



City Administrator & Staff Update

2024.11.07

- **Finance:** Budget comparison – Finance year end reports for FY 2023/2024 are attached for your review.
- **Banners:** I had a conversation at the Manufacturers Luncheon about the leadership class project for banners in downtown West Burlington and Burlington. This Leadership Class team presents to their committee on November 14 and will have to choose a project on that date. They are working on finalizing their presentation. It would be nice to have additional banners throughout the downtown throughout the year.
- **Artwork:** Recent artwork at City Hall discussion with Elizabeth Pappas - As promised, I would love to discuss putting some private collection artwork into some buildings in West Burlington! I just acquired a large collection of the Richard Beckman Burlington watercolors that have been on exhibit here at ACB. I'd be happy to send you some images if you'd like, and we can discuss best places to hang. These are incredible original works of art, all depicting recognizable places throughout the 'area'. I'm excited about the prospect of getting more incredible local artwork into WB spaces!
- **Church:** The stone available from the outbuilding at the Catholic Church ending up not being usable for our parks. I looked at the material, spoke with Dennis Lee and Chase. Frankly, not what we thought we might be getting and not worth the effort of cost to separate out the stone.
- **Trail Timing:** FYI - We submitted Voucher 14 to the City for approval at the 11/7 Council meeting. We will still have a Semi-final Voucher (15) to pay the remaining erosion control work and reconcile contract quantities. I expect Voucher 15 will be at the second meeting in November or the first meeting in December. Then we will have a Final Voucher (16) to pay the retainage on the project. I expect Voucher 16 to be in January 2025 when the project is closed out. Dax Suntken, P.E.
- **IISC GIS:** The following are potential GIS layers we are working with IISC's student GIS team to determine if they can prepare them for WB. ADA ramps and sidewalks as well.
 - Sidewalk Layer (and missing connections)
 - ROW Permits
 - Solar
 - Linear feet of water and sewer mains
 - Federal road classification.
 - Roads, pavement type
 - Public facilities (schools, hospitals, fire and police stations)

- Natural features like parks and green spaces
- Watersheds and flood zones
- Bus stops, routes
- Bicycle paths and walking trails
- Traffic volume statistics and accident hotspots
- Population density maps
- Census data layers
- Housing affordability and income distribution
- Evacuation routes and emergency shelters
- Crime and emergency response times
- Areas for planned construction and development - CIP
- Completed projects (i.e. Tracking when projects were completed and the scope of the project resurfacing, sealcoating, reconstruction)
- Signs (type condition)
- **IISC:** Attached is the agenda from today's bi-weekly IISC session with the IISC leadership staff and reviewed tentative Partnership Funding amounts (next semester's may adjust the amounts/contributions), includes a project update, potential forthcoming projects, etc. (I noted that a small Mural (added cost) for WB might be an option if we can identify a good location and perhaps a smaller "selfie" version for people to post on social media, etc. as well as potential Playground improvements using existing structures. Outdoor Recreation Products have pieces designed to work with older playground sets. Many of our structures/poles are in good shape but the amenities could be updated.
- **Youth Leadership:** The Mayor received the following grant opportunity that we can work on and submit to bring this concept forward to West Burlington:
 - Accepting Applications for Youth Day of Service \$3,000 Funding Opportunity
 - I'm reaching out to you in hopes you will an upcoming funding opportunity from Volunteer Iowa with your network. The purpose of this funding opportunity is to promote youth volunteerism, community engagement, youth voice and leadership, and service. This opportunity is open to schools, out-of-school time programs, mayor youth councils, Chambers of Commerce, youth clubs, and nonprofits. Please reach out if you have any questions. Applications are now open for Volunteer Iowa's Youth Service Board Day of Service Training + Implementation Funding Opportunity. This opportunity will award 10 organizations \$3,000 to support the development of a Youth Service Board that will provide youth voice and leadership to an organization's mission through the creation of a 9/11 Day of Service project. The Youth Service Board will be supervised by an adult partner and guided through the experience of identifying an issue/need in their community they are passionate about and implementing a solution through a Day of Service project that engages other members of their community in service by September 30th, 2025. Ten organizations will receive \$3,000 in funds to support this program. Funding will be rewarded through a fixed-price contract and organizations will invoice Volunteer Iowa specific amounts upon the completion of designated deliverables. No budget is required for

this opportunity. Proposals are due December 13th by 3:00 PM. The program will begin January 20th, 2025, and end September 30th, 2025.

This opportunity is made possible by a federal AmeriCorps 9/11 Day of Service and Remembrance grant. Kamryn Ryan, AmeriCorps Seniors & Capacity Building Officer, Volunteer Iowa, Iowa Department of Health and Human Services

IT (Newberry)

- This week, I received the storage array that was approved by the council. I am working with Dell and the third-party contractor to set it up and transfer all data. I don't have a completion date yet.
- This week, we were finally able to deploy Angie's computer, as Tyler has implemented a fix for ERP Pro, our financial software. Mark's computer seems to be set up successfully, and he's had about two weeks to work with it. Next week, I plan to reimagine his old computer and move it to the fire department, as previously planned. I just need his confirmation that everything has been transferred before proceeding.
- I am considering decommissioning a server since I've moved all VMs off it, and our system has been running smoothly for the past month. However, once decommissioned, it would be challenging to bring the Energov server back online if needed. I would appreciate your guidance on whether I should proceed with decommissioning this server or wait. If you have any questions feel free to reach out.

