



## City Administrator & Staff Update

2024.10.11

### Trail Ribbon Cutting: Thursday October 30<sup>th</sup>, 9am by Coffee Shop. (Revised)

- **Budget Calendar:** Looks like everyone who has responded is in favor of trying to try a day long (9am to 4:30pm) budget session (Saturday or weekday). We will try to nail down the schedule in plenty of time to plan. The following session would then be our wrap up session to discuss items pulled out for discussion. Sample attached. Thanks!
- **Kiwanis:** Following the Chamber's Manufacturers Luncheon, I was asked to speak to Kiwanis at their first meeting in November.
- **New Trail:** Public works will be planting trees on the West side. We are using trees from our nursery but are purchasing some larger ones to place in between from Ritter's to have a more immediate impact (6-8 foot and 8-10 foot).
- **Trails:** The CVB is looking to purchase 3 trailhead signs for the area. One likely on the riverfront, one at the Rec Plex and one likely for our trailhead park (TBD). The funding is being provided by RAGBRAI. Hope to have a concept to show you soon.
- **SEIRMC:** Met with SEIRMC to review Klein rentals and building permit process.
- **Iowa League:** Attached is an article on IISC Bondurant and Dubuque's participation this past year and noting our work with IISSC this current school year.
- **Chamber Leadership Program:** Banners (Downtown and Mall) – one of the leadership teams for this year's class is looking at creating banners for both communities. Nice to have some additional banners for the downtown. Suggested they look at the mall too.
- **Prairie:** FYI (Per email earlier this week. Also – 10/19 likely around 9am we will be planting at Pat Klein Park. You are welcome to join us. This area will likely be cordoned off as these are root stock that will emerge in the Spring.
  - **Iowa Professor:** Please find a draft of the pollinator garden schematic at Pat Klein Park. Have a close look at the schematic and numbers. Please let me know what you think. The schematic is by no means written in stone. Please feel free to make helpful suggestions, comments and/or adjustments. Attached is a useful visualization aid from a local plant nursery (Prairie Moon Nursery). The Pollinator Garden Schematic might help you visualize the way in which groupings of plants will occur in the pollinator garden. I tend to arrange plants in clusters by the same species. If you're OK with the design or schematic, then your facilities people should remove weak and diseased trees from the proposed project site. Then, ground the

stumps to remove the stump and some of the near-surface roots. They should remove the sod or turf from the project site, too. You should order the plants ASAP, as well. I'll e-mail you the recommended plant list soon. The important numbers are:

- ~ 2,000 sq ft pollinator garden
- ~ 400 native plants
- Shredded wood mulch to cover ~2,000 sq ft of ground to about 3 inches deep.
- The cheaper option is to purchase bareroot stock. The drawback is that bareroot stock doesn't have the immediate visual impact of planting larger plants directly from the containers. Bareroot stock is planted below ground, it's not visible above ground. We could use flags to mark the location of the newly planted bareroot stock. The opposite is true of plants in larger containers. The visual impact is immediate, but the cost is higher.
  - One gallon-sized container = \$15-\$20 (minus sales tax)
  - 400 X \$15 = \$6,000. My preference is for bareroot stock.
- **Chickens:** Attached are several sample ordinances for your information.

### **IT (Newberry)**

- This week has been focused on maintenance. I've verified and restored updates to ensure consistency throughout the week. I've also completed the task of moving the tax abatement information off the Economic Development page and relocated it appropriately.
- The new website is already proving to be a significant improvement over the old one in terms of added and updated information.
- I received the fire caulk yesterday, which I needed to finish my part of the work in the interview room. Once I track down a caulking gun, I'll run the final cable required to complete the setup.
- Tomorrow, I'll be approving patches to be deployed across all machines. Additionally, I plan to come in over the weekend to restart our domain controller and apply necessary updates.
- Please feel free to reach out if you have any questions.

### **Police/Fire (Logan)**

- While FF Prier was working on the Tower, he noticed some rust forming on the Truck. FF Prier took the vehicle out to Collision Center to get an estimate on the truck to get it repaired. I've attached the quote for the repair. The only thing we will not pay will be the tax that is on this quote.
- Feld Fire was down to do the annual pump test on the trucks yesterday, and they all passed with no issues.
- Have received a few applications for the Police Department.

- Held Fire Drills at the High & Elementary School yesterday. The drill went very well. Dropped off Fire Prevention pamphlets to all the classes yesterday in the Elementary.
- Went to Kid Zone today and spoke with the preschoolers regarding fire prevention.
- Will be going back to the Elementary tomorrow to talk with the Preschoolers and Kindergarten classes in person.

## **Building (Crooks)**

### **Building**

- a. Four permits were issued for various projects
- b. Project review continues for the UPS project as I am needing additional information
- c. Code review was conducted for questions on SCC's Winegard & Witte Hall
- d. Code review was conducted for questions regarding a proposed shed on Spring Street
- e. Code review was conducted on revisions to the ongoing Walmart project
- f. Completed inspections on four alteration permits to 701 Swan Apartments. Violations were found and a re-inspection will be conducted before they can be rented. Four additional alteration permits on apartments are still active.

### **Code Enforcement**

- a. Six new nuisance notices were mailed out with follow up on outstanding issues.
- b. Final notices were mailed out on two properties

### **Licenses**

- a. One new business license was issued.

