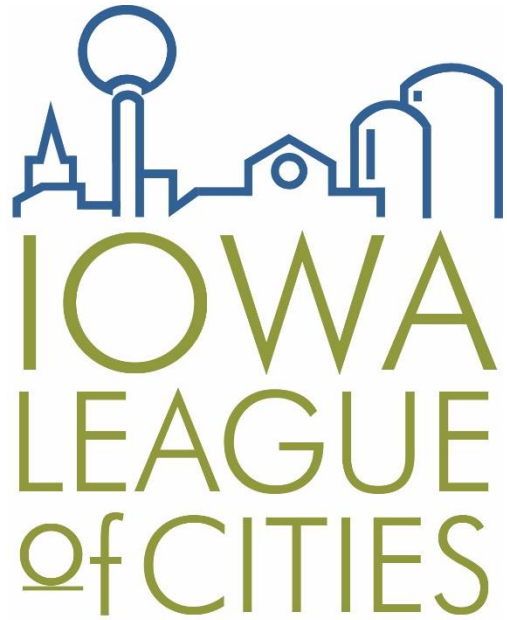
### We Can Assist Your Community with:

- Critical Water and Wastewater Capital Improvements
- Regulatory Compliance Challenges
- Freeing Up Capital for Critical Community Investments in Police, Fire, Roads, Bridges, Storm Water and Parks
- Loss of Local Property Tax Receipts
- Pension Fund Deficits
- Rate Stability through Regulatory Oversight
- Future Water and Sewer Financial Challenges



IOWA  
AMERICAN WATER

*We Keep Life Flowing*



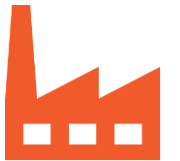
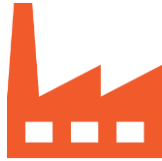
# BUDGET PROJECTIONS AND ISSUES

---

## 2024 BUDGET WORKSHOPS

# REVENUES

# PROPERTY TAX SYSTEM BASICS



**Residential/agricultural  
property growth capped  
at 3%**

**Coupling provision for  
agricultural/residential**

**Commercial, Industrial,  
Railroad have  
separate rollback**

**THE  
ROLLBACK**

**Everything is built on  
property valuations!**

# PROPERTY TAX SYSTEM BASICS

## COMMERCIAL/INDUSTRIAL/RAILROAD ROLLBACK



**90%\***

**ROLLBACK**

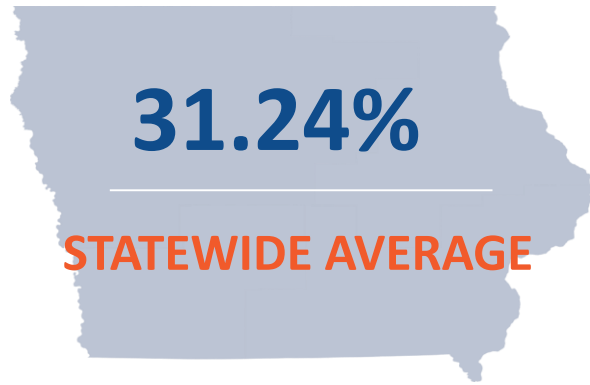


**NOT TIED TO  
PROPERTY  
VALUATION GROWTH  
OR DECLINE**



**BACKFILL  
REDUCTION/  
ELIMINATION BEGAN  
FY 2023!**

<https://dom.iowa.gov/cities>



**(3.9%/year)**

# PROPERTY TAX SYSTEM BASICS

## BACKFILL REDUCTION/ELIMINATION



**CITIES WITH LESS GROWTH  
THAN STATEWIDE AVERAGE  
FOR ALL LOCAL GOVERNMENTS  
= 8 YEAR SCHEDULE**



**CITIES WITH MORE GROWTH  
THAN STATEWIDE AVERAGE FOR  
ALL LOCAL GOVERNMENTS  
= 5 YEAR SCHEDULE**

# PROPERTY TAX SYSTEM BASICS

## MULTI-RESIDENTIAL PROPERTY CLASS

**FIRST ASSESSED IN 2015**



*(AFFECTING FY 2017 BUDGETS)*



**ROLLBACK  
SCHEDULE**

**NO BACKFILL**



**CLASS ELIMINATED  
IN FY 2023**

**(SUCH PROPERTIES MOVE TO  
RESIDENTIAL PROPERTY  
CLASS)**



# PROPERTY TAX SYSTEM BASICS

## OTHER IMPORTANT ITEMS

### ELDERLY TAX CREDIT

\*Expanded 2023



### HOMESTEAD TAX CREDIT

\*Expanded 2023



### BUSINESS PROPERTY TAX CREDIT

(CONVERTED TO ROLLBACK)

# ROLLBACK NUMBERS

FY 2025



**AGRICULTURAL – 71.8370%**



**COMMERCIAL – 90%\***



**INDUSTRIAL – 90%\***



**RAILROAD – 90%\***



**RESIDENTIAL – 46.3428%**

**First \$150,000 subject to residential rollback**

# ROLLBACK NUMBERS

FY 2026



**AGRICULTURAL – 73.8575%**



**COMMERCIAL – 90%\***



**INDUSTRIAL – 90%\***



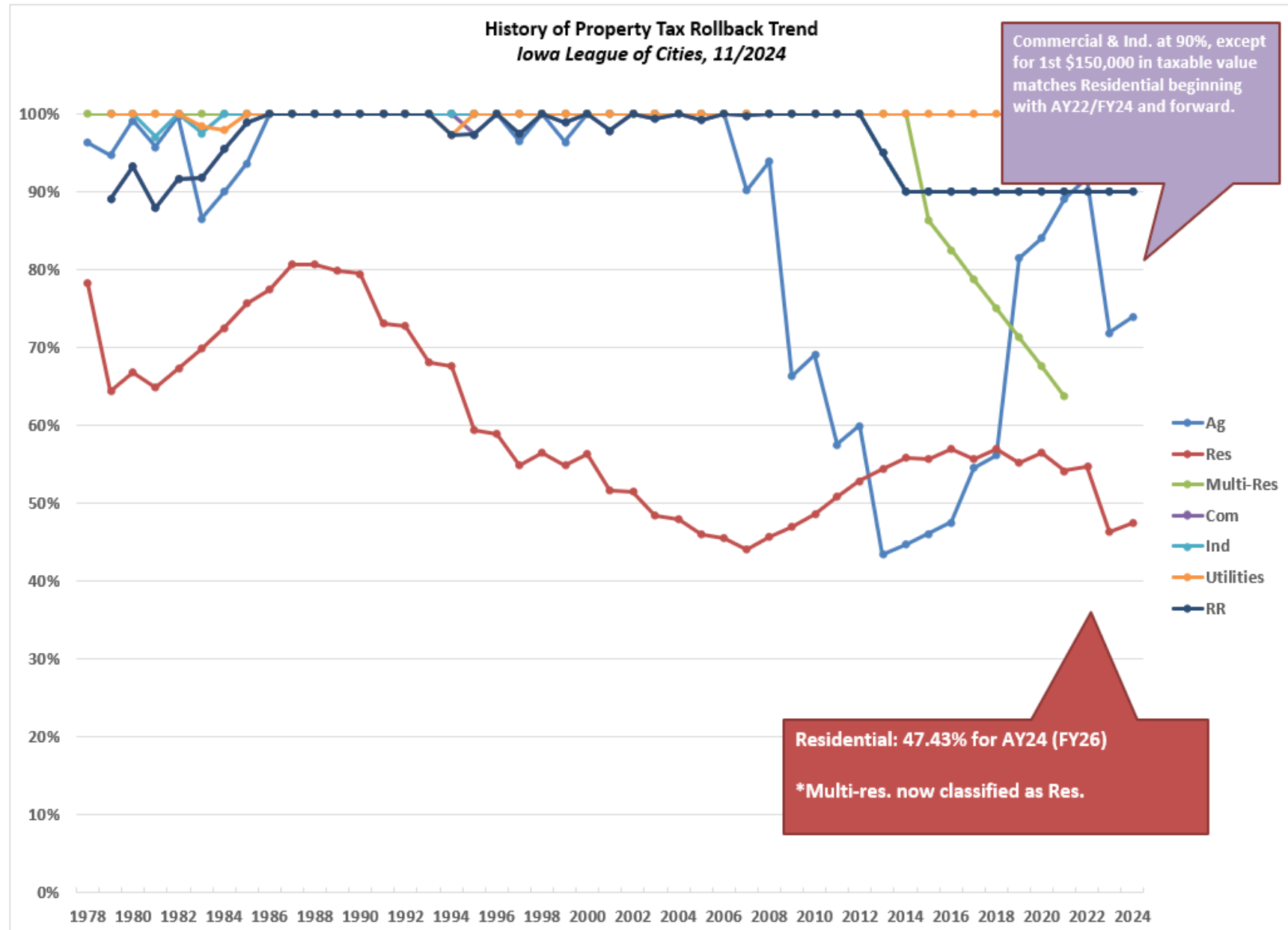
**RAILROAD – 90%\***



**RESIDENTIAL – 47.4316%**

**First \$150,000 subject to residential rollback**

# ROLLBACK HISTORICAL AND PROJECTED



# NEW CGFL SYSTEM

Tier	Annual Non-TIF Taxable Valuation Growth	CGFL Impact
Tier 1	Less than 2.75%	CGFL not impacted
Tier 2	2.75%-3.99%	Revenue growth reduced by approximately 1% for the next budget year
Tier 3	4%-5.99%	Revenue growth reduced by approximately 2% for the next budget year
Tier 4	6% or higher	Revenue growth reduced by approximately 3% for the next budget year