Police/Fire (Logan)

- I had 5 applications returned for Police Officer opening and had 4 showed up to the testing. Had 1 individual that passed all physical agility requirements. We will be working through the rest of pre-employment interviews and background checks
- Had no issues over the Halloween night.
- Had the Grand Opening at Walmart on November 1st and was a good turnout. Had several kids come out and went through the squad and fire truck.
- Part time employee at the Fire Department has been getting a lot of work done at the Fire Department.
- Police Officers have been doing a good job with helping out on covering 2nd shift with being an officer short. Appreciate the extra work.

Building (Crooks)

Here are my weekly updates. October reports are attached.

Building

1. Ten new permits issued for both residential and commercial projects
2. All items have been completed at Walmart and a Certificate of Occupancy was issued.

Code Enforcement

1. Three new notices mailed out this week
2. Many property owners received notices for tree and shrub trimming. Many received them today and have called in.

3. Follow up was completed on outstanding issues with some being closed and two not complying.

Licenses

1. One new business license was issued.

Misc.

1. Met with commercial property owner regarding not obtaining construction permits. Applications have now been received and approved
2. Completed an underground plumbing inspection at Washburne Automotive on their floor replacement
3. Completed zoom meeting with iWorQ regarding rental software.
4. Completed sprinkler plan review for Bath & Body Works
5. Met with general contractor on Bath & Body Works project
6. Spoke with property owners regarding ongoing and proposed projects.

City Clerk (Fry)

Finance (Moore)

- I have continually been working on the Annual Finance Report, TIF, Annual Urban Renewal Report, Street Finance Report. All of these reports are due December 1.
- Budget: Along with Gregg's instructions and capital forms, budgets are being sent out for staff preparation.

Public Works (Williams)

Streets

- Water and sewer labs

Utilities

- Lift station rounds
- Clean lift stations
- Locates (09)

Other Activities

- Parks and Broadway Street trash and recycling
- Mowing parks and medians
- Service trucks and squad cars
- Sign maintenance
- Building maintenance and clean up
- Haul brush and grass
- Hauled brush
- Street sweep
- Starting to winterize pool
- Winterize Pat Klein bathrooms

- Winterize community concession stand
- Pick up leaf bags
- Fix and oil broken hydrants
- Pour sidewalk (Huston, Melville) Pulled forms and back fill with dirt
- Started jetting all sewers throughout town

Projects

Additional Items/Upcoming Items of Interest

- I have a list of trees in our right of way that have been damaged by storm that we will be working on taking down
- We have found that the hydrants around the hospital were not backfilled with enough pee gravel when installed which didn't allow them to drain properly and is causing the inside of the hydrants to rust out. We have found 2 with this problem so far but will most likely be more in that area in the future. We are looking into whether it would be more cost effective to get a rebuild kit for the hydrant instead of buying new hydrants.
- Jacob has signed up to take his grade 2 wastewater test
- Cole is in the process of getting signed up for grade 1 water distribution test
- We had an air compressor go bad at our sewer plant. It was one of the two we have down there that is used to treat our wastewater. We are working on getting a new replacement.

Summary

- The new VFD is in the south lift station and running. Working with alliant and Dave Bessine to come up with a solution for a fix to this ongoing problem.

Case Report

10/01/2024 - 10/31/2024

Case Date	Parcel Address	Land Owner / Landlord Name	Violation Type	Correction Required	Main Status
10/29/2024	302 PRAIRIE ST	LEDBETTER DONNA J	Nuisance Violation	Cut all tall grass & weeds and remove the brush	Active
10/29/2024	322 COTTAGE GROVE AVE	BROBSTON TYLER L	Zoning Code	Remove the truck and trailer from the front yard	Active
10/28/2024	309 E AGENCY RD	INGHRAM BRADLEY J REVOCABLE TRUST	Building Code	Obtain construction permits for work already performed	Closed
10/22/2024	537 SPRING ST	PASARGAD COOPERATIVE	Building Code	Obtain permit for new front step	Active
10/9/2024	610 RAMSEY ST	LEWIS CHRISTINA	Nuisance Violation	Remove the junk chair from the property	Closed
10/9/2024	122 SPRING ST	HANSON LONNIE R & MICHELLE R	Nuisance Violation	Remove the dead tree limb over the sidewalk	Closed
10/9/2024	409 RAMSEY ST	NOBLE LEANNA L	Nuisance Violation	Remove the tall weeds around the garage	Closed
10/9/2024	318 W PENNINGTON ST	CERVANTEZ RAYMOND M & JACKIE R	Nuisance Violation	Remove junk chair from alley	Closed
10/9/2024	638 BROADWAY ST	MCINTOSH STEVEN CURTIS	Nuisance Violation	Remove the tree trunk & brush from yard, cut tall weeds around back yard	Closed