### **Misc.**

- a. I am now receiving most permit applications online through the website. Paying permits online is occurring more frequently and I have had many positive comments on the process.

## **Finance (Moore)**

- Working on finalizing audit, TIF Urban Renewal Report, and TIF Report (county).

## **Public Works (Williams)**

### **Streets**

- Water and sewer labs

### **Utilities**

- Lift station rounds
- Clean lift stations
- Locates (#12)

### **Other Activities**

- Parks and Broadway Street trash and recycling
- Mowing parks and medians
- Service trucks and squad cars
- Sign maintenance

- Building maintenance and clean up
- Haul brush and grass
- Sprayed weeds
- Cleaned brush
- Trimmed Broken branches all through town
- Hauled brush
- Street sweep
- Put rock in east side of trail
- Starting to winterize pool
- Dirt work west side of trail
- Water grass along trail
- Dirt work (Sidewalk Ballard)
- Replace hydrant (Huston/Spring)
- Replace hydrant (Melville)

### **Projects**

- There are a few things left with Casey's sidewalk that need changed to make ADA compliant
- Caseys has a few small changes that need addressed with their sewer tie in before the project is finished
- Final walk through for trail was last week there are some small things they are working on

### **Additional Items/Upcoming Items of Interest**

- I have a list of trees in our right of way that have been damaged by storm that we will be working on taking down
- Dreyer painting is starting to replace caulking inside pool and will be painting the inside.
- Working with the university of Iowa they will be planting prairie in a section of Pat Klein Park October 19

### **Summary**

- The new VFD is in the south lift station and running. Working with alliant and Dave Bessine to come up with a solution for a fix to this ongoing problem.



## BUDGET CALENDAR FISCAL YEAR 2024-2025

December 1 – December 15, 2023	Department heads meet with City Manager and Director of Administrative Services to discuss budget requests
December 18, 2023 – January 24, 2024	Information compiled, revenue projection completed, and budget documents prepared
January 24, 2024 – Wednesday 9am – 4pm	City Council is presented with budget and meets to discuss budget
January 29, 2024- 4:30pm Work Session	Final budget discussion
February 20, 2024	City Council sets notice of public hearing on property tax levy on April 1, 2024
March 1, 2024	Enter proposed property tax levy and public hearing date into DOM software
March 15, 2024	Publish and post notice of public hearing property tax dollars to certify for levy in newspaper, on website and Facebook
April 1, 2024	Hold public hearing on proposed property tax levy (separate meeting – 4:30pm)
April 1, 2024	City Council sets public hearing on the full budget adoption – April 15 <sup>th</sup>
April 3, 2024	Publication of notice of public hearing on the proposed FY2025 budget in newspaper, on website and Facebook
April 15, 2024	Public hearing and adoption of final budget resolution
April 30, 2024	Filing deadline

**CLIVE:** Identical to Colfax

**5-7-5: KEEPING LIVESTOCK:**

It is unlawful for a person to keep livestock within the city except by written consent of the council or except in compliance with the city's zoning regulations. (2000 Code § 55.05)

**ANKENY:** up to 6 hens allowed, no roosters, kept within enclosures or fenced in areas at all times.  
Have a separate chapter for Urban Chickens

**NORWALK 55.17 URBAN CHICKENS.**

The keeping of chickens within the City is allowed in compliance with the City's zoning regulations and the following criteria:

1. No more than four (4) chickens allowed per lot.
2. An annual chicken license shall be obtained by the property owner.
  - A. The cost of the license shall be established in [Chapter 177](#) of this Code of Ordinances.
  - B. The license and fee shall be for up to 4 chickens.
  - C. If the property owner acquires possession of the chicken(s) less than six (6) months prior to the expiration date of a license, the license fee shall be reduced fifty percent (50%).
  - D. All license fees shall be deemed delinquent on April 1 of the year in which they are due and not paid, and a delinquent penalty of ten dollars (\$10.00) shall be added to each unpaid license on and after said date.
  - E. The application for a chicken license runs with the owner and his/her current location, any change in ownership or change in address will require the submission of a new license application.
3. No person shall keep any rooster.
4. No person shall slaughter any chickens.
5. No chickens may be kept without an approved enclosure that meets the standards of the zoning ordinance.
  - A. The enclosure shall be covered and fully secured so that it can be locked at night.
  - B. The enclosure shall be completely secure and free of any attractive nuisances as spelled out in [Chapter 50](#) Nuisance Abatement of the municipal code.
6. All chicken coops shall obtain the proper accessory structures permit and meet all setback requirements spelled out in the zoning ordinance.
7. More than two violations of [Chapter 50](#) Nuisance Abatement in a calendar year may result in revocation of the license and subsequent removal of the chickens, subject to City Council review.

## NEWTON

### **§ 158.016 A-1: AGRICULTURAL.**

#### **(A) *Intent.***

(1) The A-1: Agricultural District is intended to encompass those areas which are presently used primarily for agriculture.

(2) It is further intended to preserve and protect prime agricultural land from indiscriminate and undesirable encroachment by, and conversion to, urban uses; provided that, such limited residential uses as will not detract from the crop producing capability of the land, may be permitted; and, further provided, that certain commercial and industrial uses having a particular need to locate away from high density urban areas, may, after due consideration of their environmental and economic impact, be permitted.