# NEW CGFL SYSTEM

**FY 2024-25**

**Cities with Decreased CGFL = 620**

**Cities with No Change in CGFL = 294**

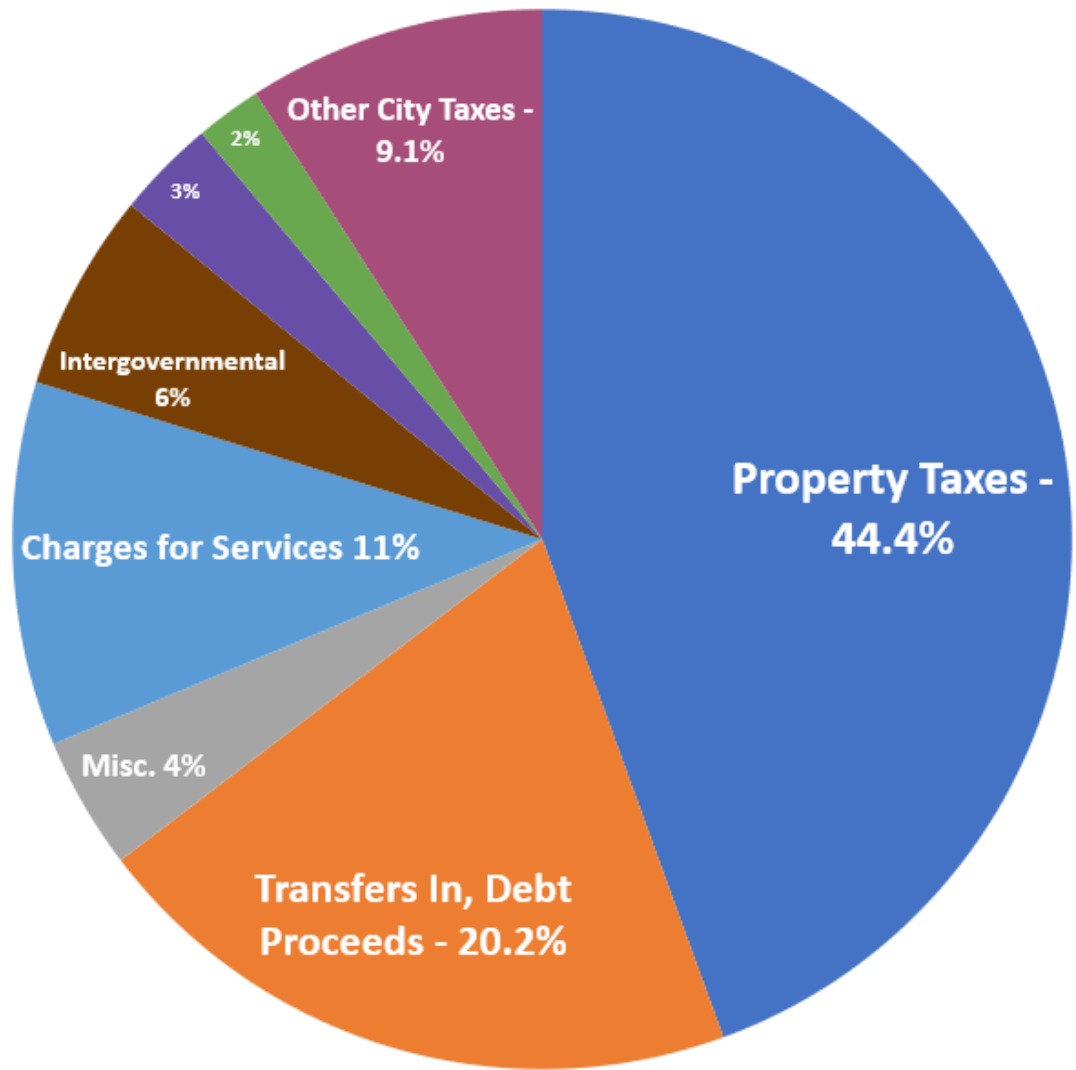
**Cities with Increased CGFL = 26**

**\*Statewide impact = approximately \$19 million reduction  
due to CGFL (first year)**

# PROPERTY TAX SYSTEM BASICS

## CITY GENERAL FUND REVENUES BY CATEGORY

FY24 (BUDGETED) ALL CITIES



# PROPERTY TAX SYSTEM BASICS

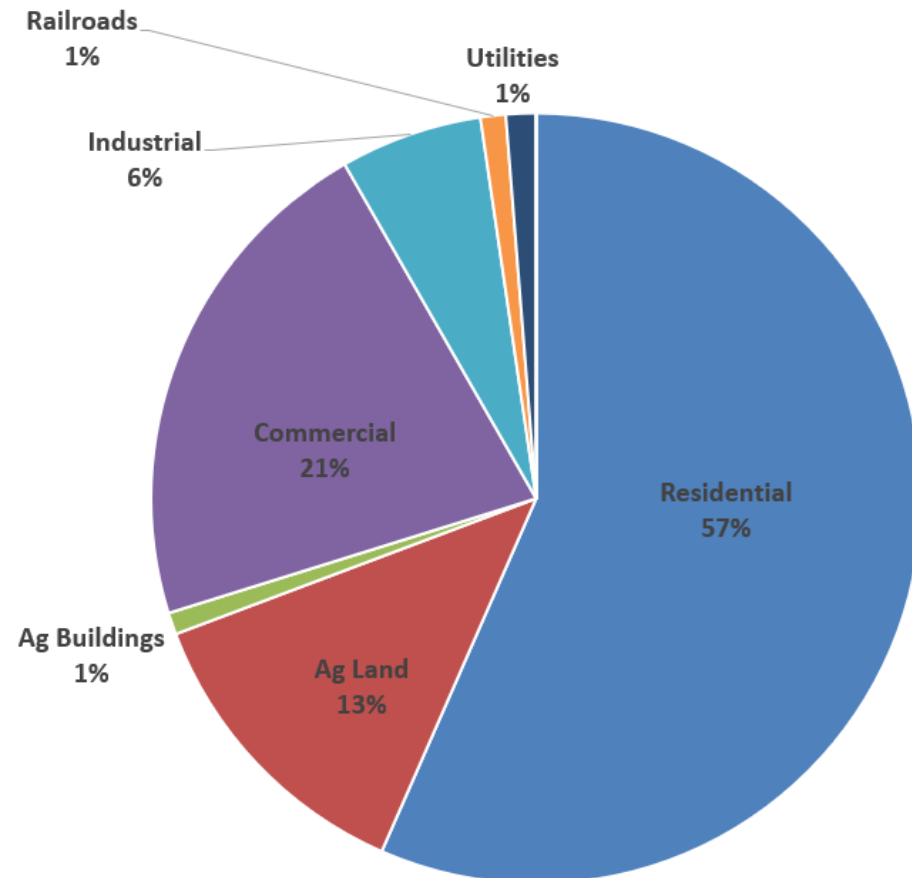
## PROPERTY TAX COLLECTIONS BREAKDOWN BY CLASSIFICATION

### FY24 (ALL TAX AUTHORITIES)

Property Tax Collections Breakdown by Classification, FY24


Iowa League of Cities

Data Source: Iowa Department of Management, 11/2024





# PROPERTY TAX EXAMPLES

## RESIDENTIAL PROPERTY (FY 25)



Assessed Value	Rollback	Taxable Value/ Calculation	Tax Obligation <u>(city only)</u>
\$100,000	46.3428%	(\$46,343/ \$1,000) x \$8.10	\$375.38

## COMMERCIAL/INDUSTRIAL PROPERTY (FY 25)

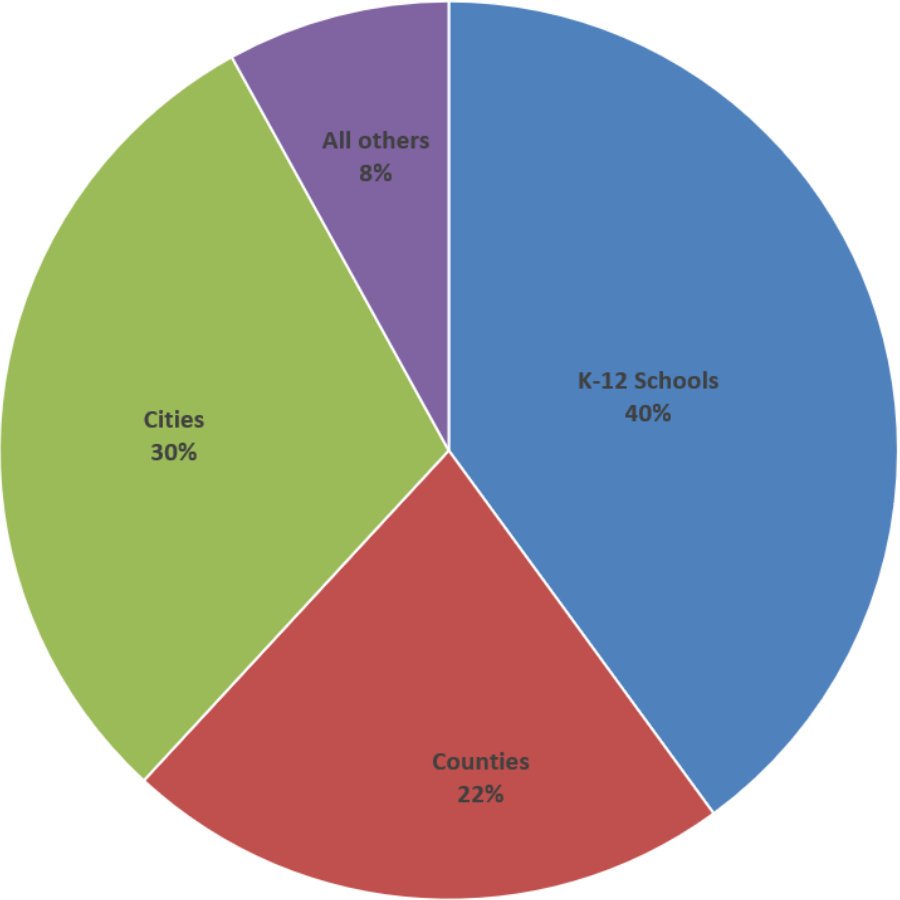


Assessed Value	Two-Tiered Rollback	Taxable Value/ Calculation	Tax Obligation <u>(city only)</u>	<u>Total</u>
\$500,000	46.3428%	\$69,514	\$563.07	\$3,114.57
	90%	\$315,000	\$2,551.50	