Case Date	Parcel Address	Land Owner / Landlord Name	Violation Type	Correction Required	Main Status
10/7/2024	413 BROADWAY ST	TAEGER DONALD E & MARY K REVOCABLE TRUST	Zoning Code	Stop illegal home based business	Active

Total Records: 10

11/6/2024



Monthly Permit Report Summary

10/01/2024 - 10/31/2024

Permit Date	Permit Type	Site Address	Residential/ Commercial	Description	Main Status	Total Fees
10/30/2024	Roof	310 East Pennington St,	Residential	Reroof dwelling	Approved	\$0.00
10/30/2024	Fence	1222 W. Mt. Pleasant St.	Commercial	Replace the fence on the W side of the property	Closed	
10/30/2024	Sign	906 Broadway St.	Commercial	Install new 6' x 10' message center and 4' x 10' ID sign on new 12" pole and 36" round x 10' deep footing. Overall height of the sign is 25'.	Approved	\$200.00
10/30/2024	Alteration	1222 W. Mt. Pleasant St.	Commercial	New Concrete Shop Floor	Approved	\$723.00
10/25/2024	Other	314 RUTHELLA DR,	Residential	Installing roof mounted solar	Approved	\$478.00
10/24/2024	Accessory Structure	412 Spring St	Residential	New Storage Shed	Approved	\$195.54
10/21/2024	Driveway	202 Shady Ln.	Residential	Concrete the existing gravel driveway & replace the sidewalk in front of the house	Approved	\$25.00
10/16/2024	Fence	121 SCHWARTZ ST	Residential	Replacing fence	Approved	\$25.00

10/15/2024	Sign	400 West Burlington Ave	Commercial	Remove existing sign face and replace with new. Yellow outline not included in my design, owner may paint outline in future.	Waiting Payment	\$100.00
10/15/2024	Demolition	406 E LONGMEADO W DR	Residential	Demolition of existing garage	Approved	
10/15/2024	Right-Of-Way Excavation	210 Ramsey St	Residential	Sanitary Sewer Repair - Excavation into City R-O-W	Needs Additional Info	\$50.00
10/15/2024	Siding	1206 W MOUNT PLEASANT ST	Residential	New siding and metal roof on residential Accessory Bldg	Approved	\$25.00
10/15/2024	Decks/Patios/Porch Coverings	608 LAYNE DR #2	Residential	New Concrete Patio	Approved	\$25.00
10/15/2024	Accessory Structure	406 E. Longmeadow	Residential	New Garage	Approved	\$238.68
10/10/2024	Alteration	700 Swan St, Apt 723, West Burlington, IA, 52655	Commercial	: Install flooring, trim, paint walls, doors & trim. Install countertop and refinish cabinets, drywall repairs.	Approved	\$93.00
10/8/2024	Sign	550 S Gear	Commercial	2 signs	Approved	\$200.00
10/7/2024	Roof	401 Summer St.	Residential	Remove/Replace Roof House & Detached Garage	Approved	

10/7/2024	Alteration	700 Swan St Apt. 708, West Burlington, IA, 52655	Commercial	Install flooring, trim, paint walls, doors & trim. Install countertop and refinish cabinets, drywall repairs.	Approved	\$92.98
10/4/2024	Roof	317 Ruthella Dr	Residential	Remove / Replace Roof	Approved	
10/1/2024	Other	Millennium Hall	Residential	Fire pit with rock around it. TO COMPLY WITH CITY OPEN BURNING ORDINANCE, THE FIRE PIT SHALL BE 25' AWAY FROM ANY STRUCTURE	Approved	
						\$2,471.20

Total Records: 20

11/1

6/2024

Our proposal seeks to establish a Youth Service Board with 5-10 members, ages 14-18, from diverse backgrounds, recruited through partnerships with our local high school, youth clubs and teacher recommendations. By reaching out to students already involved in volunteerism or community initiatives, we hope to ensure a group of committed and enthusiastic student members who represent the community's youth.

Structure and Meeting Plan

The Youth Service Board will meet bi-monthly, in accessible locations such as the local high school or City Hall, where youth feel welcome. Each meeting will last about 1.5 hours and include:

- Team-building activities to foster collaboration.
- Training in local government, project planning, leadership, and communication.
- Discussion and prioritization of community needs for the Day of Service project.

Leading up to the September 11th Day of Service, the board may meet more frequently to ensure the project's success. These meetings will be guided by an adult supervisor, who will mentor the youth, helping them build project management skills, create achievable timelines, and allocate resources effectively. Mayor Ron Teater plans to lead the effort, involve local elected officials, municipal employees and teachers.