#### **(B) *Conditions of use.***

(1) On a farm, as defined, any use listed as "agricultural" shall be exempt from all regulations of this chapter, except applicable regulations set forth in the Floodplain District, and except the following conditions relating to accessory uses;

(2) No accessory use shall occupy more than 25% of the land area of a farm or lot, nor shall the appraised value of land, buildings and improvements occupied by an accessory use exceed 25% of the value of the farm or lot, including all improvements thereto;

(3) Animal rearing and feeding operations shall be carried on in strict accord with the requirements of the state's Department of Natural Resources;

(4) The keeping of domestic livestock on a lot used principally for residential purposes shall be limited as follows:

<b>Type of Animal</b>	<b>No. of Animals Per Acre</b>
Horses and cattle	2
Sheep, goats, swine, alpacas, chickens	4

**NOTES TO TABLE:**  
For the purposes of this chapter, miniature pigs, as regulated by § [90.13](#) of the of code of ordinances, shall not be considered swine.

(5) A minimum of one acre is required to keep domestic livestock. No stabling, grazing or tethering area for such livestock shall be located closer than 100 feet from any residential dwelling on a neighboring property;

**PRAIRIE CITY** – Adopted new Chicken code. No other animals allowed.

**ORDINANCE NO. 397**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PRAIRIE CITY, IOWA, BY ADDING A NEW SECTION PERMITTING CHICKENS IN RESIDENTIAL AREAS OF PRAIRIE CITY.**

BE IT ENACTED by the City Council of the City of Prairie City, Iowa:

SECTION 1. NEW SECTION. The Code of Ordinances of the City of Prairie City, Iowa, is amended by adding a new Section 23, Chapter 55 ANIMAL PROTECTION AND CONTROL entitled, LIVESTOCK (Chickens) which is hereby adopted to read as follows:

It is unlawful for a person to keep livestock or exotic animals within the City except in compliance with the regulations under 55.13 Prohibited Animals, Chapter 165 Zoning, and under the following exception on single family residential lots in residential areas of the City.

1. Poultry (chickens) raised and kept by private individuals for residential purposes on single family lots located on residential property under the following conditions:

A. The keeping of no more than six (6) chickens for use in egg production for the benefit of the owner or lessee of said property. Tenants of single-family residential properties shall be required to submit written support from the landowner with a chicken permit application.

B. Roosters may not be raised and kept within the City limits.

C. Chickens shall be secured within a covered structure/coop during non-daylight hours. Coops shall be a minimum of 4 sq. ft. in size per chicken, constructed of sturdy materials, and kept well maintained. Pens/fenced enclosures shall consist of sturdy wire fencing of a type customarily designed for and used to enclose chickens. A fenced enclosure a minimum of 10 sq. ft. per chicken shall also be required to be located around the covered structure/coop to allow the chickens to move around outside of the covered structure/coop.

D. The covered structure/coop and fenced enclosure are required to be located in the rear yard of the property. Covered structures/coops and the fenced enclosure shall be located a minimum 15 feet from side and rear property lines and a minimum of 50 feet from adjacent dwellings. On corner lots, placement of the covered structure/coop and fenced enclosure may be located in a side yard provided the covered structure/coop and fenced enclosure meet the minimum front yard street setback and are 15 feet minimum from side and rear property lines, and 50 feet from adjacent dwellings.

E. Chickens and the eggs shall not be for commercial use.

F. Dead chickens shall be removed from the coop and disposed of appropriately.

G. Slaughtering of chickens within City limits is not permitted.

H. The enclosed structure/coop and outdoor fenced area must be clean and odor free.

- I. Chickens shall have access to feed and clean water at all times.
- J. All feed and other items associated with keeping chickens shall be stored in a manner to prevent rodents, wild birds, and predators.
- K. Applicant's shall submit a permit application and \$50 fee annually. A site plan drawing showing compliance with the above stated regulations shall be included with the chicken permit application.
- L. The City Administrator may deny any chicken permit application that does not meet the requirements of this ordinance.
- M. Applicant's may appeal decisions of the City Administrator to the City Council.
- N. Violations of this ordinance are simple misdemeanors and municipal infractions. Violations may be prosecuted as either a misdemeanor criminal offense or a municipal infraction at the sole discretion of the Animal Control Officer.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the Council the 9<sup>th</sup> day of August, 2023, and approved this 9<sup>th</sup> day of August, 2023.

Mayor

ATTEST:

First Reading: June 14, 2023

Second Reading: July 12, 2023

Third Reading: August 9, 2023

I certify that the foregoing was published as Ordinance No. 397 on the 18<sup>th</sup> day of August, 2023.

Jerry Moore  
Jerry Moore  
City Clerk/Finance Officer

## **BAXTER**

### **MITCHELLVILLE (Chickens added 8 years ago)**

#### **55.05 LIVESTOCK.**

It is unlawful for a person to keep livestock within the City except by written consent of the Council or except in compliance with the City's zoning regulations, with the following exception pertaining to poultry.