# PROPERTY TAX REVENUE BY CLASS

## BREAKDOWN OF PROPERTY TAX COLLECTIONS BY AUTHORITY, FY24

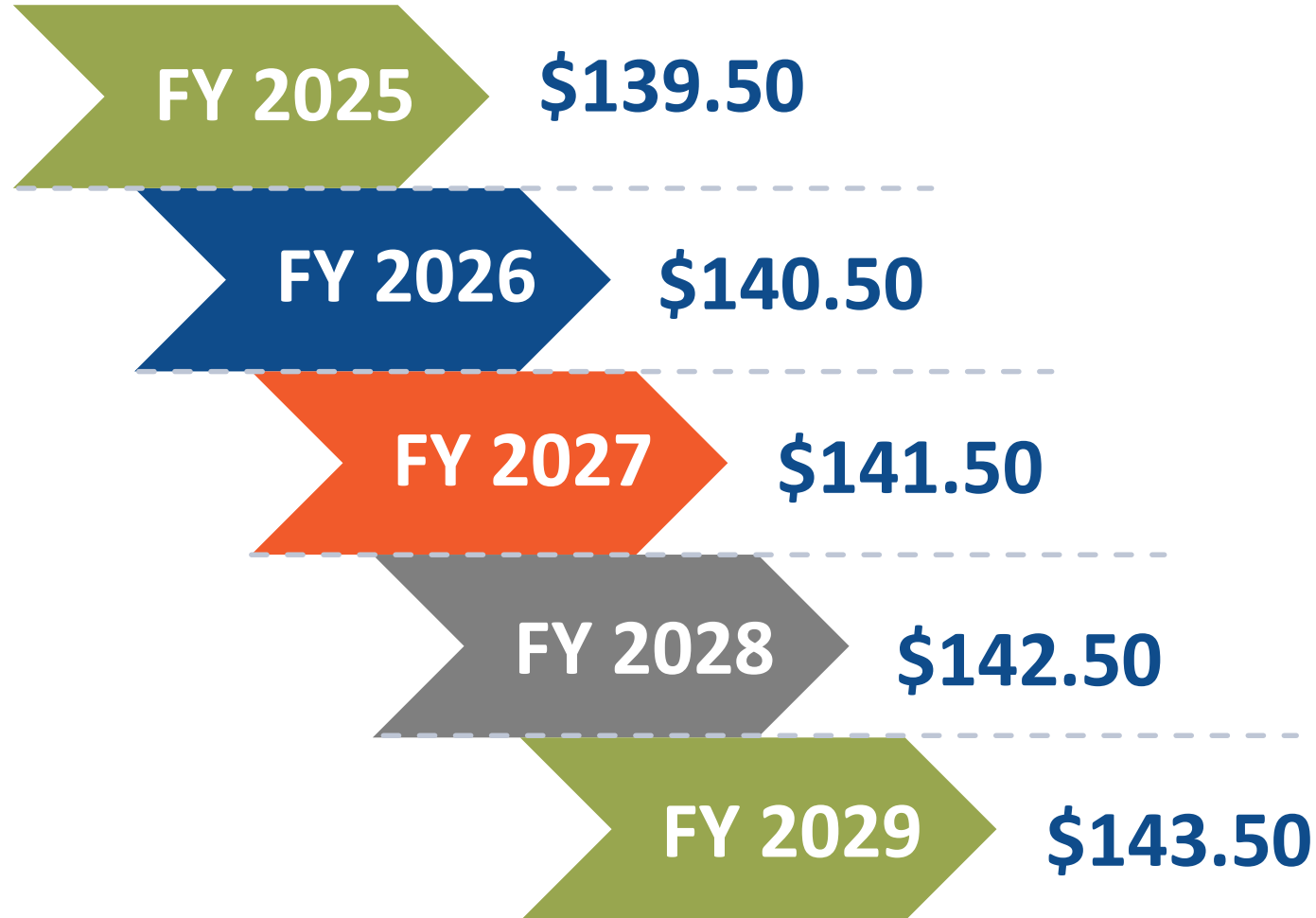
Breakdown of Property Tax Collections by Authority, FY24  
*Iowa League of Cities & ISU Extension and Outreach,*  
*Raw Data Source: Iowa DOM, pulled 11/2024*



# ROAD USE TAX FUND DISTRIBUTION

LATEST ESTIMATES FROM IDOT (JULY 2024)

IDOT PER CAPITA FORECAST\*

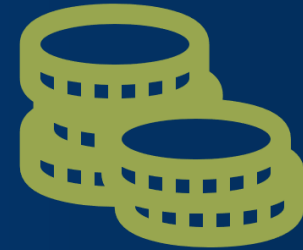


# ROAD USE TAX FUND DISTRIBUTION



**FUNDED PRIMARILY  
BY FUEL TAXES  
AND VEHICLE  
REGISTRATION FEES**

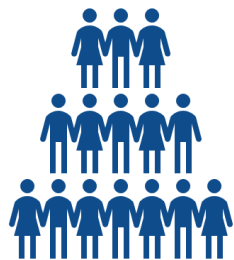
**10 CENT/GALLON GAS  
TAX INCREASE  
APPROVED IN 2015  
LEGISLATIVE SESSION  
FOR CRITICAL  
INFRASTRUCTURE NEEDS**



**ADDITIONAL \$215  
MILLION FOR RUTF  
(TRACK USAGE OF NEW  
FUNDS FOR IDOT)**

# ROAD USE TAX FUND DISTRIBUTION

## 2020 CENSUS IMPACT



MORE CITY POPULATION IMPACTS STATEWIDE FORMULA

---



DROP OF NEARLY \$5 IN PER CAPITA DISTRIBUTION  
ESTIMATE FROM SPRING 2021

---



FARM-TO-MARKET ROADS,  
CITIES LESS THAN 500 IN POPULATION


- SHIFT CONTROL TO COUNTY (AND THEY RECEIVE RUTF FOR FM ROADS)
- MUST WAIT UNTIL POPULATION EXCEEDS 750 FOR RETURN OF CONTROL

# LOCAL OPTION SALES TAX

Iowa  
Department of  
Revenue  
Statewide  
Estimate:

FY 2025 = 13.9%  
increase

Must adopt revenue purpose statement (including amount used for property tax relief, if any)



Sunset clause is optional



HELPFUL TOOLS AVAILABLE AT:  
[WWW.TAX.IOWA.GOV/LOCAL-OPTION-TAX-  
INFORMATION-LOCAL-GOVERNMENT](http://WWW.TAX.IOWA.GOV/LOCAL-OPTION-TAX-INFORMATION-LOCAL-GOVERNMENT)

# HOTEL/MOTEL TAX

**MAY CHARGE  
UP TO 7%  
(IF APPROVED  
BY VOTERS)**

**15 CITIES CHARGE  
LESS THAN 7%**



**181 CITIES  
CURRENTLY**

**50% MUST BE USED  
FOR IMPROVING  
RECREATIONAL,  
CULTURAL OR  
ENTERTAINMENT  
FACILITIES OR FOR  
PROMOTION OF  
TOURIST/CONVENTION  
BUSINESS**

# FRANCHISE FEES



**~250 CITIES  
CURRENTLY**

- **MAY CHARGE UP TO 5%**

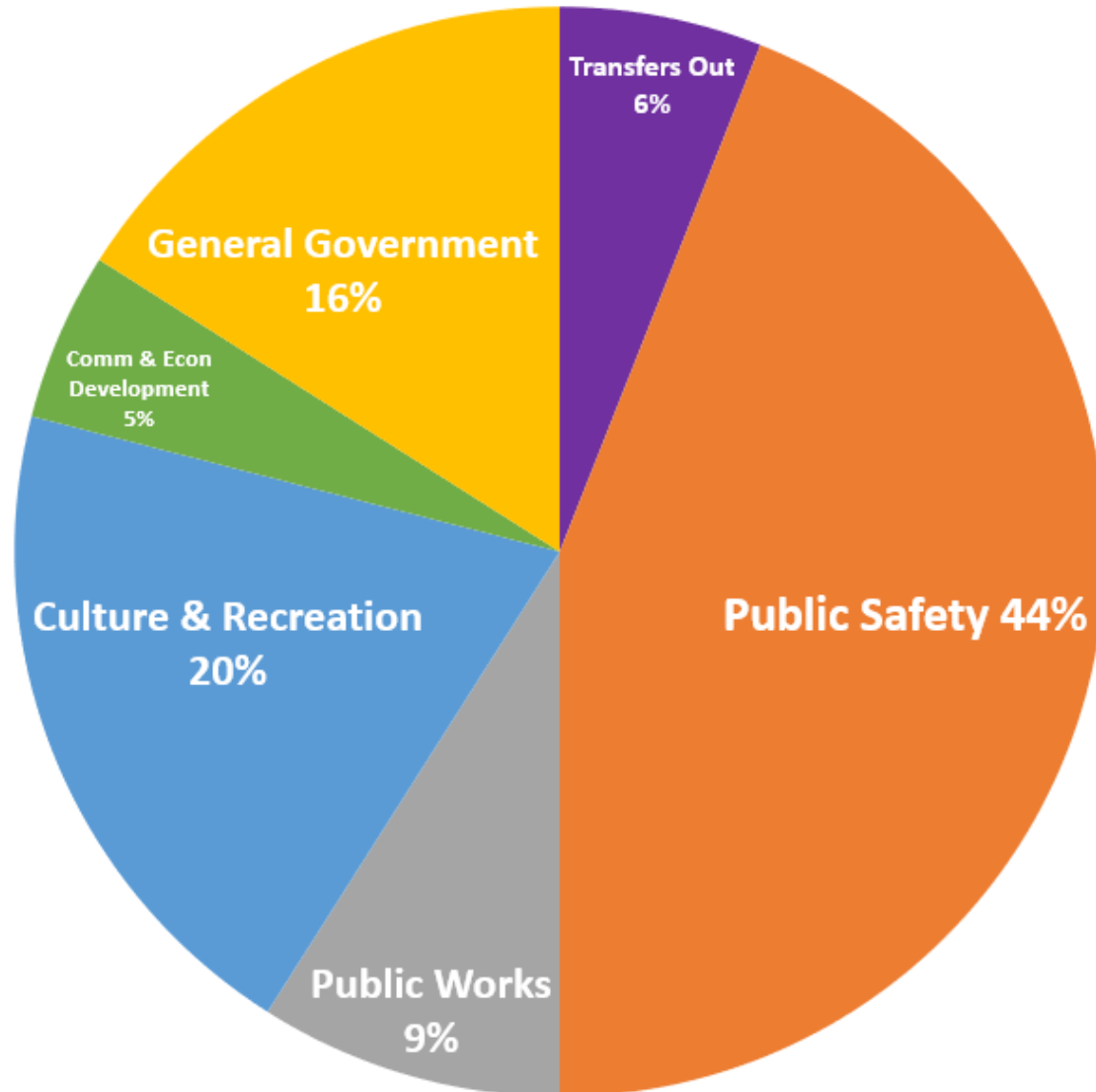
- **MUST HOLD PUBLIC HEARING PRIOR TO INCREASING OR AMENDING FEE + MUST ADOPT AND PUBLISH (OR POST) A REVENUE PURPOSE STATEMENT**