Vision for Increasing Youth Leadership and Volunteerism

The board's purpose is to foster youth leadership by giving members hands-on experience with local government and in managing a community project. Youth will learn the fundamentals of civic engagement and the value of service, building skills that they can carry forward into future endeavors. Our broader vision is to use the Youth Service Board as a catalyst for creating ongoing volunteer opportunities in West Burlington and ideally participation in their local government through any number of avenues – elected or appointed officials, city staff, board or committee participation or just as important – engaging with their local government – whether that be planning efforts like the comprehensive plan, budget, projects or other programs. This initiative will show the importance of youth involvement in community engagement, local government participation, and community service, encouraging more young people to step into leadership roles in the future.

September 11th Day of Service Project

The Youth Service Board will organize and lead a Day of Service project, designed to address a specific need within our community. This may involve beautifying a public area, participating in community projects, engaging in projects forthcoming from our numerous planning efforts, organizing support for our housing rehab program, conducting a community-wide donation drive, or another related project as chosen by the board. The project will be a meaningful way to honor September 11th, service to one's community and instill a lasting appreciation for service among participants.

By engaging youth in this process, we will create a transformative experience that not only serves West Burlington but also develops the next generation of community leaders. The Youth Service Board aligns with our mission of fostering a vibrant and connected community, our goal

to improve resident knowledge, awareness and engagement, and lays the groundwork for sustained youth engagement and volunteerism well beyond the project itself.

		Actual	Actual	
		Revenues	Expenses	Difference
001	General	3,050,027	3,038,376	11,650.74
002	Hotel/Motel	73,057	47,798	25,259.14
052	4th of July	35,446	40,141	(4,694.83)
110	Road Use	714,993	710,694	4,299.81
112	Employee Benefits	226,681	119,863	106,818.01
121	Local Option	741,597	815,268	(73,671.16)
124	TIF Rebates	66,049	-	66,049.34
128	LMI Set Aside	-	-	-
129	TIF Debt Srv	334,215	752,556	(418,340.63)
200	Debt Serv	662,071	693,030	(30,959)
302	Capital Reserve Fire	100,000	60,000	40,000.00
303	Capital Reserve Police	65,000	80,000	(15,000.00)
305	Capital Reserve Public Works	-	63,000	(63,000.00)
306	Capital Reserve Adm	5,000	25,000	(20,000.00)
307	Capital Reserve City Hall	5,000	30,000	(25,000.00)
310	Federal Grant	-	2,121	(2,121.30)
311	Capital Reserve Pool	15,000	-	15,000.00
315	Capital Projects Sidewalks	298,084	1,099,040	(800,955.91)
316	GO Bond for 17_18 Street Projects	15	-	15.46
317	Capital Reserve - IT	20,001	-	20,001.00
319	Capital Reserve - Parks	10,000	-	10,000.00
320	2022 GO Bond	355,905	517,692	(161,787.31)
600	Water	2,201,291	2,349,443	(148,151.92)
601	Beaverdale Escrow	10,243	21,025	(10,781.54)
602	Westwood Hill Escrow	2,722	298	2,423.44
603	Woodsman Sub	4,320	298	4,021.62
604	Water Revenue Bond Sinking	691,575	739,394	(47,819.52)
605	Capital Reserve Water	(365,602)	46,000	(411,602.00)
610	Sewer	2,017,130	2,030,402	(13,271.96)
611	Capital Reserve Sewer	-	-	-
612	Capital Projects Sewer	20,679	55,733	(35,053.92)
614	Sewer Revenue Bond Sinking	714,686	714,072	613.91
820	Medical Self Fund	90,695	114,136	(23,441.37)
821	Flex Account	27,250	19,335	7,914.81
950	Trust & Agency	-	-	-
951	Water Deposits	4,345	-	4,345

		Est. End Fund	Actual End Fund	
		Balance 23/24	Balance 23/24	Difference
001	General	843,276.68	1,029,287.57	186,011
002	Hotel/Motel	145,722.00	169,947.33	24,225
052	4th of July	16,588.41	19,376.88	2,788
110	Road Use	62,699.16	154,449.25	91,750
112	Employee Benefits	13,917.24	126,116.79	112,200
121	Local Option	744,856.56	849,962.40	105,106
124	TIF Rebates	206,078.91	338,883.21	132,804
128	LMI Set Aside	120,010.78	132,641.78	12,631
129	TIF Debt Srv	1,331,560.36	1,058,314.50	(273,246)
200	Debt Serv	6,450.00	(29,686.79)	(36,137)
302	Capital Reserve Fire	64,950.34	189,950.34	125,000
303	Capital Reserve Police	26,958.94	26,958.94	-
305	Capital Reserve Public Works	6,439.00	6,439.00	-
306	Capital Reserve Adm	25,055.92	25,055.92	-
307	Capital Reserve City Hall	30,477.77	30,477.77	-
310	Federal Grant	-	-	-
311	Capital Reserve Pool	57,731.95	57,731.95	-
315	Capital Projects Sidewalks	4,003.73	(737,271.95)	(741,276)
316	GO Bond for 17_18 Street Projects	40,988.90	1,219.99	(39,769)
317	Capital Reserve - IT	70,001.00	70,001.00	-
319	Capital Reserve - Parks	21,900.00	21,900.00	-
320	2022 GO Bond	607,161.55	200,382.96	(406,779)
600	Water	(539,918.91)	60,917.30	600,836
601	Beaverdale Escrow	66,413.92	44,766.26	(21,648)
602	Westwood Hill Escrow	7,856.73	12,275.21	4,418
603	Woodsman Sub	29,997.99	37,464.70	7,467
604	Water Revenue Bond Sinking	103,194.63	111,615.72	8,421
605	Capital Reserve Water	66,546.15	66,546.15	-
610	Sewer	255,361.39	75,591.97	(179,769)
611	Capital Reserve Sewer	90,920.42	90,920.42	-
612	Capital Projects Sewer	26,286.28	(30,435.75)	(56,722)
614	Sewer Revenue Bond Sinking	104,470.77	106,263.74	1,793
820	Medical Self Fund	33,441.13	(19,069.77)	(52,511)
821	Flex Account	10,723.86	24,732.56	14,009
950	Trust & Agency	-	-	-
951	Water Deposits	126,983.70	128,522.95	1,539
		4,829,107	4,452,250	(376,857)