1. Resident landowners shall be allowed to keep up to six chickens.
2. No roosters or noisy fowl will be allowed.
3. Birds may be kept for egg production only.
4. The chickens shall be provided with a covered enclosure and must be kept in the covered enclosure or in a fenced enclosure at all times.
5. No coup or enclosure may be placed within 15 feet from the lot line, and 25 feet from a residence.
6. Area must be clean and odor free.
7. Must register with the City once year.

The poultry exception pertains strictly to residential districts. This ordinance does not change the regulations in agricultural districts.

## Monroe:

**55.05 LIVESTOCK.** It is unlawful for a person to keep livestock within the City except by written consent of the Council, except in compliance with the City's zoning regulations, or except in accordance with the following:

1. Poultry used by private individuals for residential purposes on a permit basis upon the following conditions:
  - A. The keeping of no more than six chickens for use on a single-family detached residential property for the benefit of the owner or lessee of said property.
  - B. It shall be unlawful to keep roosters within the City limits.
  - C. Chickens must be kept in pen at all times. Chickens shall be secured within a coop during non-daylight hours.
  - D. Coops shall be constructed of sturdy materials and shall be kept well maintained. Pens shall consist of sturdy wire fencing of a type customarily designed for and used to enclose chickens.
  - E. Coops and pens shall be limited to the rear yard of the property, with a minimum 10 feet distance from any and all property lines and residential structures.
  - F. Owners shall not engage in the breeding of chickens, egg production, or fertilizer production for commercial purposes.
  - G. It shall be unlawful to slaughter chickens within City limits.

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ANIMAL PROTECTION AND CONTROL

- H. The owner shall dispose of dead chickens within a sanitary landfill.
- I. Chickens shall be provided with access to feed and clean water at all times. All feed and other items associated with keeping chickens shall be stored in a manner to prevent rodents, wild birds, and predators from coming into contact with them.
- J. Feces and waste shall be removed from enclosures and coops at least once per month.
- K. Chickens will not be permitted to live, be stored, or be raised in the primary residence.

# **Grinnell**

## CHAPTER 58

### URBAN CHICKENS

58.01 Definitions

58.07 Feed and Storage

58.02 Permit Required

58.08 Waste Storage and Removal

58.03 Number and Type of Chickens Allowed

58.09 Unlawful Acts

58.04 Zoning Districts Allowed

58.10 Disclaimer

58.05 Non-Commercial Use Only

58.11 Nuisances

58.06 Enclosures and Related Items

#### 58.01 DEFINITIONS.

1. "Chicken" shall mean a member of the subspecies *Gallus gallus domesticus*, a domesticated fowl.
2. "Urban Chicken" shall mean a chicken kept on a permitted tract of land pursuant to a permit issued under this chapter.
3. "Permitting Officer" shall mean the City Manager or designee.
4. "Tract of land" shall mean a property or a zoned lot that has one single family dwelling located on that property or zoned lot.
5. "Single Family Dwelling" shall mean any building that contains only one dwelling unit used, intended, rented, leased, let or hired to be occupied for living purposes.
6. "Permitted tract of land" shall mean the tract of land as identified by the application upon which a permit is granted for keeping chickens pursuant to this chapter.
7. "Permittee" shall mean an applicant who has been granted a permit to raise, harbor or keep chickens pursuant to this chapter.

58.02 PERMIT REQUIRED.

1. Permit Required. No person shall raise, harbor or keep chickens within the City of Grinnell without a valid permit obtained from the Permitting Officer under the provisions of this chapter.
2. Application. In order to obtain a permit, an applicant must submit a completed application on forms provided by the Permitting Officer and paying all fees required by this chapter. The urban chicken permit shall be valid for three (3) years and may not be sold, transferred or assigned.
3. Permit Fees. Initial permit fee is \$100.00. The fee to renew the permit is \$75.00. If the City issues the permittee a Notice of Violation and if the permittee has not cured the violation when the property is re-inspected, the permittee shall be assessed a re-inspection fee of \$35.00, which is due in 30 days. If the violation has been cured, no re-inspection fee shall be assessed.
4. Leg Bands Required. The Permittee shall place and keep leg bands on all of his chickens showing the permit number.
5. Requirements. The requirements to the receipt of a permit include:
  - A. All requirements of this chapter are met.
  - B. All fees, as may be provided for from time to time by City Council resolution, for the permit are paid in full.
  - C. All judgments in the City's favor and against the applicant have been paid in full.
  - D. The tract of land to be permitted shall contain only one Single Family Dwelling occupied and used as such by the permittee.
  - E. The applicant has provided notice to the residents of all properties located within 100 foot radius from the location of the proposed coop of the applicant's intent to obtain a permit.
  - F. Tenant must obtain the landlord's written permission to install a coop.
  - G. Site Plan Showing Space and Placement of Chicken Enclosure. The Permitting Officer shall issue a permit to keep or maintain chickens in the City only after a site plan showing spacing and placement of chicken enclosure has been submitted and meets the requirements of this section. Drainage system shall be included with design on urban chicken permit.
6. Issuance of Permit. If the Permitting Officer or designee concludes as a result of the information contained in the application that the requirements for a permit have been met, then the officer shall issue the permit.
7. Denial, Suspension, Revocation, Non-Renewal. The Permitting Officer or designee may deny, suspend, revoke, or decline to renew any permit issued for any of the following grounds:
  - A. False statements on any application or other information or report required by this section to be given by the applicant.
  - B. Failure to pay any application, penalty, re-inspection or reinstatement fee required by this section or City Council resolution.