- **CANNOT CHARGE BOTH LOST AND A FRANCHISE FEE**

# EXPENDITURES

# EXPENDITURES

## CITY GENERAL FUND EXPENDITURES BY CATEGORY, FY24 (BUDGETED) ALL CITIES



# CONSUMER PRICE INDEX (CPI)

MEASURES CHANGE IN PRICES FOR GOODS AND SERVICES

## U.S. CPI

INCREASED 3.7% (*SEPT '22 – SEPT '23*)

INCREASED 2.4% (*SEPT '23 – SEPT '24*)

## MIDWEST CPI

INCREASED 3.2% (*SEPT '22 – SEPT '23*)

INCREASED 2.5% (*SEPT '23 – SEPT '24*)

# EMPLOYMENT COST INDEX



**MEASURES  
CHANGE IN  
COST OF  
LABOR**

**STATE AND LOCAL GOVERNMENT WORKERS  
(SEPT 2023 – SEPT 2024):**



**4.7%**

**TOTAL  
COMPENSATION COSTS  
INCREASED**



**4.6%**

**WAGES  
INCREASED**



**4.8%**

**BENEFITS  
INCREASED**

**REGULAR CLASS MEMBERS**

**2024**

**6.29%  
EMPLOYEE**

---

**9.44%  
EMPLOYER**

**15.73%  
TOTAL RATE**

**2025**

**6.29%  
EMPLOYEE**

---

**9.44%  
EMPLOYER**

**15.73%  
TOTAL RATE**

**2026**

**6.29%  
EMPLOYEE**

---

**9.44%  
EMPLOYER**

**15.73%  
TOTAL RATE**

# IPERS PROTECTION CLASS MEMBERS

**2024**

**6.41%  
EMPLOYEE**

---

**9.61%  
EMPLOYER**

**16.02%  
TOTAL RATE**

**2025**

**6.21%  
EMPLOYEE**

---

**9.31%  
EMPLOYER**

**15.52%  
TOTAL RATE**

**2026**

**6.21%  
EMPLOYEE**

---

**9.31%  
EMPLOYER**

**15.52%  
TOTAL RATE**

**MUNICIPAL FIRE AND POLICE RETIREMENT SYSTEM OF IOWA**

**2024**

**9.40% - EMPLOYEE**

**22.98% - EMPLOYER**

**32.38% - TOTAL RATE**

**2025**

**9.40% - EMPLOYEE**

**22.66% - EMPLOYER**

**32.06% - TOTAL RATE**

**2026**

**9.40% - EMPLOYEE**

**22.68% - EMPLOYER**

**32.08% - TOTAL RATE**

# BID/QUOTE THRESHOLDS

## CURRENT THRESHOLDS

PUBLIC IMPROVEMENT PROJECTS AS  
DEFINED BY CHAPTER 26 OF STATE CODE

	HORIZONTAL PROJECTS		VERTICAL PROJECTS	
	CITIES LESS THAN 50K	CITIES MORE THAN 50K	CITIES LESS THAN 50K	CITIES MORE THAN 50K
COMPETITIVE BID	\$65,000	\$93,000	\$196,000	\$196,000
COMPETITIVE QUOTE	N/A	N/A	\$81,000	\$109,000

# BID/QUOTE THRESHOLDS

**\*JANUARY 1, 2025 THRESHOLDS**

**PUBLIC IMPROVEMENT PROJECTS AS  
DEFINED BY CHAPTER 26 OF STATE CODE**

	HORIZONTAL PROJECTS		VERTICAL PROJECTS	
	CITIES LESS THAN 50K	CITIES MORE THAN 50K	CITIES LESS THAN 50K	CITIES MORE THAN 50K
COMPETITIVE BID	\$62,000	\$89,000	\$206,000	\$206,000
COMPETITIVE QUOTE	N/A	N/A	\$82,000	\$114,000

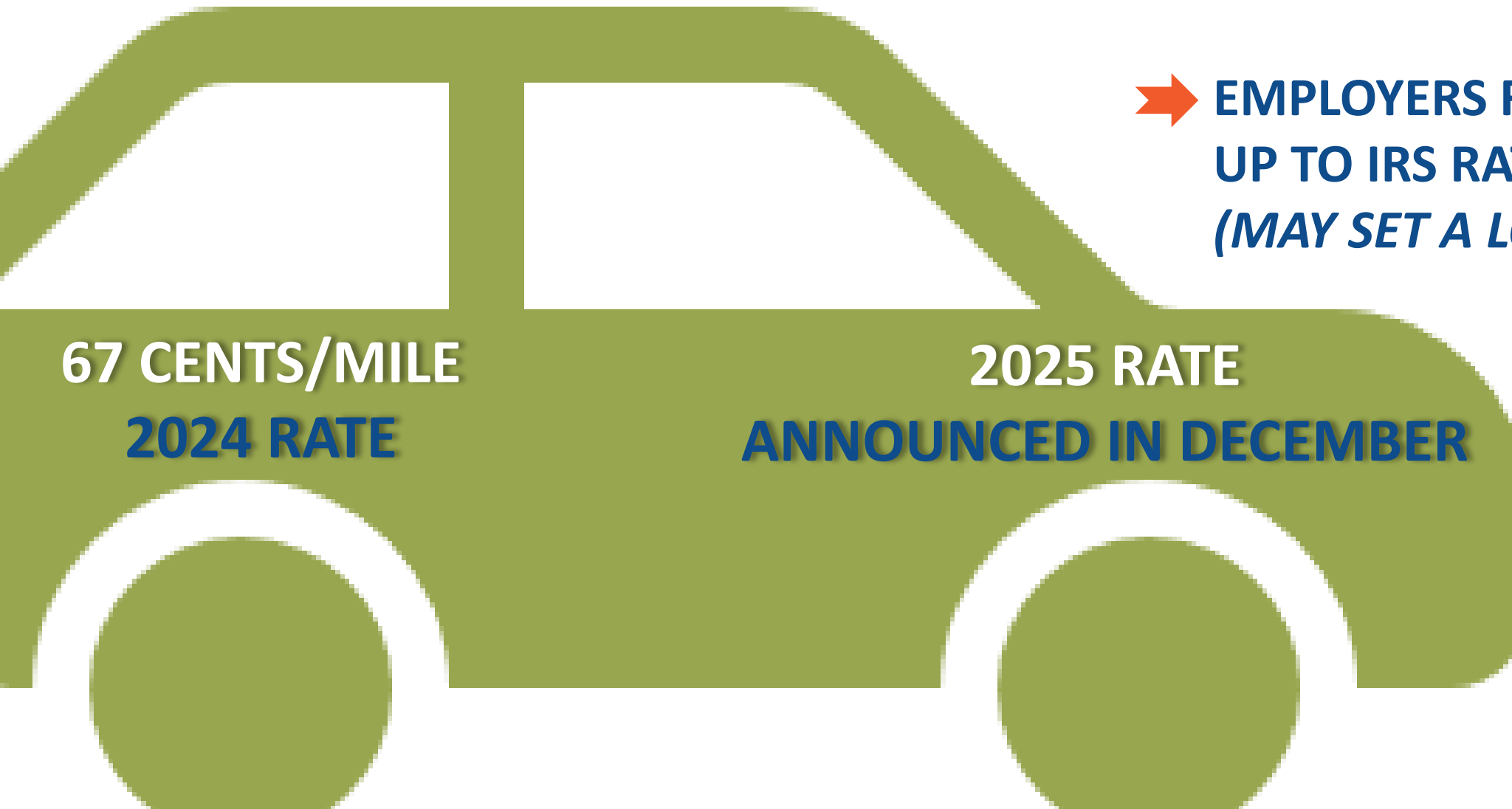
# IRS MILEAGE RATE

➔ RECOMMENDED FOR COUNCILS TO ADOPT RATE BY RESOLUTION

➔ EMPLOYERS REIMBURSE  
UP TO IRS RATE  
*(MAY SET A LOWER RATE)*

67 CENTS/MILE  
**2024 RATE**

2025 RATE  
**ANNOUNCED IN DECEMBER**



# MINIMUM WAGE

**MUST PAY HIGHER  
OF THE TWO WHEN  
DIFFERENT**

**HOURLY WAGE FOR  
YOUTH EMPLOYEES (*LESS  
THAN 20 YEARS OF AGE*)  
WORKING LESS THAN 90  
DAYS IS \$6.35**



**STATE AND FEDERAL  
HOURLY WAGE**

**HF295 – APPROVED IN  
2017 LEGISLATIVE  
SESSION, PROHIBITS  
LOCAL MINIMUM  
WAGE ORDINANCES**

# EMPLOYMENT POSTERS

**REMEMBER TO PUT UP EMPLOYMENT POSTERS (ANNUALLY)**



**US DEPT OF LABOR – FIRSTSTEP POSTER ADVISOR:**  
**[WEBAPPS.DOL.GOV/ELAWS/POSTERS.HTM](http://WEBAPPS.DOL.GOV/ELAWS/POSTERS.HTM)**

**IOWA WORKFORCE DEVELOPMENT:**  
**[WORKFORCE.IOWA.GOV/EMPLOYERS/BUSINESS-RESOURCES/EMPLOYER-POSTERS](http://WORKFORCE.IOWA.GOV/EMPLOYERS/BUSINESS-RESOURCES/EMPLOYER-POSTERS)**