Did not receive all of the TIF property tax due to hospital litigation.
The shortage is due to property tax shortage.

Reimbursements for Gear Ave Trail not received until FY2024-2025
Didn't include adjustment in FY 2022-2023 budget add on

Due to reimbursements not received until FY 24-25
Finalization of ARPA funds and changes to FY 2022-2023 Budget
Water Main Break Expenses

Due to the amendments in FY 2022-2023 Budget

Unbudgeted manhole repairs

This is not included in budget

310	Federal Grant	-	-	-	-	2,121	2,121	216,060.65	-	(213,939.35)	(213,939)	-	-	-	-	2,121.30	2,121
311	Capital Reserve Pool	15,000	15,000	-	-	-	-	27,731.95	15,000.00	15,000.00	-	-	-	-	-	42,731.95	42,731.95
315	Capital Projects Sidewalks	1,041,920	298,084	(743,836)	-	1,141,920	1,099,040	4,003.73	-	59,680.23	59,680	100,000.00	-	(100,000)	-	104,003.73	63,683.96
316	GO Bond for 17_18 Street Projects	-	15	15	-	-	-	40,988.90	-	(39,784.37)	(39,784)	-	-	-	-	40,988.90	1,204.53
317	Capital Reserve - IT	20,001	20,001	-	-	-	-	30,000.00	20,000.00	20,000.00	-	-	-	-	-	50,000.00	50,000.00
319	Capital Reserve - Parks	10,000	10,000	-	-	-	-	15,000.00	(3,100.00)	(3,100.00)	-	-	-	-	-	11,900.00	11,900.00
320	2022 GO Bond	-	355,905	355,905	-	-	517,692	513,524.55	93,637.00	(151,354.28)	(244,991)	-	-	-	-	607,161.55	362,170.27
600	Water	1,778,400	2,201,291	422,891	-	2,365,458	2,349,443	(895,450.91)	421,590.00	1,104,520.13	682,930	521,000.00	991,549.00	470,549	-	47,139.00	209,069.22
601	Beaverdale Escrow	11,000	10,243	(757)	-	11,000	21,025	66,413.92	-	(10,866.12)	(10,866)	-	-	-	-	66,413.92	55,547.80
602	Westwood Hill Escrow	15,000	2,722	(12,278)	-	15,000	298	7,856.73	-	1,995.04	1,995	-	-	-	-	7,856.73	9,851.77
603	Woodsman Sub	15,000	4,320	(10,680)	-	15,000	298	29,997.99	-	3,445.09	3,445	-	-	-	-	29,997.99	33,443.08
604	Water Revenue Bond Sinking	418,880	691,575	272,695	-	418,880	739,394	103,194.63	-	56,240.61	56,241	-	-	-	-	103,194.63	159,435.24
605	Capital Reserve Water	30,000	(365,602)	(395,602)	-	46,000	46,000	52,546.15	30,000.00	425,602.00	395,602	-	-	-	-	82,546.15	478,148.15
610	Sewer	2,024,868	2,017,130	(7,738)	-	1,967,188	2,030,402	104,716.39	(104,035.00)	193,580.32	297,615	197,000.00	92,400.00	(104,600)	-	197,681.39	88,863.93
611	Capital Reserve Sewer	-	-	-	-	-	-	97,690.42	(6,770.00)	(6,770.00)	-	-	-	-	-	90,920.42	90,920.42
612	Capital Projects Sewer	22,000	20,679	(1,321)	-	-	55,733	38,686.28	(34,400.00)	(34,068.11)	332	-	-	-	-	4,286.28	4,618.17
614	Sewer Revenue Bond Sinking	641,500	714,686	73,186	-	641,500	714,072	104,470.77	-	1,179.06	1,179	-	-	-	-	104,470.77	105,649.83
820	Medical Self Fund	-	90,695	90,695	-	-	114,136	33,441.13	-	(25,150.17)	(25,150)	-	-	-	-	33,441.13	8,290.96
821	Flex Account	27,250	27,250	-	-	27,250	19,335	10,723.86	-	6,093.89	6,094	-	-	-	-	10,723.86	16,817.75
950	Trust & Agency	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
951	Water Deposits	-	4,345	4,345	-	-	-	126,983.70	-	(2,805.38)	(2,805)	-	-	-	-	126,983.70	124,178.32
		12,307,911	12,197,476	(110,435)	-	13,205,580	14,184,717	234,628		1,229,901	940,587	285,325	856,367	571,042	-	5,726,776	6,443,332