- C. Failure to correct deficiencies noted in notices of violation in the time specified in the notice.
- D. Failure to comply with the provisions of an approved mitigation/remediation plan by the Permitting Officer, or designee.
- E. Failure to comply with any provision of this chapter.

8. Notification. A decision to revoke, suspend, deny or not renew a permit shall be in writing, delivered by ordinary mail or in person to the address indicated on the application. The notification shall specify reasons for the action.

9. Effect of Revocation, etc. When an application for a permit is denied, or when a permit is revoked, the applicant may not re-apply for a new permit for a period of 1 year from the date of the denial or revocation.

10. Appeals. No permit may be denied, suspended, revoked, or not renewed without notice and an opportunity to be heard given the applicant or holder of the permit. In any instance where the Permitting Officer has denied, revoked, suspended, or not renewed a permit, the applicant or holder of urban chicken may appeal the decision to the City Manager, or designee other than the Permitting Officer within ten (10) business days of receipt by the applicant or holder of the permit of the notice of the decision. The applicant or holder of the permit will be given an opportunity for a hearing. The decision of the officer hearing the appeal, or any decision by the Permitting Officer which is not appealed in accordance to this chapter shall be deemed final action.

#### 58.03 NUMBER AND TYPE OF CHICKENS ALLOWED.

- 1. The maximum number of chickens allowed is six (6) per tract of land regardless of how many dwelling units are on the tract.
- 2. All such chickens must be hens; no roosters are permitted.

#### 58.04 ZONING DISTRICTS ALLOWED.

Chickens are permitted only on land located in residential districts as identified on the current Official Zoning Map on file with the City of Grinnell.

#### 58.05 NON-COMMERCIAL USE ONLY.

A permit shall not allow the permittee to engage in chicken breeding, sale of eggs and chickens or fertilizer production for commercial purposes.

#### 58.06 ENCLOSURES AND RELATED ITEMS.

- 1. Chickens must be confined in a coop or fowl house not less than 18 inches in height or, in the alternative, within a fenced pen area. Chickens must be kept within the coop, the fowl house, or the fenced pen area at all times unless removed for a temporary time for the safety of the chicken.
- 2. The coop, the fowl house, or the fenced pen area must be of such a design to be reasonably expected to prevent entry by dogs, cats, or other animals and shall be completely enclosed. The coop or fowl house must be used for chickens only and must be well ventilated.

3. The coop, the fowl house, or the fenced pen area shall have a minimum of four (4) square feet of floor area for each chicken but shall not be any larger than twelve (12) square feet of area for each chicken. The coop, fowl house, or fenced pen area shall be a minimum of twenty-five (25) feet from any habitable structure and a minimum of five (5) feet from the habitable structure on the applicant's property. The location of the coop, fowl house, or fenced pen shall be in the rear yard only according to Chapter 165.13 (4) Accessory Buildings.

4. Coops shall be built of solid materials such as wood, metal or plastic.

5. Any enclosed chicken pen shall consist of sturdy wire fencing. The pen must be covered with wire, aviary netting, or solid roofing.

6. Chickens are not allowed to be free range in a fenced rear yard.

7. Chickens must be kept in an enclosure or fenced area at all times. Chickens shall be secured within a henhouse or chicken tractor during non-daylight hours.

8. The Permittee shall not allow the Permittee's chickens to roam off the permitted tract of land. No dog or cat or other domesticated animal which kills a chicken off the permitted tract of land will, for that reason alone, not be considered a dangerous or aggressive animal or the City's responsibility to enforce its animal control provisions.

9. The City shall not be liable for injury or death of chickens caused by dogs, cats, or other animals, domestic or wild. Any dead chicken, not caused by slaughtering, shall be disposed of immediately upon discovering in a manner so as to not cause a nuisance.

#### 58.07 FEED AND STORAGE.

Chickens shall be provided with access to feed and clean water at all times. All chicken feed shall be stored in rodent-proof containers.

#### 58.08 WASTE STORAGE AND REMOVAL.

Any coop, fowl house, or fenced pen area must be well drained so there is no accumulation of moisture and allows the chickens to have access to dry ground at all times. Any coop, fowl house, or fenced pen area shall be kept clean, sanitary and free from accumulation of chicken excrement and objectionable odors. All droppings and body excretions shall be either placed in fly-proof containers and double-bagged in plastic bags or, in the alternative, used as fertilizer on the same property or, with the owner's permission, on other property within the City, so long as the droppings and body excretions are spread and incorporated into the soil within twenty four (24) hours.

#### 58.09 UNLAWFUL ACTS.

1. It shall be unlawful for any person to keep chickens in violation of any provision of this chapter or any other provision of the Grinnell Municipal Code.

2. It shall be unlawful for any owner, renter or leaseholder of property to allow chickens to be kept on the property in violation of the provisions of this chapter.

3. No person shall keep chickens inside a single family dwelling unit, multi family dwelling unit(s) or rental unit.

4. No person shall slaughter any chickens within the City of Grinnell.
5. No person shall keep a rooster.
6. No person shall keep chickens on a vacant or uninhabited tract of land.