# PRINTING RATE

FY 2025



MINIMUM TYPE SIZE ALLOWED

---

EACH LINE OF 8 POINT TYPE, 2 INCHES LONG: 61.5 CENTS

---

SUBSEQUENT INSERTION: 41.5 CENTS

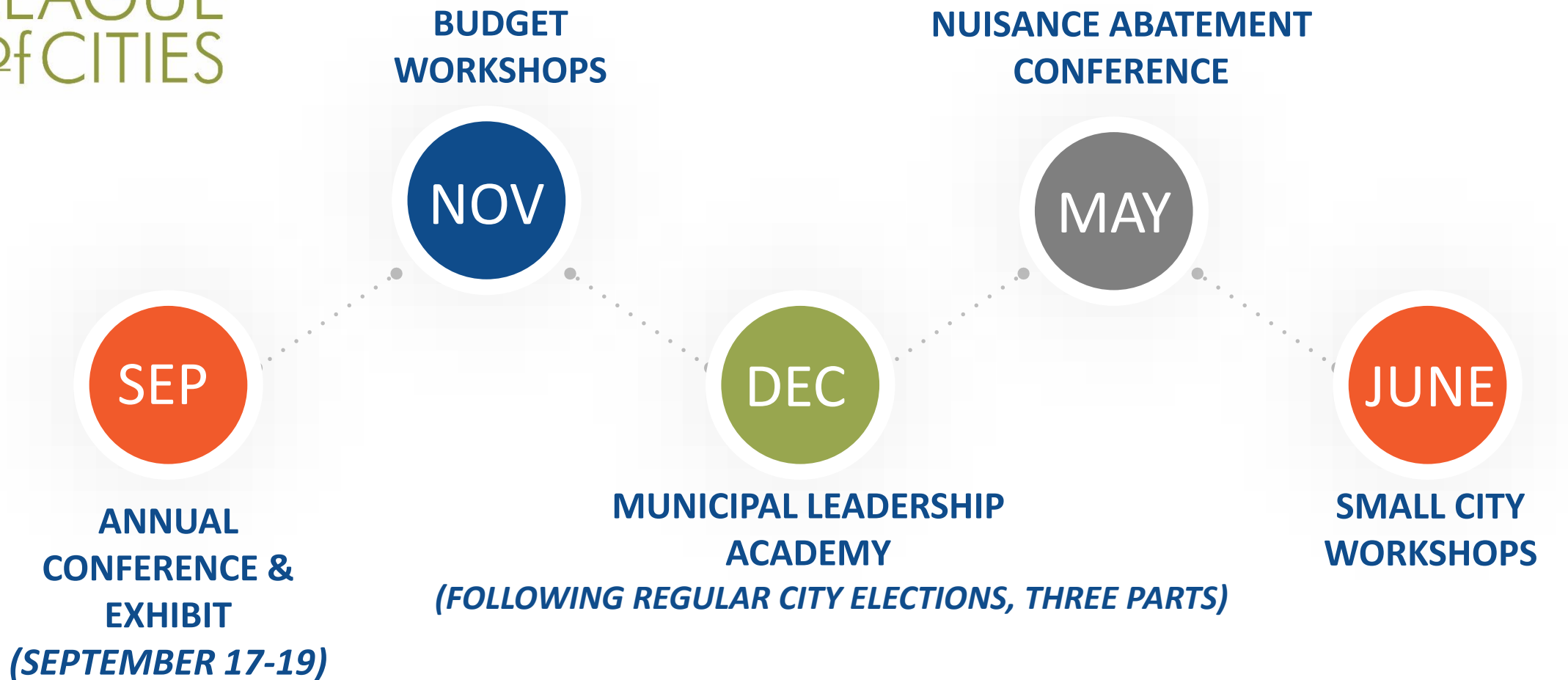
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IOWA NEWSPAPER ASSOCIATION LISTING

<https://inanews.com/resources/public-notice-resources/public-notice-rates-forms/>



# TRAINING EXPENSES



# TRAINING EXPENSES

## OTHER TRAINING

➔ IOWA MUNICIPAL PROFESSIONALS INSTITUTE/ACADEMY  
(JUNE, PLUS VIRTUAL OPTIONS)

➔ IOWA MUNICIPAL MANAGEMENT INSTITUTE

➔ IACMA SUMMER CONFERENCE

➔ IOWA MUNICIPAL ATTORNEY ASSOCIATION ANNUAL SEMINAR

➔ IMFOA FALL/SPRING CONFERENCES

➔ MUCH MORE!

# SALES TAXES CHARGED BY CITIES

Good/Service	Subject to Sales Tax
Water	WET
Electric, Gas & Heat (residential)	Exempt
Electric, Gas & Heat (non-residential)	Yes
Sewer (residential)	Exempt
Sewer (non-residential)	Yes
Garbage Collection (residential)	Exempt
Garbage Collection (non-residential)	Yes

# FINANCIAL REPORTING

	DEC 1	AUG 31	NOV 1
ANNUAL FINANCIAL REPORT	×		
ANNUAL URBAN RENEWAL REPORT	×		
TIF CERTIFICATION	×		
STREET FINANCE REPORT	×		
OUTSTANDING OBLIGATION REPORT		×	
UNCLAIMED PROPERTY REPORT			×
GASB 77			

# AUDITS AND EXAMINATIONS

**CITIES 2,000 AND OVER  
MUST COMPLETE  
ANNUAL AUDIT**

**FILING FEE BASED ON BUDGETED  
EXPENDITURES**



**CITIES UNDER 2,000 AND  
OVER \$1 MILLION IN  
BUDGET EXPENDITURES  
MUST COMPLETE ANNUAL  
EXAMINATION**

**FILING FEE BASED ON  
BUDGETED EXPENDITURES**

**CITIES UNDER 2,000 AND  
UNDER \$1 MILLION IN  
BUDGET EXPENDITURES  
JOIN PERIODIC  
EXAMINATION POOL**

**PAY ANNUAL FEE BASED ON  
  
BUDGETED EXPENDITURES  
EXAMINED AT LEAST ONCE EVERY  
8 YEARS**



**WHAT QUESTIONS  
DO YOU HAVE?**

---

**WE'RE HERE TO HELP**

**MICKEY SHIELDS | [mickeyshields@iowaleague.org](mailto:mickeyshields@iowaleague.org) | (515) 244-7282**

# PROGRESS REPORT

## Project Scope

Several sites have been selected for addressing the runoff and flooding issues at Luers Park. These locations include SE Luers Park, Community Park, the neighborhood west of Luers Park, and Pat Klein Park. They can be seen below in Figure 1.



Figure 1: The project locations.

## Watershed Size

Figure 1 has the watershed delineated in ArcGIS Pro. Initially it was thought to be 44.7 acres, but after discovering an error in converting a file type it is actually 447 acres. The brown area is a subbasin that drains to community park. This area was found to be 39 acres.

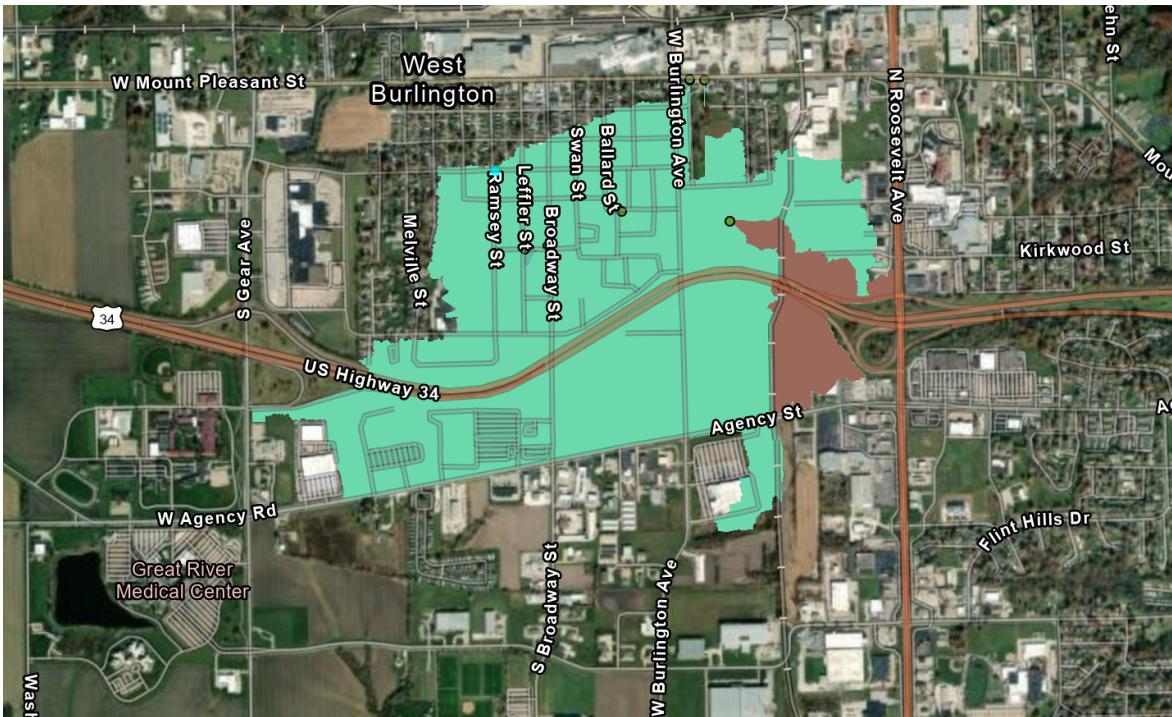


Figure 1: Watershed basin for Luers Park in West Burlington, IA

Further work on the basin sizing includes dividing up the neighborhood to the west of Luers Park into sub basins. Additionally, a sub basin draining to Pat Klein will be made to help with runoff into the park for sizing an underground storage basin. The basin has the potential to be placed under the soccer field only or under the whole park if necessary. There is also discussion of a different form of detention in Pat Klein Park. This will be determined after a meeting with a Professional Engineer that works at company supplying the underground storage.

## TR-55 Runoff Estimation

The TR-55 Worksheet 2 from NRCS was used to estimate the flow runoff for the Luers Park watershed. This worksheet can be seen in Table 1. From this, a 2-year, 10-year, and 50-year 24-hour duration storm runoff was calculated. Precipitation values come from the NRCS design storm Type 2, shown as table 2. The runoff in inches were 1.9, 3.3, and 5.0, respectively.

An NRCS soil map was combined with land use data from a HRLC (high resolution land cover) image of Des Moines County to produce an appropriate curve number for the watershed. A summary of this data can be found in Table 3. This data was summarized and input into the TR-55 worksheet to give a CN of 88.

The runoff volume is equal to the runoff depth times the area of the watershed. This gave a runoff volume of 72, 122, and 187 acre-ft for the 2-, 10-, and 25-year storms. More information on those estimates is in Table 4.

Table 1: NRCS TR-55 worksheet for runoff estimation.

U.S. Department of Agriculture  
Natural Resources Conservation ServiceFL-ENG-21A  
06/04

## TR 55 Worksheet 2: Runoff Curve Number and Runoff

Project: Luers Park Stormwater Management Designed By: Abby Huls Date: 10/18/21Location: West Burlington, IA Checked:  Date: Check one: ☐ Present ☐ Developed1. Runoff curve number (CN)**\*\* Note: Calculations may run a step behind. \*\***  
Type in a text field and press "Tab" to update.