FY 23/24 Expenditures versus Revenues			
	Total Revenues	Total Expenses	Difference
001 General	3,018,894	3,041,552	(22,658.00)
002 Hotel/Motel	55,000	47,000	8,000.00
052 4th of July	42,000	47,000	(5,000.00)
110 Road Use	708,325	752,850	(44,525.00)
112 Employee Benefits	122,307	122,307	-
121 Local Option	650,000	828,111	(178,111.00)
124 TIF Rebates	72,761	65,014	7,747.00
128 LMI Set Aside	-	17,500	(17,500.00)
129 TIF Debt Srv	694,097	684,690	9,407.00
200 Debt Serv	698,708	692,360	6,348.00
302 Capital Reserve Fire	100,000	60,000	40,000.00
303 Capital Reserve Police	65,000	80,000	(15,000.00)
305 Capital Reserve Public Works	-	63,000	(63,000.00)
306 Capital Reserve Adm	5,000	25,000	(20,000.00)
307 Capital Reserve City Hall	5,000	30,000	(25,000.00)
310 Federal Grant	-	-	-
311 Capital Reserve Pool	15,000	-	15,000.00
315 Capital Projects Sidewalks	1,041,920	1,141,920	(100,000.00)
316 GO Bond for 17_18 Street Projects	-	-	-
317 Capital Reserve - IT	20,001	-	20,001.00
319 Capital Reserve - Parks	10,000	-	10,000.00
320 2022 GO Bond	-	-	-
600 Water	1,778,400	2,365,458	(587,058.00)
601 Beaverdale Escrow	11,000	11,000	-
602 Westwood Hill Escrow	15,000	15,000	-
603 Woodsman Sub	15,000	15,000	-
604 Water Revenue Bond Sinking	418,880	418,880	-
605 Capital Reserve Water	30,000	46,000	(16,000.00)
610 Sewer	2,024,868	1,967,188	57,680.00
611 Capital Reserve Sewer	-	-	-
612 Capital Projects Sewer	22,000	-	22,000.00
614 Sewer Revenue Bond Sinking	641,500	641,500	-
820 Medical Self Fund	-	-	-
821 Flex Account	27,250	27,250	-
950 Trust & Agency	-	-	-
951 Water Deposits	-	-	-
	12,307,911	13,205,580	(897,669.00)