#### 58.10 DISCLAIMER.

An applicant is responsible to determine whether restrictive covenants prohibits keeping chickens on the applicant's property. The issuance of a permit under this section does not affect prohibitions contained in restrictive covenants.

#### 58.11 NUISANCES.

Any violation of the terms of this chapter that constitutes a health hazard or that interferes with the use or enjoyment of neighboring property is a nuisance and may be abated under the general nuisance abatement provisions of Grinnell Municipal Code Chapter 50.

(Ch. 58 - Ord. 1381 - Dec. 13 Supp.)

## ARTICLE D. LIVESTOCK AND FOWL

SECTION:

**6-4D-1: Purpose**

**6-4D-2: Definitions**

**6-4D-3: Permitted Fowl At Large**

**6-4D-4: Permitted Fowl Enumerated**

**6-4D-5: Coops, Roosts And Laying Boxes**

**6-4D-6: Urban Livestock Permit Required**

**6-4D-7: Permit Fee**

**6-4D-8: Inspection**

**6-4D-9: Exemptions**

**6-4D-10: Violation**

**6-4D-1: PURPOSE:**

A. Livestock Allowed: No livestock, with the exception of permitted fowl, shall be allowed within the city of Knoxville, Iowa. (Ord. 13-09, 9-16-2013)

**6-4D-2: DEFINITIONS:**

For purposes of this chapter:

AT LARGE:	Escaped or loose.
COOP:	A cage, enclosure or small building or structure for housing permitted fowl.
LIVESTOCK:	An animal belonging to the bovine, caprine, equine, ovine, or porcine species, ostriches, rheas, emus; farm deer as defined in Iowa Code Section 170.1; or poultry.
PERMITTED FOWL:	Female chickens, hens, or quail.
ROOST:	A place where winged animals and especially birds customarily roost.
URBAN LIVESTOCK PERMIT:	A city issued, urban livestock permit shall be required for anyone to own, raise or otherwise maintain permitted fowl within the city limits. (Ord. 13-09, 9-16-2013; amd. Ord. 22-07, 10-19-2022; Ord. 23-04, 6-5-2023)

**6-4D-3: PERMITTED FOWL AT LARGE:**

It shall be unlawful for any person to permit or allow any domesticated fowl to run at large within the corporate limits of the city. To prevent fowl at large, fowl should be contained in a coop that includes a cover and may have clipped wings. (Ord. 13-09, 9-16-2013)

**6-4D-4: PERMITTED FOWL ENUMERATED:**

It shall be lawful for any person to keep, raise and/or maintain any fowl within the corporate limits of the city in R-1, R-2 and/or R-3 districts under the following terms and conditions:

A. Permitted Fowl:

1. For purposes of this chapter, only permitted fowl shall be allowed within the city of Knoxville.
2. There shall be no more than five (5) permitted fowl allowed for each single-family dwelling. No permitted fowl shall be allowed in multi-family complexes including duplexes.
3. Feed for permitted fowl must be stored in ratproof containers.
4. There shall be no outside slaughtering of permitted fowl within the city limits.

B. Roosters: Roosters shall not be allowed. (Ord. 13-09, 9-16-2013)

**6-4D-5: COOPS, ROOSTS AND LAYING BOXES:**

In addition to other requirements of this chapter that specify standards applicable to the keeping of permitted fowl, any person who owns, keeps, or harbors permitted fowl shall provide a coop or other similar shelter which meets the following criterion:

- A. Protection From Predators: Any coop or shelter shall be screened or walled in a manner that allows the permitted fowl to be reasonably protected from predators.
- B. Zoning Requirements: Enclosures must be situated at least twenty five feet (25') from the nearest neighbor's residence and must meet accessory structure zoning requirements as outlined in section 9-4-4 of this code.

C. Size: Any coop or shelter shall be a minimum of three (3) square feet in size per fowl if the fowl have an enclosed outdoor run, or ten (10) square feet in size per fowl if the fowl do not have an enclosed outdoor run.

D. Clean And Sanitary: Any coop or shelter shall be maintained in a clean and sanitary fashion to prevent the unreasonable accumulation of waste or other noxious substances, the emanation of noxious odors, or the presence of vermin.

E. Roost Required: For each chicken, one roost with a minimum size of eight (8) square inches shall be required.

F. Laying Box Space Required: For every three (3) chickens, a minimum of one laying box space with a minimum size of one square foot shall be required. Each laying box shall contain adequate clean bedding material such as hay or other soft material.

G. Offensive Odors: Enclosures must be kept in a neat and sanitary condition at all times and must be cleaned on a regular basis so as to prevent offensive odors. Offensive odors shall be dealt with as outlined in subsection 4-7-4A of this code. (Ord. 13-09, 9-16-2013)

**6-4D-6: URBAN LIVESTOCK PERMIT REQUIRED:**

Any person desiring to raise, keep, or otherwise own permitted fowl within the city of Knoxville for any purpose including personal, commercial or other, shall first obtain an urban livestock permit with the city of Knoxville. Permits may be granted to a:

A. Property owner; and

B. Tenant, with approval of the property owner. (Ord. 13-09, 9-16-2013)

**6-4D-7: PERMIT FEE:**

The fee for the annual urban livestock permit shall be determined by city council. (Ord. 13-09, 9-16-2013)

**6-4D-8: INSPECTION:**

Any person who owns, raises and/or maintains permitted fowl shall have an annual inspection completed as part of the urban livestock permit application. (Ord. 13-09, 9-16-2013)

**6-4D-9: EXEMPTIONS:**

This article does not pertain to the following:

A. Birds/fowl kept as indoor pets.

B. Birds/fowl which are lawfully transported through the corporate limits of the city of Knoxville.

C. Birds/fowl that may be kept or harbored, on a temporary basis, during any fair, show, or exhibition at the Marion County Fairgrounds or for educational and/or school related purposes as determined by the city manager or his/her designee.