Soil name and hydrologic group (Appendix A)	Cover description (Cover type, treatment, and hydrologic condition; percent impervious; unconnected/connected impervious area ratio)	CN <sup>1/</sup>			Area ■ acres ■ mi <sup>2</sup> ■ %	Product of CN x area
		Table 2-2	Fig. 2-3	Fig. 2-4		
C/D	Impervious areas (paved streets, roads, and structures) <sup>+</sup>	98			127.0	12,446.0
C	Open space, fair condition	79			33.8	2,670.2
D	Open space, fair condition	84			243.8	20,479.2
C/D	Urban land, commercial	96			28.1	2,697.6
Totals =					432.7	38,293.0

<sup>1/</sup> Use only one CN source per line.

$$\text{CN (weighted)} = \frac{\text{total product}}{\text{total area}} = \frac{38,293.0}{432.7} = 88 \quad \text{Use CN} = \boxed{88}$$

(If CN is less than 30, further calculations will not be made)

2. Runoff

	Storm #1	Storm #2	Storm #3
Frequency ..... years	2	10	50
Rainfall, P (24 hour) ..... in.	3.1	4.5	6.4
Runoff, Q ..... in.	1.9	3.3	5.0

(Use P and CN with Table 2-1, Figure 2-1, or equations 2-3 and 2-4.)

Print Form

Reset Form

Save Form

Table 2: NRCS design storm precipitation for design storm Type II

## PF tabular

PDS-based point precipitation frequency estimates with 90% confidence intervals (in inches) <sup>1</sup>										
Duration	Average recurrence interval (years)									
	1	2	5	10	25	50	100	200	500	1000
5-min	0.379 (0.332-0.444)	0.446 (0.390-0.522)	0.554 (0.482-0.649)	0.642 (0.556-0.754)	0.761 (0.637-0.907)	0.852 (0.698-1.02)	0.941 (0.748-1.14)	1.03 (0.788-1.27)	1.14 (0.845-1.44)	1.23 (0.889-1.56)
10-min	0.555 (0.486-0.650)	0.653 (0.570-0.764)	0.811 (0.706-0.950)	0.940 (0.814-1.10)	1.11 (0.933-1.33)	1.25 (1.02-1.50)	1.38 (1.10-1.68)	1.51 (1.15-1.86)	1.68 (1.24-2.10)	1.80 (1.30-2.29)
15-min	0.677 (0.592-0.792)	0.796 (0.696-0.932)	0.989 (0.861-1.16)	1.15 (0.993-1.35)	1.36 (1.14-1.62)	1.52 (1.25-1.83)	1.68 (1.34-2.04)	1.84 (1.41-2.27)	2.04 (1.51-2.57)	2.20 (1.59-2.79)
30-min	0.937 (0.819-1.10)	1.11 (0.969-1.30)	1.39 (1.21-1.63)	1.61 (1.40-1.89)	1.92 (1.60-2.28)	2.14 (1.76-2.57)	2.36 (1.88-2.88)	2.59 (1.98-3.19)	2.87 (2.12-3.60)	3.08 (2.22-3.91)
60-min	1.21 (1.06-1.42)	1.42 (1.24-1.66)	1.75 (1.52-2.05)	2.04 (1.76-2.39)	2.44 (2.05-2.92)	2.76 (2.27-3.32)	3.08 (2.45-3.76)	3.41 (2.62-4.23)	3.87 (2.86-4.87)	4.22 (3.04-5.35)
2-hr	1.49 (1.31-1.73)	1.72 (1.51-2.00)	2.12 (1.85-2.46)	2.46 (2.14-2.87)	2.96 (2.51-3.54)	3.37 (2.79-4.05)	3.79 (3.05-4.62)	4.24 (3.28-5.24)	4.86 (3.63-6.10)	5.35 (3.89-6.74)
3-hr	1.66 (1.46-1.92)	1.90 (1.67-2.20)	2.32 (2.04-2.70)	2.71 (2.37-3.15)	3.28 (2.81-3.93)	3.76 (3.14-4.53)	4.28 (3.46-5.21)	4.83 (3.76-5.97)	5.61 (4.21-7.03)	6.24 (4.55-7.84)
6-hr	1.96 (1.74-2.26)	2.24 (1.99-2.58)	2.76 (2.43-3.18)	3.23 (2.84-3.73)	3.95 (3.40-4.72)	4.56 (3.83-5.46)	5.22 (4.25-6.34)	5.94 (4.66-7.31)	6.97 (5.27-8.69)	7.80 (5.73-9.74)
12-hr	2.27 (2.02-2.59)	2.64 (2.35-3.02)	3.30 (2.93-3.78)	3.90 (3.44-4.47)	4.79 (4.13-5.66)	5.52 (4.66-6.55)	6.30 (5.15-7.58)	7.15 (5.63-8.71)	8.33 (6.33-10.3)	9.28 (6.86-11.5)
24-hr	2.63 (2.35-2.98)	3.07 (2.75-3.49)	3.85 (3.43-4.37)	4.53 (4.02-5.16)	5.54 (4.80-6.48)	6.36 (5.39-7.49)	7.23 (5.94-8.62)	8.16 (6.46-9.87)	9.46 (7.23-11.6)	10.5 (7.81-12.9)
2-day	3.08 (2.78-3.48)	3.53 (3.17-3.98)	4.32 (3.87-4.87)	5.02 (4.48-5.68)	6.06 (5.29-7.05)	6.92 (5.90-8.09)	7.84 (6.48-9.29)	8.82 (7.03-10.6)	10.2 (7.85-12.4)	11.3 (8.47-13.8)
3-day	3.37 (3.04-3.78)	3.84 (3.46-4.31)	4.65 (4.18-5.23)	5.38 (4.81-6.06)	6.44 (5.63-7.45)	7.32 (6.26-8.51)	8.24 (6.83-9.71)	9.22 (7.37-11.0)	10.6 (8.18-12.9)	11.7 (8.79-14.2)
4-day	3.60 (3.26-4.03)	4.10 (3.70-4.58)	4.95 (4.46-5.55)	5.70 (5.11-6.40)	6.78 (5.94-7.81)	7.67 (6.56-8.88)	8.59 (7.14-10.1)	9.57 (7.66-11.4)	10.9 (8.46-13.2)	12.0 (9.05-14.6)
7-day	4.24 (3.85-4.71)	4.79 (4.35-5.33)	5.72 (5.18-6.38)	6.53 (5.88-7.29)	7.67 (6.73-8.76)	8.59 (7.38-9.87)	9.54 (7.96-11.1)	10.5 (8.47-12.4)	11.9 (9.24-14.3)	12.9 (9.82-15.6)
10-day	4.83 (4.40-5.36)	5.44 (4.95-6.03)	6.45 (5.85-7.16)	7.31 (6.60-8.13)	8.52 (7.49-9.67)	9.49 (8.17-10.8)	10.5 (8.76-12.1)	11.5 (9.27-13.5)	12.9 (10.0-15.4)	14.0 (10.6-16.8)
20-day	6.60 (6.04-7.26)	7.38 (6.75-8.12)	8.66 (7.90-9.55)	9.73 (8.83-10.8)	11.2 (9.88-12.6)	12.3 (10.7-14.0)	13.5 (11.3-15.5)	14.7 (11.9-17.1)	16.2 (12.7-19.2)	17.4 (13.3-20.8)
30-day	8.09 (7.43-8.86)	9.06 (8.31-9.93)	10.6 (9.72-11.7)	11.9 (10.8-13.1)	13.6 (12.1-15.2)	15.0 (13.0-16.8)	16.3 (13.7-18.6)	17.6 (14.3-20.3)	19.2 (15.1-22.7)	20.5 (15.8-24.4)
45-day	9.97 (9.19-10.9)	11.2 (10.3-12.3)	13.2 (12.1-14.5)	14.8 (13.5-16.2)	16.9 (15.0-18.8)	18.5 (16.1-20.7)	20.0 (16.9-22.7)	21.5 (17.5-24.7)	23.3 (18.4-27.3)	24.7 (19.1-29.2)
60-day	11.6 (10.7-12.6)	13.1 (12.1-14.3)	15.5 (14.3-16.9)	17.4 (15.9-19.0)	19.9 (17.6-21.9)	21.6 (18.8-24.1)	23.3 (19.7-26.3)	25.0 (20.4-28.6)	26.9 (21.3-31.4)	28.3 (22.0-33.5)

<sup>1</sup> Precipitation frequency (PF) estimates in this table are based on frequency analysis of partial duration series (PDS).

Numbers in parenthesis are PF estimates at lower and upper bounds of the 90% confidence interval. The probability that precipitation frequency estimates (for a given duration and average recurrence interval) will be greater than the upper bound (or less than the lower bound) is 5%. Estimates at upper bounds are not checked against probable maximum precipitation (PMP) estimates and may be higher than currently valid PMP values.

Please refer to NOAA Atlas 14 document for more information.

[Back to Top](#)

Table 3: Land-use and soil type of watershed by area for CN estimation.

MUSYM	Rating	Total Area	Total Pervious Area
279	D	209.68	130.474902
280	C/D	183.66	107.8763
281B	C	12.29	8.476897
4000	Null (?)	28.11	
74	C/D	0.04	0.000
75	C/D	8.78	5.48626
76B	C	22.38	13.032757
76C	C	16.74	12.284899
	total	481.68	
Impervious Area		175.939	acre
Total D		243.84	acres
Total C		33.79	acres
Urban Land (commercial)		28.11	
Assuming undrained (second rating) for dual rating soils for a more conservative number.			
Impervious area includes roads and structures.			
Total	481.685		

Table 4: Runoff volume estimation based on TR-55 flow depth and watershed area.

Total Watershed			
Area (acre)	447		
Storm Frequency (years)	<u>2</u>	<u>10</u>	<u>50</u>
24-hr Precipitation (in)	3.07	4.5	6.4
TR-55 Flow Estimate (cfs)	36.1	61.5	94.5
Runoff Volume (acre-ft)	71.6	122.0	187.3

## Stormwater Management Structure Sizing

### Underground Storage

The plan is to size an underground storage tank and Pat Klein Park, a system of biocells in the neighborhood to the west of Luers Park, a swale extension in Luers Park, and a dry detention basin in Community Park.

The underground storage tank is being designed as an R-tank by Ferguson Waterworks. The R-tank is a modular system with 95% void space. The Pat Klein storage area would be able to hold roughly 1 to 10 acre-ft. Area A represents the space available just under the existing soccer fields at 0.2 acre, and Area B represents the area of

the soccer fields and the adjacent open space to the south. Area B totals to 1.69 acres. Two depths, 4 ft and 6 ft were used for the estimation. Table 5 has the associated storage in acre-ft for each of the areas and depths.

*Table 5: Rough storage estimate of underground tanks at Pat Klein Park.*

	Area (acre)	
Pat Kein Soccer Field	0.2	
Pat Klein Whole	1.69	
	Storage Volume (acre-ft)	
	<u>4-ft Depth</u>	<u>6-ft Depth</u>
Pat Kein Soccer Field	0.8	1.2
Pat Klein Whole	6.76	10.14



*Figure 2: R-Tank being installed at a site for stormwater storage.*

Friday a meeting is scheduled with Mr. Woodman, a licensed PE to discuss the R-Tank and the Retain-It, that is better for more shallow areas between 1-5 ft. This meeting will better explain the nuances of using both and when either of the options should be utilized for better efficiency at limiting the amount of stormwater runoff at Luers Park.