FY 23/24 Estimated Ending Balances									
	Budget add on			Total Est.	Revenues	Expenses	Est. End Fund		
	Fund Balance 07/01/2022	for 22/23	Adjustments for FY 22/23	Beg. Balance	23/24	23/24	Balance 23/24		
001 General	1,170,720.68	(153,129.00)	(322,882)	1,017,558.32	3,050,026.72	3,038,375.98	1,029,287.57		
002 Hotel/Motel	117,722.00	26,966.00	-	144,688.19	73,057.14	47,798.00	169,947.33		
052 4th of July	26,588.41	(2,517.00)	-	24,071.71	35,446.23	40,141.06	19,376.88		
110 Road Use	195,219.16	(45,083.00)	(14,200)	150,149.44	714,993.47	710,693.66	154,449.25		
112 Employee Benefits	9,698.24	9,601.00	-	19,298.78	226,681.01	119,863.00	126,116.79		
121 Local Option	701,451.56	222,182.00	(15,500)	923,633.56	741,597.01	815,268.17	849,962.40		
124 TIF Rebates	195,584.91	77,249.00	-	272,833.87	66,049.34	-	338,883.21		
128 LMI Set Aside	145,235.78	(12,594.00)		132,641.78	-	-	132,641.78		
129 TIF Debt Srv	1,407,900.36	68,755.00		1,476,655.13	334,215.37	752,556.00	1,058,314.50		
200 Debt Serv	(300.00)	1,572.00		1,272.21	662,071.00	693,030.00	(29,686.79)		
302 Capital Reserve Fire	504,050.34	(354,100.00)	125,000	149,950.34	100,000.00	60,000.00	189,950.34		
303 Capital Reserve Police	90,458.94	(48,500.00)		41,958.94	65,000.00	80,000.00	26,958.94		
305 Capital Reserve Public Works	39,439.00	30,000.00		69,439.00	-	63,000.00	6,439.00		
306 Capital Reserve Adm	40,055.92	5,000.00		45,055.92	5,000.00	25,000.00	25,055.92		
307 Capital Reserve City Hall	50,477.77	5,000.00		55,477.77	5,000.00	30,000.00	30,477.77		
310 Federal Grant	216,060.65	(213,939.35)		2,121.30	-	2,121.30	-		
311 Capital Reserve Pool	27,731.95	15,000.00		42,731.95	15,000.00	-	57,731.95		
315 Capital Projects Sidewalks	4,003.73	59,680.23		63,683.96	298,083.97	1,099,039.88	(737,271.95)		
316 GO Bond for 17_18 Street Projects	40,988.90	(39,784.37)	-	1,204.53	15.46	-	1,219.99		
317 Capital Reserve - IT	30,000.00	20,000.00		50,000.00	20,001.00	-	70,001.00		
319 Capital Reserve - Parks	15,000.00	(3,100.00)		11,900.00	10,000.00	-	21,900.00		
320 2022 GO Bond	513,524.55	(151,354.28)		362,170.27	355,905.15	517,692.46	200,382.96		
600 Water	(895,450.91)	1,104,520.13	991,549	209,069.22	2,201,291.41	2,349,443.33	60,917.30		
601 Beaverdale Escrow	66,413.92	(10,866.12)		55,547.80	10,243.39	21,024.93	44,766.26		
602 Westwood Hill Escrow	7,856.73	1,995.04		9,851.77	2,721.73	298.29	12,275.21		
603 Woodsman Sub	29,997.99	3,445.09		33,443.08	4,320.00	298.38	37,464.70		
604 Water Revenue Bond Sinking	103,194.63	56,240.61		159,435.24	691,574.66	739,394.18	111,615.72		
605 Capital Reserve Water	52,546.15	425,602.00		478,148.15	(365,602.00)	46,000.00	66,546.15		
610 Sewer	(104,716.39)	193,580.32	92,400	88,863.93	2,017,129.75	2,030,401.71	75,591.97		
611 Capital Reserve Sewer	97,690.42	(6,770.00)		90,920.42	-	-	90,920.42		
612 Capital Projects - Sewer	38,686.28	(34,068.11)		4,618.17	20,679.08	55,733.00	(30,435.75)		
614 Sewer Revenue Bond Sinking	104,470.77	1,179.06		105,649.83	714,685.68	714,071.77	106,263.74		
820 Medical Self Fund	33,441.13	(25,150.17)		8,290.96	90,694.89	114,136.26	(19,069.77)		
821 Flex Account	10,723.86	6,093.89		16,817.75	27,250.00	19,335.19	24,732.56		
950 Trust & Agency	-	-		-	-	-	-		
951 Water Deposits	126,983.70	(2,805.38)		124,178.32	4,344.63	-	128,522.95		
				-	-	-	-		
				-	-	-	-		
	5,213,451.13	1,229,900.59	856,367	6,443,331.61	12,197,476.09	14,184,716.55	4,452,250.30		
	(33,441.13)			(8,290.96)			(8,290.96)		
Taking out Medical Self Funding	5,180,010.00			6,435,040.65			4,443,959.34		

CHANGES

001		
001-170-4120	Building Permits	(15,000)
001-910-4830	Transfer In-General Fund	(7,940)
001-950-4000	Property Tax	6,754
001-950-4464	Comm/Ind Property Tax	(2,782)
		<u>(18,968)</u>
001-110-6504	Minor Equipment	2,700
001-150-6230	Training, Licensing....	(7,900)
001-210-6411	Legal Expense	1,500
001-430-6723	Capital Outlay-Equip	(8,100)
001-440-6507	Operating Supplies	(30,000)
		<u>(41,800)</u>
Total INCREASE to fund		<u>\$ 60,768</u>

002		
002-910-6910	Transfer Out-H/M	<u>2,000</u>
Total DECREASE to fund		<u>\$ 2,000</u>

052		
052-910-4830	Transfer In - 4th of July	<u>(2,000)</u>
Total INCREASE to fund		<u>\$ 2,000</u>

110		
110-210-4721	Employee Share Ins.	<u>(50)</u>
110-210-6010	Full Time Salaries	17,800
110-210-6110	FICA	1,500
110-210-6130	IPERS	2,000
110-210-6150	Group Insurance	3,100
110-210-6151	Medical PSF	(2,000)
110-750-6743	HMA Crackfill	<u>(30,000)</u>
		<u>(7,600)</u>
Total INCREASE to fund		<u>\$ 7,650</u>

112		
112-950-4000	Employee Benefits - FICA	1,900
112-950-4464	Comm/Ind Property Tax	(253)
		<u>1,647</u>
112-910-6910	Transfer Out - Employee Ben.	<u>10,384</u>
		<u>10,384</u>
Total DECREASE to fund		<u>\$ 12,031</u>