D. Fowl currently existing in the city at the time of adoption hereof shall not be "grandfathered" or permitted to remain after the effective date hereof; however, owners of the fowl will have thirty (30) days from the effective date hereof to come into compliance. (Ord. 13-09, 9-16-2013)

**6-4D-10: VIOLATION:**

Any person who is found noncompliant with the provisions of this article may have their urban livestock permit revoked and will not be issued a new permit within the next twelve (12) months. The person found noncompliant with this article shall also be issued a municipal citation according to section 1-4-2 of this code. (Ord. 13-09, 9-16-2013)

## » CITY FOCUS

# Community Partnerships Spur Progress

*Mickey Shields, Director of Membership Services for the Iowa League of Cities. He can be reached at (515) 244-7282 or mickeyshields@iowaleague.org.*

The Iowa Initiative for Sustainable Communities (IISC) at the University of Iowa was founded in 2009 and has worked with a wide variety of communities across the state on local projects, programs and more. The IISC enables students from nearly every college at the University of Iowa to gain education and experience, while partnering communities are able to get assistance with important initiatives.

Typically, the IISC selects a couple community partners each year to work with and focus its student assistance on. In 2023, the cities of Bondurant and Dubuque participated in the program with each community benefitting from assistance with planning efforts and studies, identifying ways to tell local stories, and engaging residents on how to enhance their town.

### Bondurant

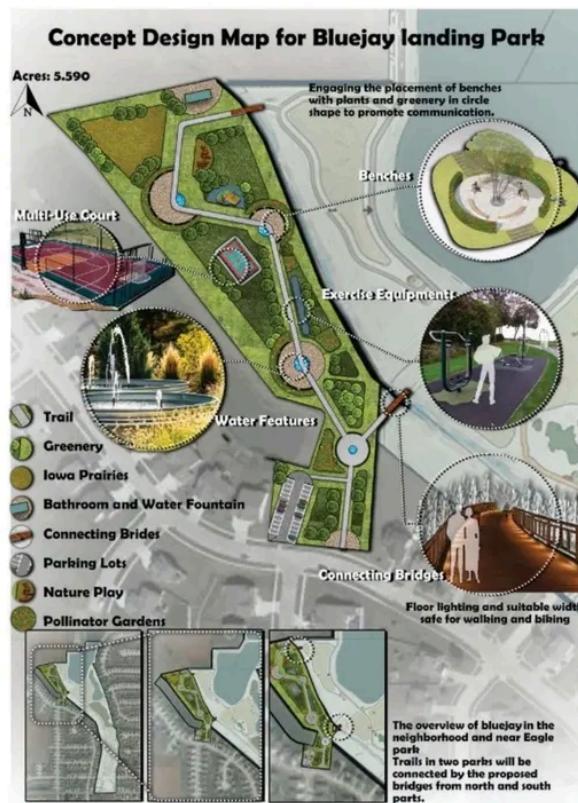
Bondurant is a growing community with a 2020 Census population of 7,365 that represents a 90% increase from its 2010 count. Located in Polk County, continued growth is expected and local leaders have been planning diligently to prepare for future needs and opportunities. As part of its partnership with the IISC, Bondurant council members, city staff and residents worked with its consultants along with IISC faculty and students on plans that provide blueprints for several important elements of the community.

A Park, Trails and Greenway Master Plan was developed that incorporated designs for Bondurant parks with a focus on smaller neighborhood parks. Through community

engagement, the plans include ideas for different forms of recreational use, a community garden and accessibility across various age groups.

Another feature of the partnership was telling Bondurant's community history, something that is important to every city, but is oftentimes difficult for city leaders to devote a lot of resources to. IISC students were able to create a small hand-printed and hand-bound letterpress booklet through the University of Iowa's Center for the Book, which takes readers on a walking tour of contemporary and historic Bondurant. Copies were distributed through the Bondurant Public Library. The partnership also produced a public safety study to look at options for law enforcement, which ultimately determined it was best for the city to continue contracting for coverage through the county sheriff's department as opposed to creating a municipal department.

Travis Kraus, Director of the IISC, lauded city officials for their commitment to improving Bondurant and having



an eye on the future. "IISC's partnership with Bondurant provided a unique opportunity for University of Iowa faculty and students to collaborate with a community experiencing rapid growth. We were continually impressed with how community leaders seek to manage that growth sustainably, particularly around their vision for an amazing park system, art in public, and other quality of life investments. Even as Bondurant grows, city staff and residents are committed to preserving the hometown quality that has sustained their strong sense of community."