*Figure 3: Retain-It stormwater detention basin being installed.*

## Biocells

The biocells were sized according to ISWMM C5-S4. The recommended drainage size for each sub-basin is 0.5 to 4 acres. The area of interest is roughly 115 acres in size. The maximum biocell area was found to be 12x110 feet. These are to be placed within the existing right of way along streets, and therefore have tight space restrictions. This biocell size is equivalent to 0.03 acres. It is recommended that the biocell be designed to 3-7% of total sub-basin size. Using the minimum design criteria, a total of 115 biocells would be needed for the area of interest. This information is summarized in Table 6.

*Table 6: Minimum number of sub-basins and corresponding biocell size for neighborhood west of Luers Park.*

Biosystem Size	0.03	acre
Length	110	ft

Top Width	12	ft
Sub-basin Size	1	acre
Number of Sub-basins	115	

## Luers Park Swale

The swale in Luers park was assumed to be trapezoidal in shape and of similar dimensions to the existing swale. A length of 370 feet was used for the added length. The swale extension would hold roughly 0.4 acre-ft with these parameters. The dimensions of the swale can be found in Table 7.

*Table 7: Swale extension dimensions and flow capacity estimation.*

Top Width	25	ft
Depth	3.5	ft
Side Slope	3	3:1 (H:V)
Cross-Section Area	50.75	ft <sup>2</sup>
Length	370	ft
Volume	0.431	acre-ft
	0.140	mgal

## Dry Detention

The dry detention basin would be alongside or within the existing outlet system into the creek that flows to Luers Park. The dimensions were estimated using Google Earth and Iowa DNR and SUDAS design standards. The detention basin was sized to maximum L:W ratio of 2:1 to maximize the storage capacity. The detention basin could hold 2.7 acre-ft. The details are in Table 8.

*Table 8: Maximum dry detention basin dimension estimates.*

Length	260	ft
Width	130	ft
Depth	4	ft

<b>Side Slope</b>	4	4:1 (H:V)
<b>Area</b>	456	ft <sup>2</sup>
<b>Volume</b>	2.72	acre-ft
	0.89	mgal

## Existing Creek at Community Park

The storage provided by the existing creek the stormwater outlets to should be considered as well. If the area of the detention basin is to include the existing creek, no additional storage would be added to the area. The channel was estimated to be trapezoidal in shape and roughly 4 feet in depth. The total estimated storage provided by the creek currently is 1.56 acre-ft, as shown in Table 9. However, this storage does not slow, treat, or hold back flow from reaching Luers Park.

*Table 9: Dimensions of the existing creek at outlet.*

<b>Length</b>	270	ft
<b>Width</b>	55	ft
<b>Depth</b>	4	ft
<b>Cross-Section Area</b>	252	ft <sup>2</sup>
<b>Volume</b>	1.56	acre-ft
	0.51	mgal

## Summary of Storage Capacity

<b>R-Tank</b>		
	<b>Storage Volume (acre-ft)</b>	
	<b>Soccer Field Only</b>	<b>Whole Park Area</b>
<b>4-ft Depth</b>	0.8	6.76
<b>6-ft Depth</b>	1.2	10.14

Biocells		
Swale		
Storage Volume (acre-ft)	0.43	
Detention Basin		
Storage Volume (acre-ft)	2.72	
Community Park Creek		
Storage Volume (acre-ft)	1.56	

Best,

SDSW

Thomas Riggio, Daniel Boyle, Abby Huls

## APPLICATION FOR PARTIAL PAYMENT NO. 15

PROJECT: DES MOINES - TAP-U-8255(611)--8I-29 - GEAR AVENUE TRAIL EXTENSION PROJECT - PHASE 2

OWNER: CITY OF WEST BURLINGTON  
CONTRACTOR: JONES CONTRACTING CORP  
ADDRESS: PO BOX 156 WEST POINT, IA 52656

DATE:                     

PAYMENT PERIOD:                      10/17/2024  
to                     

### 1. CONTRACT SUMMARY:

Original Contract Amount: \$ 1,491,777.00  
Net Change by Change Order: \$ 92,102.51  
Contract Amount to Date: \$ 1,583,879.51

#### CONTRACT PERIOD: TOTAL WORKING DAYS

Contract Late Start Date: May 20, 2024  
Original Contract Time: 70 Working Days

### 2. WORK SUMMARY:

Total Work Performed to Date: \$ 1,583,879.51  
Retainage: 3% (\$30,000 max.) \$30,000.00  
Total Earned Less Retainage: \$1,553,879.51  
Less Previous Applications for Payment: \$ 1,552,398.71  
AMOUNT DUE THIS APPLICATION: \$1,480.80

Added by Change Order: 21  
Contract Time to Date: 91  
Time Used to Date: 86  
Contract Time Remaining: 5