600		
600-810-4500	Water Service Charges	(62,478)
600-810-4721	Employee Share Ins.	(2,350)
		<u>(64,828)</u>
600-810-6010	Full Time Salaries	67,000
600-810-6110	FICA	5,000
600-810-6130	IPERS	9,000
600-810-6150	Group Insurance	8,600
600-810-6151	Medical PSF	2,300
600-810-6320	Bld/Ground Main.	(3,000)
600-810-6374	Water Purchase	18,000
600-810-6411	Legal Expense	2,000
		<u>108,900</u>
Total DECREASE to fund		<u>\$ 44,072</u>

610		
610-815-4500	Sewer Service Charges	(55,826)
610-815-4530	Forfeitures/Penalties	(2,500)
610-815-4540	Connect/Reconnect Fees	1,000
610-815-4735	Fuel Tax Refunds	(110)
610-815-4745	Sale of Savage	<u>(7,860)</u>
		<u>(65,296)</u>
610-815-6010	Full Time Salaries	(91,500)
610-815-6020	Part Time Salaries	700
610-815-6110	FICA	(10,000)
610-815-6130	IPERS	(11,850)
610-815-6150	Group Insurance	(11,800)
610-815-6151	Medical PSF	(5,500)
610-910-6910	Transfer Out - Sewer	<u>(30,000)</u>
		<u>(159,950)</u>
Total INCREASE to fund		<u>\$ 225,246</u>

611		
611-910-4830	Transfer In - Sewer Equi	<u>30,000</u>
Total DECREASE to fund		<u>\$ 30,000</u>

200		
200-910-4830	Transfer In - Debt Service	(2,444)
200-950-4000	Property Tax	(603)
200-950-4464	Comm/Ind Property Tax	(112)
		<u>(3,159)</u>
Total INCREASE to fund		<u>\$ 3,159</u>

612		
612-815-4550	Capital Project Fees	<u>(1,000)</u>
Total INCREASE to fund		<u>\$ 1,000</u>

Updated 2/27/2023

001

001-110-4710	Reimbursements	(8,843)	110-210-6499
001-110-4721	Employee Share Insurance	(5,300)	110-240-6498
001-110-4745	Sale of Salvage	(2,825)	110-750-6742
001-150-4500	Fire Service Charges/Fees	(5,600)	
001-170-4120	Building Permits	(16,000)	
		(38,568)	
001-110-6040	Overtime Wages	40,000	
001-110-6150	Group Insurance - Medical, Dental	7,000	600-810-4750
001-110-6332	Repairs & Maintenance Vehicles	5,000	600-810-4820
001-110-6408	Insurance/Property	3,700	
001-110-6710	Capital Outlay - Vehicles	10,000	
001-110-6723	Capital Outlay - Major Equipment	6,700	600-810-6374
001-210-6408	Insurance/Property	1,400	600-810-6408
001-430-6723	Capital Outlay - Major Equipment	1,400	600-810-6499
001-440-6030	Lifeguards Salaries & Wages	11,000	600-810-6507
001-440-6031	Pool Manager/Asst. Manager Sala	15,000	600-810-6711
001-440-6034	Concessions Salaries & Wages	25,500	
001-440-6040	Overtime Wages - Public Works	1,200	
001-440-6110	FICA	4,100	
001-440-6230	Training, Licensing, Meetings, & C	2,100	
001-440-6310	Building Maintenance & Materials	2,100	
001-440-6350	Equipment Maintenance/Pool	40,000	
001-440-6371	Utilities	10,500	
001-440-6373	Telephone/Internet Service	1,100	
001-440-6408	Insurance/Property	9,050	
001-440-6413	Payment to Other Agencies	1,000	
001-440-6501	Chemicals	4,000	
001-440-6504	Minor Equipment	6,700	
001-610-6499	Miscellaneous/Contractual	5,500	
001-650-6310	Building Maintenance & Materials	2,500	
001-651-6499	IT Contractual	6,200	
001-750-6411	Legal Fees	10,500	
001-750-6731	Trees Forever & Pollinator Park	3,200	
001-910-6910	Transfer Out - General	125,000	
		361,450	
		\$ 322,882	

110		
Miscellaneous/Contractual	6,000	121-750-6743
Traffic Striping	5,700	
Seal Coat	2,500	
	\$ 14,200	

600		
Sale of Materials	(6,940)	610-815-4710
Proceeds from Debt	(1,558,209)	
	(1,565,149)	610-815-6350
		610-815-6408
Water Purchase	35,500	610-815-6490
Insurance/Property	8,100	610-815-6499
Miscellaneous/Contractual	20,000	610-815-6504
Operating Supplies	25,000	610-815-6738
Water Storage Elevation	485,000	
	573,600	
	\$ (991,549)	

\$ (856,367)

121	
Sidewalks	15,500
	\$ 15,500

302	
302-910-4830	Transfer In - Fire

610	
Reimbursements	(319,500)
Equipment Maintenance	60,000
Insurance/Property	5,500
Other Professional Services	58,000
Miscellaneous/Contractual	51,500
Minor Equipment	8,100
S. Lift Station	44,000
	227,100
	\$ (92,400)

	(125,000)
\$	(125,000)