### Dubuque

As Iowa's oldest city and long an important hub along the Mississippi River, Dubuque has embraced its historic qualities while looking to preserve its unique assets through sustainable design. And while Dubuque was a community partner in the 2023-24 academic year, Kraus explained it wasn't the first time it collaborated with the IISC. "Dubuque was IISC's first community partner for our city-year program, so we were thrilled to return and support their incredible work in the Sustainable Dubuque office. Since we were there in 2011-2013, the City of Dubuque has had tremendous accomplishments to advance environmental sustainability, equity and economic resilience."

The persistent efforts have shaped the city's plans and designs for public infrastructure and programs along with helping residents and businesses with their own sustainability initiatives. Recent partnership successes include the Residents' Guide to Sustainability, an Affordable Housing Action Plan, stormwater designs for climate resilience and a sculpture created from recycled playground equipment.

Coming on the heels of past collaborations that improved the community, Kraus pointed out how beneficial the IISC partnership has been to the university students as well. "These partnerships not only advance local goals and enhance learning for students, but they also help our students discover opportunities to remain in Iowa. A law student, for example, expected they'd leave the state to follow their career interests, but their experience in Dubuque convinced them that opportunities exist here in Iowa. We're grateful to the City of Dubuque's leadership and staff for their energy and enthusiasm throughout the partnership."

## Dubuque Affordable Housing Action Plan

May 2024



The work continues for the IISC in the new academic year as the current community partners include Burlington and West Burlington. Their joint program promises to help local efforts and will have a particular focus on regional and rural partnerships in concert with Pathfinders Resource Conservation & Development, a nonprofit organization that works with communities in Southeast Iowa to create vibrant places to live, work and play. 

### IISC Story Maps Tell the Full Story

Learn much more about the community partnerships in Bondurant and Dubuque with online story maps that detail the important work done in the past academic year. The story maps review the projects IISC students participated in and include images, maps, photos and more.

Visit [iisc.uiowa.edu](http://iisc.uiowa.edu) to access the story maps, read about past community partnerships and learn more about the IISC.





**WEST BURLINGTON COLLISION  
CENTER, INC.**

4000 W. MOUNT PLEASANT ST., WEST  
BURLINGTON, IA 52655  
Phone: (319) 754-4002  
FAX: (319) 754-8694

Workfile ID: 8453ffe5  
PartsShare: 88cHyb  
Federal ID: 82-1911358  
State ID: 129015056

**Preliminary Estimate**

**Customer: West Burlington Fire Dept**

**Job Number:**

Written By: Jason Malone

Insured: West Burlington Fire Dept

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact:

**Owner:**

West Burlington Fire Dept

**Inspection Location:**

WEST BURLINGTON COLLISION CENTER,  
INC.

**Insurance Company:**

(319) 576-1244 Business

4000 W. MOUNT PLEASANT ST.

WEST BURLINGTON, IA 52655

Repair Facility

(319) 754-4002 Business

**VEHICLE**

Fire Truck

VIN: Interior Color: Mileage In: Vehicle Out:  
License: Exterior Color: Mileage Out:  
State: Production Date: Condition: Job #:

# Preliminary Estimate

**Customer: West Burlington Fire Dept**

**Job Number:**

Fire Truck

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Rpr	Repair around hose connectors		1.0		
2	#	Rpr	Detrim		2.5		
3	#	Refn	Paint Hose connector section				2.0
4	#	Refn	Add for Clear Coar				0.5
5	#	Rpr	Repair RT side behind wheels		1.0		
6	#	Rpr	Detrim the RT side for paint		1.5		
7	#	Refn	Paint RT body side				2.0
			Note: Not Paint the entire side just going to sand corrosion and spot paint the area				
8	#	Refn	Add for Clear				0.5
9	#	Rpr	Repair LT side behind wheels		1.0		
10	#	Rpr	Detrim the LT side for paint		1.5		
11	#	Refn	Paint LT body side				2.0
			Note: Not going to paint entire side just going to sand corrosion and spot paint that area				
12	#	Refn	Add for Clear Coat				0.5
13	#	Subl	Hazardous waste removal	1	10.00 T		
14	#	Repl	Cover Car	1	20.00 T		1.0
15	#		Color tint / color match	1			0.5
16	#	Rpr	Feather edge prime and block				0.5
17	#	Rpr	Color sand and buff				1.5
18	#	Repl	Corrosion protection	1	10.00 T	0.5	
<b>SUBTOTALS</b>					<b>40.00</b>	<b>9.0</b>	<b>11.0</b>

## ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			0.00
Body Labor	9.0 hrs	@ \$ 125.00 /hr	1,125.00
Paint Labor	11.0 hrs	@ \$ 125.00 /hr	1,375.00
Paint Supplies	11.0 hrs	@ \$ 75.00 /hr	825.00
Miscellaneous			40.00
<b>Subtotal</b>			<b>3,365.00</b>
Sales Tax	\$ 3,365.00	@ 7.0000 %	235.55
<b>Grand Total</b>			<b>3,600.55</b>

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

**Prairie Garden Schematic, Park Klein Park, W. Burlington, IA**



**Notes:**

1. Approx. size of proposed pollinator garden ~ 0.05 ac or 2,000 sq ft or 45 ft x 45 ft
2. Number of plants required ~ 400 plants
3. 20 plants/100 sq ft or 200 plants/1,000 sq ft or 400 plants/2,000 sq ft