### 3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and  
(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

\_\_\_\_\_  
CONTRACTOR

By \_\_\_\_\_ DATE: \_\_\_\_\_

### 4. ENGINEER'S APPROVAL

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

\_\_\_\_\_  
Snyder & Associates, Inc.  
ENGINEER

By \_\_\_\_\_ DATE: \_\_\_\_\_

### 5. OWNER APPROVAL

\_\_\_\_\_  
OWNER

By \_\_\_\_\_ DATE: \_\_\_\_\_

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## 6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK					
		PLAN QTY.	UNIT	UNIT COST	COST TOTAL	QTY. THIS PERIOD	CO #	COST THIS PERIOD	QTY. TO DATE	CO #	COST TOTAL
10.	CLEARING AND GRUBBING	57.6	UNIT	\$131.25	\$7,560.00			\$0.00	57.6		\$7,560.00
20.	EMBANKMENT-IN-PLACE	3,766	CY	\$16.30	\$61,385.80			\$0.00	3,766		\$61,385.80
30.	TOPSOIL, STRIP, SALVAGE AND SPREAD	2,420	CY	\$8.70	\$21,054.00			\$0.00	2,420		\$21,054.00
40.	GRANULAR SUBBASE	2,047	SY	\$13.70	\$28,043.90			\$0.00	38.9		\$532.93
50.	SHOULDER FINISHING, EARTH	44.73	STA	\$436.00	\$19,502.28			\$0.00	44.73		\$19,502.28
60.	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN.	53	SY	\$120.25	\$6,373.25			\$0.00	45.95		\$5,525.49
70.	HOT MIX ASPHALT STANDARD TRAFFIC, SURFACE COURSE, 1/2 IN. MIX, NO SPECIAL FRICTION REQUIREMENT	222	TON	\$291.00	\$64,602.00			\$0.00	222		\$64,602.00
80.	HOT MIX ASPHALT PAVEMENT SAMPLES	1	LS	\$525.00	\$525.00			\$0.00	1		\$525.00
90.	REMOVALS, AS PER PLAN	1	LS	\$179,300.00	\$179,300.00			\$0.00	1		\$179,300.00
100.	STRUCTURAL CONCRETE (BRIDGE)	111.1	CY	\$1,265.00	\$140,541.50			\$0.00	121.0		\$153,065.00
110.	REINFORCING STEEL, EPOXY COATED	21,103	LB	\$3.45	\$72,805.35			\$0.00	21,103		\$72,805.35
120.	REINFORCING STEEL, STAINLESS STEEL	6,784	LB	\$8.80	\$59,699.20			\$0.00	6,784		\$59,699.20
130.	CONCRETE BARRIER, REINFORCED, SEPARATION	313.2	LF	\$159.50	\$49,955.40			\$0.00	313.2		\$49,955.40
140.	STRUCTURAL STEEL PEDESTRIAN HAND RAILING	291.3	LF	\$94.20	\$27,440.46			\$0.00	292.3		\$27,534.66
150.	APRONS, CONCRETE, 24 IN. DIA	2	EACH	\$1,643.25	\$3,286.50			\$0.00	2		\$3,286.50
160.	CULVERT, 2000D CONCRETE ENTRANCE PIPE, 24 IN. DIA.	56	LF	\$105.00	\$5,880.00			\$0.00	56		\$5,880.00
170.	INTAKE, SW-501, TOP ONLY	1	EACH	\$2,793.00	\$2,793.00			\$0.00	1		\$2,793.00
180.	INTAKE, SW-505	1	EACH	\$8,646.75	\$8,646.75			\$0.00	1		\$8,646.75
190.	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	10	LF	\$320.25	\$3,202.50			\$0.00	15		\$4,803.75
200.	REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	4	LF	\$367.50	\$1,470.00			\$0.00	9		\$3,307.50
210.	STEEL BEAM GUARDRAIL BARRIER TRANSITION SECTION, BA-201	1	EACH	\$4,095.00	\$4,095.00			\$0.00	1		\$4,095.00
220.	STEEL BEAM GUARDRAIL END ANCHOR, BOLTED	1	EACH	\$472.50	\$472.50			\$0.00	1		\$472.50
230.	STEEL BEAM GUARDRAIL TANGENT END TERMINAL, BA-205	1	EACH	\$4,095.00	\$4,095.00			\$0.00	1		\$4,095.00
240.	REMOVAL OF PAVEMENT	2,173	SY	\$19.00	\$41,287.00			\$0.00	2,164		\$41,116.00
250.	REMOVAL OF INTAKES AND UTILITY ACCESSES	2	EACH	\$1,732.50	\$3,465.00			\$0.00	2		\$3,465.00
260.	RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN	1,477	SY	\$68.50	\$101,174.50			\$0.00	1,484.7		\$101,701.95
270.	SPECIAL COMPACTION OF SUBGRADE FOR RECREATIONAL TRAIL	13.13	STA	\$499.00	\$6,551.87			\$0.00	13.13		\$6,551.87
280.	REMOVAL OF SIDEWALK	406	SY	\$10.50	\$4,263.00			\$0.00	406		\$4,263.00
290.	DETECTABLE WARNINGS	157	SF	\$65.00	\$10,205.00			\$0.00	142		\$9,230.00
300.	CURB AND GUTTER, P.C. CONCRETE, 2.0 FT.	4,224	LF	\$47.25	\$199,584.00			\$0.00	4,226		\$199,678.50
310.	FENCE, CHAIN LINK, VINYL COATED	325	LF	\$131.25	\$42,656.25			\$0.00	325		\$42,656.25
320.	HANDHOLES AND JUNCTION BOXES	3	EACH	\$3,675.00	\$11,025.00			\$0.00	3		\$11,025.00
330.	REMOVE AND REINSTALL SIGN AS PER PLAN	7	EACH	\$467.50	\$3,272.50			\$0.00	7		\$3,272.50
340.	CONSTRUCTION SURVEY	1	LS	\$10,000.00	\$10,000.00			\$0.00	1		\$10,000.00
350.	PAINTED PAVEMENT MARKINGS, DURABLE	25.04	STA	\$341.25	\$8,544.90			\$0.00	36.60		\$12,489.75
360.	PAVEMENT MARKINGS REMOVED	42.12	STA	\$157.50	\$6,633.90			\$0.00	17.12		\$2,696.40
370.	GROOVES CUT FOR PAVEMENT MARKINGS	25.04	STA	\$183.75	\$4,601.10			\$0.00	36.60		\$6,725.25
380.	TEMPORARY BARRIER RAIL, CONCRETE	300.00	LF	\$27.30	\$8,190.00			\$0.00	300.00		\$8,190.00
390.	TRAFFIC CONTROL	1	LS	\$24,200.00	\$24,200.00			\$0.00	1		\$24,200.00
400.	MOBILIZATION	1	LS	\$133,200.35	\$133,200.35			\$0.00	1		\$133,200.35
410.	TRENCH COMPACTION TESTING	1	LS	\$3,150.00	\$3,150.00			\$0.00	1		\$3,150.00
420.	DRILL AND EPOXY GROUT DOWELS	1,763	EACH	\$9.90	\$17,453.70			\$0.00	1,763		\$17,453.70
430.	CONDUIT, 2 IN. DIA., GALVANIZED RIGID STEEL	293	LF	\$42.00	\$12,306.00			\$0.00	293		\$12,306.00
440.	MULCHING	2.25	ACRE	\$790.00	\$1,777.50			\$0.00	0.00		\$0.00
450.	MULCHING, BONDED FIBER MATRIX	2.25	ACRE	\$3,308.00	\$7,443.00			\$0.00	2.43		\$8,038.44
460.	NATIVE GRASS SEEDING	0.12	ACRE	\$1,575.00	\$189.00			\$0.00	0.00		\$0.00
470.	SEEDING AND FERTILIZING (URBAN)	2.13	ACRE	\$2,258.00	\$4,809.54			\$0.00	2.43		\$5,486.94
480.	STABILIZING CROP - SEEDING AND FERTILIZING (URBAN)	2.25	ACRE	\$473.00	\$1,064.25			\$0.00	0.06		\$28.38
490.	TURF REINFORCEMENT MAT, TYPE 2	750	SQ	\$46.50	\$34,875.00			\$0.00	0.00		\$0.00
500.	SILT FENCE	2,830	LF	\$1.90	\$5,377.00			\$0.00	1,361		\$2,585.90
510.	REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	2,830	LF	\$0.55	\$1,556.50	1,065		\$585.75	1,361		\$748.55
520.	MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK	1,415	LF	\$1.05	\$1,485.75			\$0.00	25		\$26.25
530.	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 12 IN. DIA.	930	LF	\$3.15	\$2,929.50			\$0.00	356		\$1,121.40
540.	REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE	930	LF	\$1.05	\$976.50	281		\$295.05	356		\$373.80
550.	MOBILIZATIONS, EROSION CONTROL	4	EACH	\$600.00	\$2,400.00	1		\$600.00	8		\$4,800.00
560.	MOBILIZATIONS, EMERGENCY EROSION CONTROL	2	EACH	\$1,200.00	\$2,400.00			\$0.00	0		\$0.00
		TOTAL ORIGINAL CONTRACT = \$ 1,491,777.00				\$1,480.80				\$1,437,008.29	
CHANGE ORDER SUMMARY:											
CO 01											
20.	EMBANKMENT-IN-PLACE	-583	CY	\$16.30	(\$9,502.90)			\$0.00	-583		(\$9,502.90)
70.	HOT MIX ASPHALT STANDARD TRAFFIC, SURFACE COURSE, 1/2 IN. MIX, NO SPECIAL FRICTION REQUIREMENT	-222	TON	\$291.00	(\$64,602.00)			\$0.00	-222		(\$64,602.00)
420.	DRILL AND EPOXY GROUT DOWELS	-1,763	EACH	\$9.90	(\$17,453.70)			\$0.00	-1,763		(\$17,453.70)
8001.	PAVEMENT SCARIFICATION	2,014	SY	\$12.32	\$24,812.48			\$0.00	2,014		\$24,812.48
8002.	ASPHALT BINDER, PG 58-28S, STANDARD TRAFFIC	14	TON	\$627.72	\$8,788.08			\$0.00	17		10,671.24
8003.	MOBILIZATION, SCARIFICATION EQUIPMENT	1	LS	\$1,650.00	\$1,650.00			\$0.00	1		1,650.00
8004.	REMOVAL OF FENCE, CHAIN LINK	30	LF	\$55.00	\$1,650.00			\$0.00	30		1,650.00

# DRAFT

8005.	REMOVAL OF CONCRETE	1	LS	\$40,045.50	\$40,045.50	\$0.00	1	40,045.50
8006.	EXCAVATION, CLASS 10, ROADWAY AND BORROW	583	CY	\$29.13	\$16,982.79	\$0.00	583	16,982.79
8007.	MANHOLE ADJUSTMENT, MAJOR	1	EACH	\$2,475.00	\$2,475.00	\$0.00	1	2,475.00
8008.	CONCRETE REPAIR	9.5	SF	\$289.75	\$2,752.63	\$0.00	9.5	2,752.63
8009.	HOT MIX ASPHALT STANDARD TRAFFIC, SURFACE COURSE, 1/2 IN. MIX,	222	TON	\$216.71	\$48,109.62	\$0.00	300.74	65,173.37
	NO SPECIAL FRICTION REQUIREMENT							
8010.	DRILL AND EPOXY GROUT DOWELS	1,763	EACH	\$11.19	\$19,727.97	\$0.00	1,763	19,727.97
CO 02							0	
8011.	SLOPE PROTECTION, WOOD EXCELSIOR MAT	750	SQ	\$19.80	\$14,850.00	\$0.00	740	14,652.00
8012.	CURB AND GUTTER, P.C. CONCRETE, AS PER PLAN, 11 INCH	60	LF	\$94.00	\$5,640.00	\$0.00	60	5,640.00
CO 03							0	
8013.	PCC BASE	156	SY	\$206.39	\$32,196.84	\$0.00	156	32,196.84
CO 04								
40.	GRANULAR SUBBASE	-2,008.1	SY	\$13.70	(\$27,510.97)	\$0.00		
60.	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C,	-7.05	SY	\$120.25	(\$847.76)	\$0.00		
	CLASS 3 DURABILITY, 8 IN.							
100.	STRUCTURAL CONCRETE (BRIDGE)	9.9	CY	\$1,265.00	\$12,523.50	\$0.00		
140.	STRUCTURAL STEEL PEDESTRIAN HAND RAILING	1.0	LF	\$94.20	\$94.20	\$0.00		
190.	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP),	5	LF	\$320.25	\$1,601.25	\$0.00		
	2000D (CLASS III), 15 IN.							
200.	REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	5	LF	\$367.50	\$1,837.50	\$0.00		
240.	REMOVAL OF PAVEMENT	-9	SY	\$19.00	(\$171.00)	\$0.00		
260.	RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN	7.7	SY	\$68.50	\$527.45	\$0.00		
290.	DETECTABLE WARNINGS	-15	SF	\$65.00	(\$975.00)	\$0.00		
300.	CURB AND GUTTER, P.C. CONCRETE, 2.0 FT.	2	LF	\$47.25	\$94.50	\$0.00		
350.	PAINTED PAVEMENT MARKINGS, DURABLE	11.56	STA	\$341.25	\$3,944.85	\$0.00		
360.	PAVEMENT MARKINGS REMOVED	-25.00	STA	\$157.50	(\$3,937.50)	\$0.00		
370.	GROOVES CUT FOR PAVEMENT MARKINGS	11.56	STA	\$183.75	\$2,124.15	\$0.00		
440.	MULCHING	-2.25	ACRE	\$790.00	(\$1,777.50)	\$0.00		
450.	MULCHING, BONDED FIBER MATRIX	0.18	ACRE	\$3,308.00	\$595.44	\$0.00		
460.	NATIVE GRASS SEEDING	-0.12	ACRE	\$1,575.00	(\$189.00)	\$0.00		
470.	SEEDING AND FERTILIZING (URBAN)	0.30	ACRE	\$2,258.00	\$677.40	\$0.00		
480.	STABILIZING CROP - SEEDING AND FERTILIZING (URBAN)	-2.19	ACRE	\$473.00	(\$1,035.87)	\$0.00		
490.	TURF REINFORCEMENT MAT, TYPE 2	-750	SQ	\$46.50	(\$34,875.00)	\$0.00		
500.	SILT FENCE	-1,469	LF	\$1.90	(\$2,791.10)	\$0.00		
510.	REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	-1,469	LF	\$0.55	(\$807.95)	\$0.00		
520.	MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK	-1,390	LF	\$1.05	(\$1,459.50)	\$0.00		
530.	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 12 IN. DIA.	-574	LF	\$3.15	(\$1,808.10)	\$0.00		
540.	REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE	-574	LF	\$1.05	(\$602.70)	\$0.00		
550.	MOBILIZATIONS, EROSION CONTROL	4	EA	\$600.00	\$2,400.00	\$0.00		
560.	MOBILIZATIONS, EMERGENCY EROSION CONTROL	-2	EA	\$1,200.00	(\$2,400.00)	\$0.00		
8002.	ASPHALT BINDER, PG 58-28S, STANDARD TRAFFIC	3	TON	\$627.72	\$1,883.16	\$0.00		
8009.	HOT MIX ASPHALT STANDARD TRAFFIC, SURFACE COURSE, 1/2 IN. MIX,	78.74	TON	\$216.71	\$17,063.75	\$0.00		
	NO SPECIAL FRICTION REQUIREMENT							
8011.	SLOPE PROTECTION, WOOD EXCELSIOR MAT	-10	SQ	\$19.80	(\$198.00)	\$0.00		
		TOTAL CHANGE ORDERS =				\$92,102.51	\$0.00	\$ 146,871.22
		TOTAL CONTRACT						
		& CHANGE ORDERS				\$1,583,879.51	\$1,480.80	\$1,583,879.51